

MINUTES  
PARKS AND RECREATION ADVISORY BOARD  
CITY COMMISSION ROOM

January 5, 2015  
4:30 P.M.

Present were the following members of the Parks and Recreation Advisory Board: Mr. Ed Klimek, Ms. Marcia Rozell, Ms. Linda Teener, Mr. Bruce McMillan, Mr. Dave Schafer, Ms. Pat Hudgins and Mr. Mark Bachamp.

Also present: Mr. Eddie Eastes, Director of Parks and Recreation; Mr. Casey Smithson, Park Superintendent; Mr. Fred Goss, Flint Hills Discovery Center Director; Mr. Wyatt Thompson, Park Planner; Mr. Scott Shoemaker, Sunset Zoo Director; Mr. Chris Curtis, Recreation Superintendent; Ms. Angie Sutton, Director, Community Relations; Mr. Kiel Mangus, Assistant City Manager; and Ms. Chrissy Kramer, Administrative Assistant.

Visitor: Ms. Barbara Anderson, President of Goodnow Cabin Association

Minutes

Mr. Klimek called the meeting to order. It was moved by Ms. Rozell to approve the minutes, seconded by Ms. Teener to approve the Minutes of the Regular Meeting held on November 3, 2013. On vote, motion carried 7-0.

City Park Master Plan

Mr. Klimek began discussing the City Park Master Plan and the importance of the Parks and Recreation Advisory Board being up to date with the plans as well as the discussions about the subject with the City Commission.

Mr. Eastes stated the Plan began in 2006 with the improvements of the pools and city park parking lot. Mr. Thompson showed the advisory board a slide presentation from a previous meeting in 2014. Mr. Thompson gave an update of current events as well as a past history of events that occurred from the Master Plan in 05/06.

Lengthy discussions began about past, suggested or future recommendations and how to proceed with those plans. Mr. Klimek commented green space is important and is irreplaceable and would be a disservice to take it from City Park. Discussions included the parking area and who use the parking at the City Park as well as potential ideas for a parking garage. Mr. Eastes mentioned that a parking garage will be discussed at the City Commission.

After discussions, Mr. Klimek made a recommendation, upon agreement, with the Parks and Recreation Advisory Board to see the City Park Master Plan project move forward by City Staff and have updates provided to the Advisory Board. Mr. Thompson stated that a timeline should be ready in February.

City Hall Expansion Update

Mr. Eastes stated that there will be a pre-construction meeting tomorrow and Cheney Construction's proposal of \$2.1 million was accepted. Mr. McMillan will be handling the construction administration portion of the project. No start date has been set; however, a nine month project is anticipated.

Boy Scout Cabin

Mr. Eastes stated that the City Commission has asked that the Parks and Recreation Advisory Board give input about the cabin. Mr. Thompson presented about the background and history of the cabin. Mr. Eastes mentioned possible uses and what is the benefit for that use. A timeline would be solicitation for Requests for Proposals in January and review of those proposals in mid-May. Discussions began about the potential uses and background.

Ms. Barbara Anderson, President of Goodnow Cabin Association, appreciated the presentation that was given. She mentioned the access to the site which is an undeveloped road could be privately developed. Mr. Klimek questioned if the cabin would be something that people would use. Ms. Anderson stated the Cabin would be a great residential unit or possibly an art studio. Discussions began about potential uses for the cabin. Mr. McMillan suggested a Pre-proposal Briefing Meeting. After discussions, Mr. Bachamp made a motion to approve the draft and advertise for Request for Proposals. Mr. McMillan seconded but asked to include a pre-proposal meeting. On motion, 7-0.

#### Strategic Facility Improvement Plan

Mr. Eastes stated that the next steering committee meeting was set for January 6 to review the draft of the strategic facility improvement plan survey and to see if any additional comments are needed prior to sending out to the public. A joint meeting is set for February 24, 2015, but Mr. Eastes does not believe the survey results report will be ready. It's more plausible to have ready for the March 24, 2015, work session. ETC Institute, of Olathe, KS, is assisting with the survey.

#### CIP Request Form

Mr. Eastes stated that the Capital Improvement Projects submittals are due by March 6, 2015, and that citizens can also submit a form. Mr. Eastes asked the panel to think about any projects that they may have in mind and that it is an in-depth process and has several steps.

#### Monthly Report

Mr. Curtis stated the ice rink attendance is up significantly this year. Currently, the recreation staff is looking at goals for the 2015 year. Also, surveys will be sent to participants of recreation sports after the program has ended for their opinion of the program.

Mr. Shoemaker said that 2014 was a great year with a new attendance record of 78,000. At the beginning of the month, fees went up to \$5.00 for adults and \$3.00 for children as well as fee adjustments to classes. Mr. Klimek asked how the Zoo is handled with the cold weather that has occurred. Mr. Shoemaker stated it is harder for the animals but their habitats have heat. The animals have 'free choice' on going inside or staying outside. Ms. Hudgins asked who cleans the zoo sidewalks when snow occurs. Mr. Shoemaker stated that zoo maintenance personnel clean the sidewalks unless it is extreme and then the Parks Department assists with snow removal.

Mr. Smithson advised that parks staff is busy with snow removal and appreciates their efforts. Some of the staff was in the mayoral parade and tree lighting ceremony. Mr. Klimek mentioned that they mayoral parade had a record crowd and more entries than ever.

Ms. Sutton stated that the Winter/Spring brochure was out and that registrations began for classes and some recreation activities. Also, the new website will start later this month and Civic Plus is assisting with the process.

#### Miscellaneous

Mr. Eastes stated pool fees will be discussed at the City Commission on January 20, 2015, to move to have the season passes non-transferrable, however, season pass fees will remain the same. Mr. Eastes mentioned the Cico Park Detention Park Project will be meeting today and the goal is to have the project completed by the end of May. Olson Associates are consultants. Mr. Bachamp mentioned that the 'Sledding Hill' will not be ready until the next snow season.

#### Other Business

City Pool Passes – Mr. Eastes stated that the pool passes will be a non-transferrable pass which was approved by the City Commission. Patrons who have an existing credit will be allowed to use those credits for the year 2015.

Public Comment

Ms. Cush requested information about the Goodnow Boy Scout Cabin and wanted to know if the Riley County Historical Society will be advised about the changes and also have access to the Request for Proposals. Mr. Eastes stated that the City Attorney reviewed and the changes are in tune with normal requests for possible uses and if there is a potential need and usage for the cabin. The Advisory Board will review any documents prior to public release.

Meeting adjourned.