

MINUTES  
PARKS AAND RECREATION ADVISORY BOARD  
CITY COMMISSION ROOM  
NOVEMBER 19, 2007  
4:30 P.M.

Present were the following members of the Parks and Recreation Advisory Board: Mr. Bruce McMillan, Ms. Jean Darbyshire, Mr. Walt Pesaresi, Mr. Curt Herrman, Mrs. Linda Teener, and Mr. Reed Scott. Also present at this meeting was Mr. Curt Loupe, Director of Parks and Recreation; Mr. Scott Shoemaker, Zoo Director; Mr. Eddie Eastes, Park Superintendent; Mr. Frank Gibbs, Park Planner; Mr. Mike Buchanan, Assistant Recreation Superintendent; Mrs. Debbie Dugan, Administrative Supervisor; Ms. Allie Lousch, Marketing/Development Officer; Mr. Brian Williams, Management Assistant; and Ms. Sierra Covert, Clerk Typist.

MINUTES

Mr. McMillan called the meeting to order. It was moved by Mrs. Teener, seconded by Ms. Darbyshire to approve the minutes of the Regular Meeting on September 10, 2007. On vote, motion carried 6-0.

Mr. McMillan welcomed Mr. Herrman and Mr. Pesaresi to the board. Mr. Loupe explained that tours were available and the new orientation packet would be available to them.

STAFF REVIEW

Mrs. Teener asked about the vandalism at Northeast Park. Mr. Estes explained that there was no major damage because the fact the fire had been caught early enough. Staff had been able to fix the damage that did occur.

Mr. McMillan mentioned that the tennis/basketball court resurfacing is finished. Then he asked about the topographical data for City Park/Pool. Mr. Gibbs explained that data showed a man hole needs to be moved in City Park.

Mr. McMillan inquired about the field maintenance for youth sports and if there is overuse of the fields. Mr. Buchanan explained that fall requires less field maintenance and summer requires more field maintenance. Mr. Eastes added that fall is the best time to reseed but with the need for many fields it is difficult to take a field out of play.

Mr. Pesaresi inquired about City Park Pool. Mr. Loupe explained that a meeting has been set with the engineer and core samples have been taken. Mr. Loupe explained that some of the problems are from old piping around and under the pool that caused some resettling to occur and the concrete to crack. Mr. Loupe mentioned that hopefully the pool can be fixed and still meet the opening date as normal. Mr. Loupe also mentioned that the problems are not due to lack of maintenance on the pool but rather age.

ETHICS POLICY

Mr. Williams and Ms. Lousch presented the ideas that were agreed upon by the members of the Ethics Committee. Ms. Lousch explained that they hope to meet the deadline of February to beginning of March. She also explained that brainstorming is occurring with members of various departments. Mr. McMillan inquired about accessing the survey. Mr. Williams responded to his question.

## PARKS AND RECREATIONS FEES

Mr. Loupe presented the proposed changes in fees. He explained that the increase in fees is primarily due to the increase in minimum wage that is affecting our programs. He also mentioned that staff had done an outlook for three years with the new minimum wage. Mr. Loupe also explained that included in the Board's packet was a fee comparison with other communities.

Mr. Pesaresi inquired about the cost of a private pool rental and how many lifeguards were available. Mr. Loupe responded to his question by stating that the lifeguards increase per ratio.

Mr. Scott inquired about distributing handouts when registering to explain about the sport. Mr. Buchanan explained that he would check into this.

Mr. Pesaresi had questions on field costs. Mr. Buchanan explained the goal is to make fields available. Mr. Pesaresi stated the costs were not high enough. The Board inquired if most rentals are from out of town. Mr. Buchanan stated that most rentals have an affiliation with Kansas State or the Manhattan community.

Mrs. Teener stated that the fees should cover the City's costs.

Mrs. Teener left early.

The Board agreed that more information was needed on the pool party rentals and ball field costs. Mr. Pesaresi asked for a breakdown of lifeguards. Mr. Loupe stated that an email on the information requested would be sent to the Board. The resolution will be presented to the City Commission on December 4, 2007.

Information about the scholarship program was presented and questions were answered.

It was moved by Ms. Darbyshire, seconded by Mr. Herrman to recommend the fee structure resolution for the Parks and Recreation Department to be forwarded to the City Commission, upon contingent of the Board reviewing and approving the new pool party rental and sports field fees, as reevaluated by City Administration. On vote, motion carried 5-0.

## QUALITY OF LIFE<sup>2</sup>

Mr. Loupe gave details on the Quality of Life<sup>2</sup> bond issue. City Administration appreciated the community improvements expressed by the public. Mr. McMillan responded by stating that the input from the community was appreciated.

## GRANT UPDATE

Mr. Loupe gave an update on the grant applications.

## FUTURE AGENDA ITEMS

The Board requested reviewing the Capital Improvements Program at the next meeting.

The meeting was adjourned.