

Minutes
Historic Resources Board
City Commission Room, City Hall
1101 Poyntz Avenue
December 14, 2009
4:00 p.m.

Members Present: Ray Weisenburger, Chair; Tom Roberts, Vice Chair; George Lauppe; Michael Krysko; Brooke Norman-Tapp.

Members Absent: Tracy Anderson; Patrick Schaub.

Others Present: Chuck Bartlett; Steve Lee; Linda Glasgow.

Staff Present: Cam Moeller, Planner II; Lance Evans, Senior Planner.

1. Consider the minutes of the November 9, 2009, and November 23, 2009, Historic Resources Board meetings.

Roberts moved that the Board approve the November 9th, 2009 minutes. Krysko seconded the motion, which passed on a vote of 5-0.

Lauppe moved that the Board approve the November 23rd, 2009 minutes. Norman-Tapp seconded the motion, which passed on a vote of 5-0.

2. South Downtown Entertainment District: Discussion of Interpretive Panels and Progress Update

Chuck Bartlett, HWS Consulting, provided a progress update for the Board, and described how the district will accommodate and promote pedestrian activity. Bartlett described the use of brick pavers and raised pedestrian crossings. Bartlett noted that removable bollards will allow for the opportunity to temporarily restrict automobile traffic on 3rd Street.

Steve Lee, S & N Design, presented conceptual ideas for interpretive panel signs to be placed within the district. The Board discussed the placement of the signs and suggested locations likely to be convenient for pedestrians. Lee noted that the sign locations shown on the current plans are placeholders and may be adjusted as plan details are further developed.

Lee noted that Linda Glasgow from the Riley County Historical Museum has been very helpful in finding historical photos for the interpretive panels. Lee said among the themes to be included on the signs are those that focus on the area's links to transportation, including its connection to the river and railroad, as well as business and industry. The Board provided recommendations for the photos to be used on the signs.

Lee discussed with the Board the potential for incorporating an interactive, rotating display in the hotel and/or conference center. The Board and Glasgow offered examples of interactive displays from other communities that could be researched for ideas, including the World War II Memorial in Washington D.C., Union Station in St. Louis, and Fort Riley.

3. Historic Summit: Recap and Follow-Up

The Board reviewed the draft summary of the Historic Summit and made modifications. A follow-up email/letter will be sent to those who attended the Summit, and will include the summary as well as a thank-you to participants.

4. Announcements and Updates

The Board talked about scheduling a joint meeting with Downtown Manhattan Inc. (DMI) to discuss the potential submittal of a Historic Preservation Fund (HPF) grant application for design guidelines within the Downtown Manhattan Historic District.

The Board was informed that street lights downtown are to be replaced with more energy-efficient LED lights. It was noted that Rob Ott, City Engineer, may be available to update the Board about the project at a future meeting.

The Board was informed that the State Historic Preservation Officer (SHPO) reviewed the application for a privacy fence in the front yard at 901 Leavenworth, which the Historic Resources Board reviewed at its November 23rd meeting, and found that it did meet *The Standards and Guidelines for Evaluating the Effect of Projects on Environs*. The SHPO's determination means that the project may proceed if the applicant meets other applicable requirements, including the zoning review.

5. Future Items

The Board identified potential future items of discussion, including: downtown street lights, downtown design guidelines, historic districts, and follow-up on the environs review of 831 Leavenworth. The Board also suggested a discussion on the implication of state budget cuts and how that may impact preservation, such as its impact on rehabilitation tax credits.

6. Upcoming Meetings:

- Monday, January 25, 2010
- Monday, February 22, 2010

There being no other business, the meeting was adjourned.

Respectfully submitted,

Cam Moeller, AICP, Planner II

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