

MINUTES  
PARKS AND RECREATION ADVISORY BOARD  
CITY COMMISSION ROOM  
MAY 7, 2001  
4:30 P.M.

Present were the following members of the Parks and Recreation Advisory Board: Ms. Beverly Page, Mrs. Phyllis Moore, Mr. Roger Brannan, Mr. Larry Weaver, and Ms. Jean Darbyshire. Mrs. Marie Steichen and Mr. Gerald Reeck reported later to the meeting. Also present at this meeting was Mr. Terry DeWeese, Director of Parks and Recreation; Mr. Scott Shoemaker, Zoo Director; Mr. Jerry Dishman, Park Superintendent; Mr. Frank Gibbs, Park Planner; Mr. Ivan Wilkinson, Recreation Superintendent; and Mrs. Debbie Dugan, Parks and Recreation Administration Supervisor.

The meeting was called to order by Ms. Page. It was moved by Mrs. Moore, seconded by Ms. Darbyshire to approve the minutes of the Regular Meeting held on April 2, 2001. On vote, motion carried 5-0.

STAFF REORTS

Mr. Shoemaker discussed the following:

- Began construction on the Caiman Exhibit
- Hosting workshop on artificial rockwork workshop
- Births – swift fox pups
- Presented 39 programs
- Collected approximately 900 pounds of cans for Cans for Conservation Program
- Partnered with Greek Houses to host “Survivor at the Zoo”, which raised \$2,000 for the Caiman Exhibit

Mr. Dishman discussed the following:

- Installed rubber play surface at Twin Oaks and the accessible playground
- Performed herbicide applications
- Cleaned pools for painting
- Planted flowerbeds

Mr. Brannan inquired about any problems at the Cemetery. Mr. Dishman explained that things are going well.

Mr. Gibbs discussed the following:

- Partnered with Countryside Mobile Home Park to improve storm drainage across the northwest corner of Northeast Park
- Completed Douglass Center Annex HVAC improvements

Mr. Wilkinson discussed the following:

- Renovated CiCo concession building

- Number of teams for sport programs – Soccer – 77 teams; Youth softball – 40 teams; Wildcat softball – 12 teams; Youth Baseball – 38 teams; Wildcat baseball – 28 teams; Adult softball – 135 teams
- Hosted tournament at Twin Oaks with 25 teams participating
- Hosted Barrier Free Theatre production of “Blast Off to the Past”

Mr. Weaver inquired about the revenue generated on hosting tournaments at Twin Oaks. Mr. DeWeese explained that Mr. Wilkinson would provide a history on the economic benefit of Twin Oaks at the next meeting.

Mrs. Dugan discussed the following:

- Processed 2,511 registrations
- Performed customer service by directing incoming telephone calls and assisting mail-in/walk-in customers
- Copied 20,500 forms for a variety of activities
- Layout and distribution of Special Populations Summer Brochure
- Summer brochure to printer for copying
- Met with City Attorney on revision of Pavilion application
- Met with Human Resources, Information Systems Division, and Payroll on processing Personnel Action Forms and other issues relating to payroll
- Made a presentation on parks and recreation programs to the social services committee
- Processed Pavilion reservations
- Processed refunds for rabies and spay/neuter certificates
- Continued updating website page for Parks and Recreation Department
- Processed scholarship forms

Mr. DeWeese explained that the Animal Shelter Dedication was a success.

#### 2002-2007 CAPITAL IMPROVEMENTS PROGRAM (CIP)

Mr. DeWeese explained that the City Commission would hold a Work Session on May 29, 2001 to discuss the CIP. Mr. DeWeese encouraged the Board Members to attend.

#### REQUEST BY RICH WOODARD

Mr. DeWeese explained that Rich Woodard has been working with City Administration on locating land to develop soccer fields and other amenities by utilizing funds in a Trust set up by Mr. Woodard for his son John. Mr. DeWeese stated that Mr. Woodard would be asking to be placed on an agenda later this summer.

#### NORTHEAST PARK

Mr. DeWeese explained that Ms. Garton would attend the June meeting and give a report at that time.

#### LAND AND WATER CONSERVATION FUND GRANT RESOLUTION

City Administration has applied for a LWCF grant for \$65,000 to build the Skate Park. City Administration should find out the results in July.

LEGISLATIVE UPDATE ON THE ALOCHOL TAX AND LGORGP

Mr. DeWeese informed the Board that the Alcohol Tax money is still being debated, but it looks like the City will get its allocation of \$600,000. The LGORGP looks like it won't be funded.

WARNER PARK

Ms. Page stated that Mr. Bill Warner had spoke at the last meeting about holding a public meeting to discuss Warner Park. Mr. DeWeese stated that holding the meeting in the fall would be better than during the summer months, which would hopefully help attendance.

The Board held discussion on sign placement and encroachment of boundaries at Warner Park.

The Board suggested discussing this issue at a later meeting. Mrs. Dugan will provide background information on Warner Park to the Board Members at the June meeting.

Mrs. Steichen inquired about placing a map of the parks on the back of the department brochure.

It was moved by Mr. Weaver, seconded by Mrs. Steichen to have City Administration notify, in a friendly, constructive manner, those property owners who are possibly encroaching on public land. On vote, motion carried 7-0.

It was moved by Mr. Weaver, seconded by Mrs. Moore to adjourn the meeting. On vote, motion carried 7-0.

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Approved by Chairperson Parks and Recreation  
Advisory Board

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Date