

Minutes
Historic Resources Board
Conduff Conference Room, City Hall
1101 Poyntz Avenue
November 28, 2005
4:00 p.m.

Members Present: Tom Roberts, Vice Chair; Mike Mecseri; Ray Weisenburger; Bonnie Lynn-Sherow.

Members Absent: Larry Brockson, Chair; Jan Borst; Jean Hill.

Others Present: Fred Schurle; Louise Claussen.

Staff Present: Cam Moeller, Planner.

1. ENVIRONS REVIEW AND ADVISORY REVIEW WITHIN DOWNTOWN HISTORIC DISTRICT

328 Poyntz Avenue, Mid-America Office Supplies: Sign Permit

Fred Schurle, the applicant, explained how leaded glass will be placed in the transom on either side of the proposed sign.

Weisenburger moved that the Board find that the proposed sign meets the Standards and Guidelines for Evaluating the Effect of Projects on Environs and will not encroach upon, damage or destroy the listed historic property or its environs, with the suggestion that the property owner consult the State Historic Preservation Office for technical assistance in incorporating leaded glass in the transom, on either side of the sign.

Lynn-Sherow seconded the motion, which passed on a vote of 4-0.

The Board also recommended that the applicant save the Cararra glass that is presently in the transom but which will be removed.

2. ENVIRONS REVIEW

115 South 5th Street, Design Cascade: Sign Permit (Non-contributing Structure in Downtown Historic District)

Weisenburger moved that the Board find that the proposed sign meets the Standards and Guidelines for Evaluating the Effect of Projects on Environs and will not encroach upon, damage or destroy the listed historic property or its environs.

Weisenburger said the sign is an example of how a contemporary design can fit nicely into the downtown setting.

Mecseri seconded the motion, which passed on a vote of 4-0.

3. Consider the minutes of the October 24, 2005 Historic Resources Board meeting

Lynn-Sherow moved that the Board approve the minutes. Weisenburger seconded the motion, which passed on a vote of 4-0.

**4. UPDATE: ADMINISTRATIVE REVIEW
Cardinal Insurance, 507 Leavenworth: Sign Permit.**

Moeller updated the Board on a sign proposal that had been reviewed administratively as a minor project.

5. Discuss development of strategic plan for upcoming projects.

The Board discussed the development of a strategy to identify, prioritize, and complete future short and long-range projects. The draft strategic plan will be fine-tuned and discussed further at subsequent meetings.

6. Other Matters:

7. Upcoming Meetings:

- December 19, 2005
- January 23, 2005

There being no other business, the meeting was adjourned.

Respectfully submitted,

Cam Moeller, AICP, Planner II
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