

MINUTES
PARKS AND RECREATION ADVISORY BOARD
CITY COMMISSION ROOM
MARCH 1, 2004
4:30 P.M.

Present were the following members of the Parks and Recreation Advisory Board: Mrs. Beverly Page, Mr. Roger Brannan, Mr. Bruce McMillan, Mr. Reed Scott, and Mr. Randy Martin. Mrs. Marie Steichen reported later to the meeting. Ms. Jean Darbyshire was absent at this meeting. Also present at this meeting was Mr. Terry DeWeese, Director of Parks and Recreation; Mr. Scott Shoemaker, Zoo Director; Mr. Frank Gibbs, Park Planner; Mr. Ivan Wilkinson, Recreation Superintendent; and Mrs. Debbie Dugan, Administrative Supervisor.

Ms. Page called the meeting to order.

MINUTES

It was moved by Mr. Brannan, seconded by Mr. Martin to approve the minutes of the Regular Meeting held on February 9, 2004. On vote, motion carried 5-0.

STAFF REPORTS

Mr. Scott Shoemaker, Zoo Director; Mr. Frank Gibbs, Park Planner; Mr. Ivan Wilkinson, Recreation Superintendent; and Mrs. Debbie Dugan, Administrative Supervisor; gave staff reports.

CAPITAL IMPROVEMENTS PROGRAM (CIP)

An updated draft of the Capital Improvements Program was included in the Board's packet.

The Board held discussion on the CIP. After discussion, it was moved by Mr. McMillan, seconded by Mr. Brannan to recommend approval of the 2005-2010 Capital Improvements Program, as presented by City Administration. On vote, motion carried 6-0.

COMMUNITY NEEDS ASSESSMENT TASK FORCE

Mr. DeWeese explained that the City Commission approved the Board's recommendation of creating a Task Force to complete a community needs assessment at their meeting on February 17, 2004. Mr. DeWeese explained that City Administration has developed some ideas that have been gathered from Community Leaders, Staff, and Commissioner comments, which include timeframe, number of Task Force Members, Parameters of the Task Force, and potential members.

The Board suggested that Mr. McMillan and Mr. Brannan serve on the Task Force with Mr. McMillan serving as Chairperson.

Mr. DeWeese stated that if the Board had any names of individuals that would like to serve on the Task Force to submit the names to him and a master list of names would be developed. The primary purpose of the Task Force will be to listen to the community through a variety of mediums to determine what "quality of life" issues are important. The Task Force would then present their findings to the Parks and Recreation Advisory Board who in turn will make a recommendation to the City Commission at a Work Session in September.

The Board held discussion and questions were answered at that time.

The Board will meet on Monday, March 15, 2004, at 7:00 p.m. to set the parameters of the Task Force and confirm Task Force Members.

Mr. Martin left early due to prior commitments.

The Board discussed different ways to advertise for the Task Force meetings.

It was moved by Mrs. Steichen, seconded by Mr. McMillan to adjourn the meeting. On vote, motion carried 5-0.

Approved by Chairperson Parks and Recreation Advisory Board

Date