

MINUTES  
ARTS AND HUMANITIES ADVISORY BOARD  
CITY COMMISSION ROOM  
SEPTEMBER 14, 2011  
11:45 A.M.

Present were the following members of the Arts and Humanities Advisory Board Members: Mr. Don Hedrick, Ms. Jan Danenberg, Mr. Steve Lee, Mr. Todd Holmberg, Ms. Penny Senften, Mr. Frank Tracz, Mr. Jay Dean Nelson, and Mr. Derek Hoff. Ms. Joleen Hill was absent. Present at this meeting was Mr. Jason Hilgers, Assistant City Manager; Mr. Curt Loupe, Director of Parks and Recreation; Mr. Eddie Eastes, Assistant Director of Parks and Recreation; Ms. Kathy Swan, Recreation Supervisor; and Ms. Ashley Penner, Recreation Coordinator.

MINUTES

Mr. Frank Tracz called the meeting to order. It was moved by Mr. Nelson, seconded by Ms. Senften to approve the minutes of the Regular Meeting on August 22, 2011. On vote, motion carried 8-0.

JASON HILGERS, ASSISTANT CITY MANAGER, CITY COMMISSION PROCESS

Mr. Hilgers detailed the ordinance and bylaws that govern the Arts and Humanities Advisory Board with further explanation of the annual City's Capital Improvement Program. Mr. Hilgers further provided history of current and past projects (Roundabout at 4<sup>th</sup> and Bluemont, K-177 bridge piers) and communicated the City Commission's interest in feedback from the Arts and Humanities Advisory Board for guidelines to incorporate arts and humanities elements into City projects.

REGULAR MEETING DATE AND TIME

Mr. Tracz called for a motion for a regular scheduled meeting day and time. It was moved by Mr. Lee, seconded by Ms. Senften to meet the second Wednesday of every month at 11:45 am. On vote, motion carried 8-0.

BOARD PURPOSE AND FUNCTION

Discussion was held on the Board's responsibilities and the process for addressing City projects and activities where the Arts and Humanities Board might have an opportunity for input and incorporating additional language to the current bylaws.

MISCELLANEOUS

1. Future agenda items
  - a. Wording for additions to the bylaws.
  - b. Process to receive, review, and promote Arts and Humanities opportunities.

OTHER BUSINESS

- Mr. Loupe spoke of an upcoming City Commission Work Session that will address future budget years for the City of Manhattan and other outside agencies.
- Ms. Danenberg spoke of providing support to current activities that promote arts and humanities elements that will be facing difficult budgets in the upcoming years.
- Mr. Hedrick spoke of an overall aesthetic perspective around town for the board to be aware of.

ADJOURNMENT

Mr. Tracz called for adjournment. It was moved by Mr. Hoff, seconded by Mr. Holmberg to adjourn. On vote, motion carried 8-0.