

Minutes
Arts and Humanities Advisory Board
City Commission Room
January 11, 2012
11:45 A.M.

Present were the following members of the Arts and Humanities Advisory Board Members: Ms. Jan Danenberg, Ms. Joleen Hill, Mr. Jay Nelson, Mr. Frank Tracz, Mr. Don Hedrick, and Mr. Todd Holmberg (arrived later). Mr. Derek Hoff, Mr. Steve Lee, and Ms. Penny Senften were absent. Present at this meeting was Mr. Eddie Eastes, Assistant Director of Parks and Recreation; Mr. Mike Buchanan, Recreation Superintendent; Ms. Kathy Swan, Recreation Supervisor; Mrs. Buffy Woodward, Administrative Assistant.

MINUTES

Mr. Tracz called the meeting to order. It was moved by Ms. Hill, seconded by Ms. Danenberg to approve the minutes of the Regular Meeting on December 14, 2011. On vote, motion carried 5-0.

REVIEW/FINALIZE DRAFT GUIDELINE/PROCESS RELATED TO THE SELECTION AND PLACEMENT

Mr. Eastes gave a summary of the aspects discussed at the meeting in December. A third party appraisal is important prior to acceptance of any donations of public art, and that the appraisal should be the responsibility of the donor and reviewed by the City. An endowment may need to be established by the donor to help maintain the donation. The lifespan of donations needs to be covered within the guidelines, as well as a naming policy. Mr. Eastes shared the naming policy of Fayetteville as an example. A copy of it will be sent to the Board. Acceptance, longevity, and naming rights need to be addressed. He also noted that the wording of the Board's bylaws was accepted by the City Commission with no comments made.

OTHER BUSINESS

Mr. Eastes introduced Mrs. Woodward. Mrs. Woodward, the Administrative Assistant for Parks and Recreation, will be taking the Minutes for the Board and assisting with the distribution of Board materials/information.

1. Discussion was held regarding dates/times of future meetings. Mr. Eastes will contact the Board with possible meeting dates/times.
2. The guidelines need to include creative funding of projects. Need to also consider ways to gain public support for public art funding. If the public is given a way to donate money towards the art projects, they will have a sense of ownership. Consider ways to get the word out about funding being collected for projects. Mr. Estes will contact someone from the Greater Manhattan Community Foundation to address the Board. The first project may be the 4th Street Roundabout.

MISCELLANEOUS

1. It was noted that a way to compile a database of Arts and Humanities Artifacts still needs to be determined.
2. Mr. Eastes explained the Capital Improvements Program request form to the Board.
3. Ms. Hill inquired about the possibility of rehabilitating the Wareham Fountain in City Park. Mr. Eastes will review the status of the fountain.

ADJOURNMENT

It was moved by Ms. Hill, seconded by Mr. Holmberg to adjourn the meeting. The motion carried by consensus.