

MINUTES  
PARKS AND RECREATION ADVISORY BOARD  
CITY COMMISSION ROOM  
FEBRUARY 28, 2005  
4:30 P.M.

Present were the following members of the Parks and Recreation Advisory Board: Mr. Bruce McMillan, Mr. Randy Martin, Mr. Reed Scott, Mrs. Beverly Page, and Ms. Jean Darbyshire. Mr. Roger Brannan and Ms. Marie Steichen were absent. Also present at this meeting was Mr. Terry DeWeese, Director of Parks and Recreation; Mr. Scott Shoemaker, Zoo Director; Mr. Frank Gibbs, Park Planner; Mr. Ivan Wilkinson, Recreation Superintendent; Mrs. Debbie Dugan, Administrative Supervisor; and Ms. Brianna Olds, Youth in Government.

Mr. McMillan called the meeting to order.

MINUTES

It was moved by Mrs. Page, seconded by Mr. Scott to approve the minutes of the Regular Meeting held on February 7, 2005. On vote, motion carried 5-0.

STAFF REPORTS

Mr. Scott Shoemaker, Zoo Director; Mr. Frank Gibbs, Park Planner; Mr. Ivan Wilkinson, Recreation Superintendent; and Mrs. Debbie Dugan, Administrative Supervisor; gave staff reports.

CAPITAL IMPROVEMENTS PROGRAM (CIP)

The 2006-2011 CIP was included in the Board's packet for their review.

It was moved by Ms. Darbyshire, seconded by Mrs. Page to approve the 2006-2011 CIP, as presented by City Administration. On vote, motion carried 5-0.

PARKS AND RECREATION COMMUNITY NEEDS ASSESSMENT

The Board held discussion and reviewed their previous recommendations for the Parks and Recreation Community Needs Assessment, which will be presented to the City Commission at their Work Session on March 8, 2005, at 5:00 p.m.

It was moved by Ms. Darbyshire, seconded by Mrs. Page to write a Request for Proposals to hire a consultant to analyze Griffith and City Parks and develop a recommendation for the preferred site and conduct a public process to complete a preliminary conceptual design and cost estimate on a family indoor recreation/aquatic facility (1); and to hire a consultant to complete a preliminary conceptual design, construction, and operating cost estimates on CiCo or City Park Pools (2), items 1-2 could be done by the same consultant or item 2 could be done by a different consultant depending on response and bids. On vote, motion carried 5-0.

It was moved by Ms. Darbyshire, seconded by Mr. Scott to write a separate Request for Proposals to hire a consultant to complete a Master Plan of City Park, and to write a separate Request for Proposals to hire an architect to complete a preliminary conceptual design, construction, and operating cost estimates on the Zoo Education Facility. On vote, motion carried 5-0.

INFORMATION TO CITY COMMISSION

Mr. DeWeese informed the Board that the City Commission requested more information on the non-resident fee and would be on the City Commission's Agenda on March 1, 2005.