

MINUTES
PARKS AND RECREATION ADVISORY BOARD
CITY COMMISSION ROOM
JANUARY 5, 2004
4:30 P.M.

Present were the following members of the Parks and Recreation Advisory Board: Mrs. Beverly Page, Mr. Roger Brannan, Mrs. Marie Steichen, Mr. Bruce McMillan, and Mr. Reed Scott. Mr. Randy Martin and Ms. Jean Darbyshire were absent at this meeting. Also present at this meeting was Mr. Terry DeWeese, Director of Parks and Recreation; Mr. Scott Shoemaker, Zoo Director; Mr. Frank Gibbs, Park Planner; Mr. Ivan Wilkinson, Recreation Superintendent; Ms. Lynn Schumacher, Shelter/Control Supervisor; Mr. Mike Mohler, Cemetery Sexton; Ms. Luci Von Lintel, Horticulturist; Mr. J. David Mattox, Forestry Supervisor; Mr. Jerry Dixon, Mechanic; Ms. Rachel Soash, Curator of Education; Mrs. Debbie Dugan, Administrative Supervisor; and Mr. Joey Hulbert, Youth in Government Member.

Ms. Page called the meeting to order.

MINUTES

It was moved by Mr. Brannan, seconded by Mrs. Steichen to approve the minutes of the Regular Meeting held on December 8, 2003. On vote, motion carried 5-0.

INTRODUCTION OF STAFF AND STAFF REPORTS

Mr. DeWeese introduced Ms. Lynn Schumacher, Shelter/Control Supervisor; Ms. Rachel Soash, Curator of Education; Mr. J. David Mattox, Forestry Supervisor; Mr. Mike Mohler, Cemetery Sexton; Ms. Luci Von Lintel, Horticulturist; and Mr. Jerry Dixon, Mechanic; to the Board. Each Staff Member gave a brief explanation of their job duties. Discussion was held and questions were answered at that time.

Mr. Ivan Wilkinson, Recreation Superintendent; Mr. Scott Shoemaker, Zoo Director; Mr. Frank Gibbs, Park Planner; and Mrs. Debbie Dugan, Administrative Supervisor; gave staff reports.

Mr. DeWeese explained that the next meeting would be held on Monday, February 9, 2004.

CAPITAL IMPROVEMENT PROGRAM (CIP)

Mr. DeWeese stated that VRI ratings, which outline the condition, age, and maintenance of a vehicle, are being completed on the City's vehicles to determine which ones are in need of replacement. He informed the Board about future project costs, which were items suggested by the Board at the December meeting, Warner Park restrooms - \$85,000; skate park lights - \$15,000; and Arts in the Park lights, which will be placed on the tech shed. He stated that City Administration would be recommending maintaining the existing facilities instead of adding new projects. He stated that we have to be more efficient with less people. He further explained that the only money available to use on projects is through the Special Parks and Recreation Fund, which is \$200,000 of alcohol money.

The Board held discussion on the Douglass Pool. Concern was expressed about starting/discussing the process and then nothing comes from the discussions. Mr. DeWeese explained that public meetings could be held in the future to discuss Douglass Pool. The Board suggested that the Southside Neighborhood Association be involved in the discussion.

The Board recommended setting a "vision" for the future. The Board suggested that City Administration provide a priority list of items that have surfaced in the past. The Board will review the listing at the February meeting.

DONATION OF LAND

Mr. DeWeese explained that Mr. Bo Conrad, representing Kessinger/Hunter & Co., had contacted City Administration, and they are interested in donating some land to the City that adjoins a future office building on the west side of Shuss Road. The land adjoins the east end of Warner Memorial Park. The developer is also interested in partnering with the City to possibly share the parking lot for the trail entrance at the northeast edge of Warner Memorial Park that will be utilized by the office building.

After discussion, it was moved by Mrs. Steichen, seconded by Mr. Scott to approve the donation of property from Kessinger/Hunter & Co., which adjoins Warner Memorial Park. On vote, motion carried 5-0.

MISCELLANEOUS

The Board requested that past letters of the Capital Improvement Program, which were distributed to the City Commission, be e-mailed to them for their review.

The Board complimented the Winter/Spring Brochure.

Monthly report was attached.

It was moved by Mr. McMillan, seconded by Mrs. Steichen to adjourn the meeting. On vote, motion carried 5-0.

Approved by Chairperson Parks and Recreation Advisory Board

Date