

MINUTES  
PARKS AND RECREATION ADVISORY BOARD  
CITY COMMISSION ROOM

June 2, 2014

4:30 P.M.

Present were the following members of the Parks and Recreation Advisory Board: Ms. Linda Teener, Mr. Bruce McMillan, Mr. Dave Schafer, and Mr. Ed Klimek. Ms. Ashalen Sims, Mr. Aaron Estabrook, and Ms. Marcia Rozell were absent.

Also present: Mr. Eddie Eastes, Director of Parks and Recreation; Mr. Mike Buchanan, Recreation Superintendent, Mr. Scott Shoemaker, Zoo Director; Mr. Fred Goss, Flint Hills Discovery Center Director; Mr. Casey Smithson, Park Superintendent; Ms. Debbie Dugan, Administrative Supervisor; and Chrissy Kramer, Administrative Assistant.

Visitors present: Mr. Rick Petrie and John Tveite.

MINUTES

Ms. Teener called the meeting to order. It was moved by Mr. McMillan, seconded by Mr. Klimek to approve the minutes of the Regular Meeting held on May 5, 2014. On vote, motion carried 4-0.

VISITORS COMMENTS

John Tveite, from Disc Fanatics of Kansas (DFOK), requested to be added to the July 7, 2014, agenda to discuss the Warner Park Disc Golf Project. Mr. Tveite gave the board a letter regarding their request. Mr. Eastes stated that he will see that all the Board Members receive a copy of the letter.

RFQ UPDATE AND REVIEW

Mr. Eastes advised that a Question and Answer on the RFQ will be held on June 3, 2014. If any questions cannot be answered, answers would be provided at a later date. Two members of the Parks and Recreation Advisory Board needs to be selected for the RFQ Committee. Discussions began about the duties of the selection committee and processes involved. Ms. Teener would like to discuss with the USD 383 School Board about having a board member on the Selection Committee. After further discussions, it was moved by Mr. Schafer, seconded by Mr. McMillan to have Ms. Teener and Mr. Klimek serve on the Selection Committee. On vote, motion carried 4-0.

CITY PARKING LOT

Mr. Eastes stated that the City/University project was approved and that comments were wanted from this Board. It will be a discussion item on the agenda for the City Commission on June 3, 2014. Mr. Eastes explained details of the project. Some of the improvements may make the green space smaller. Pedestrian lighting has been added for safety as well as the potential for a traffic light. Mr. McMillan stated there was a need for a pedestrian light if a traffic light were added. Also mentioned were curbing being added to eliminate putting up signs and fencing. A final design will be shown to the panel. Mr. Klimek expressed his opinion that he did not think it was a good idea to make City Park a parking lot and is not sure that's how it should be. After discussions, it was moved by Mr. McMillan, seconded by Mr. Schafer to support Phase I of the pave/parking/sidewalk along North Park Drive with consideration to a pedestrian signal at Fremont & N. Park Drive. On vote, motion carried 3-1 with the no vote being Mr. Klimek.

JOINT CITY/COUNTY PARKS AND RECRATION BOARD MEETING IN AUGUST

Mr. Eastes stated that he would like to meet with the County Parks Board. Mr. Eastes is currently working with the Board and their schedules. In July, it may be possible that a special meeting will be held and Mr. Eastes will keep the Board informed.

## STAFF REPORTS

Ms. Teener mentioned that Mr. Mike Buchanan will be leaving on June 20, along with Debbie Dugan. Mr. Buchanan discussed upcoming Parks and Recreation events, and the usage of the City Pools. Mr. Buchanan advised that Dan Cook, an intern, will be at the July meeting to give a status update.

Mr. Shoemaker stated that the Gibbons Exhibit as well as the Wine in the Wild will be June 7, 2014.

Mr. Goss stated that the new exhibit Ice Age Imperials will open June 14, 2014; and summer camps had almost full registrations.

Mr. Smithson advised the Longs Park Dedication went well and there was a large crowd. Also, the Fishing Clinic will be held on June 7, 2014, at Anneberg Park.

## MISCELLANEOUS

Ms. Teener mentioned the Triangle Park area. Mr. Eastes said that this is a difficult area the City manages. The Aggieville Triangle is utilized by students and on the ATA bus route. There is electric in that area but is not updated and needs to be replaced. Discussions began about the area.

Ms. Teener also mentioned the Parks and Recreation Offices and discussed the stage at the City Auditorium. She asked about the HVAC system and if it was going to be updated. She was concerned about cords in the hallway. Mr. McMillan stated that the stage improvements have a series of options available for consideration and everything was still being decided. Mr. Eastes advised that nothing has been approved as of yet.

Mr. Eastes discussed the Goodnow proposals and that the Request For Qualifications has not been created yet. This discussion will be brought back at a later date.

Regarding Warner Park, Mr. Eastes stated that the Lee Mill Association wanted improvements to be done to the pond, and it was not part of Warner Park. The City Public Works Department would be included on any improvements. Ms. Teener requested that the Disc Golf conversation be added to the discussion.

## OTHER BUSINESS

Ms. Teener asked about the procedure to have Ms. Sims replaced on the Board. Currently, there are no by-laws but it is acceptable to follow the procedures of other boards. It was determined after five absences that a memo is sent by the Board to the City Mayor on why a replacement is needed. Chairperson Linda Teener will submit a letter to Mayor Butler regarding the attendance of Ms. Sims and the Board would like a new appointment be made.

Meeting adjourned.