

Minutes
HISTORIC RESOURCES BOARD
City Commission Room, City Hall
1101 Poyntz Avenue
Monday, March 28th, 2016
4:00 P.M.

Members Present: Dea Brokesh; Craig Hager; Tyler Holloman, Betty Mattingly-Ebert, Vice-Chair; Eileen Meyer; and Suzanne Orr.

Members Absent: Cameron Tross, Chair.

Others Present: Kathy Dzewaltowski; Sara Fisher; Linda Glasgow; Linda Morse; Phil Anderson.

Staff Present: Benjamin Chmiel, Planner; Lance Evans, Senior Planner; and Tim Kellams, Parks and Recreation.

1. Consider the minutes from February 22, 2016 meeting.

Brokesh moved to approve the minutes. Hager seconded. Motion passed 5-0.

2. Roundhouse (Floral Hall) National Register Nomination.

Brokesh explained that Dzewaltowski submitted information that Floral Hall had been nominated by the Historic Resources Board in 1977, but had been rejected by the State Historic Preservation Office (SHPO) due to a lack of documentation for the date of the buildings construction. Documentation was never submitted. Dzewaltowski suggested the HRB consider completing the nomination and resubmitting to SHPO. She also confirmed that anyone can prepare and submit a PSIQ or a register nomination without local government consent. Glasgow mentioned she could conduct some research and submit findings to city staff to support a completed nomination. The Board supported this and will review any historic research at the next meeting and decide if it was sufficient and if a recommendation to the City Commission for a resubmission of the nomination form is warranted.

3. Minor Review Applications.

Chmiel explained that an updated plan for a previously approved Major Review Application was submitted for an addition to 816 Pierre St. (Ben F. Sweet House). The new proposal was very similar to the previous, which was brought to the Board and approved about a year prior, however the addition was much smaller than before. But because it was a new design that required a new permit, a review was required.

An application for an awning sign at 205 S. 4th St. (Sears Building) was also submitted to replace an existing sign on an existing awning.

4. Downtown Design Guidelines.

The Board finished up their review of the previous drafts of unadopted downtown design guidelines to better narrow down potential proposals for updated guidelines in the future. Chmiel agreed to create a new version of the document with the recommended amendments made by the Board over the last several meetings. He will have it prepared for Board review at a later meeting.

5. Updates and Announcements.

Meyer informed the Board that the Bi-Annual Historic Summit would be on May 5th at the Manhattan Public Library. Doors will open at 6:30 pm. The program will begin at 7:00 pm. The summit is free and open to the public.

Chmiel informed the Board that there would be a National Register Nomination Workshop on Thursday, May 19th at 4 p.m. at the Cider Gallery, 810 Pennsylvania St, Lawrence, KS.

He also informed the Board there will be a proclamation for National Preservation Month at the May 3rd City Commission Meeting starting at 7:00 pm. He encouraged Board members to attend.

6. Upcoming Meetings.

- Monday, April 25, 2016.
- Monday, May 23, 2016.