

MINUTES  
PARKS AND RECREATION ADVISORY BOARD  
CITY COMMISSION ROOM  
SEPTEMBER 8, 2003  
4:30 P.M.

Present were the following members of the Parks and Recreation Advisory Board: Mrs. Beverly Page, Mr. Roger Brannan, Mr. Bruce McMillan, Mr. Reed Scott, Mrs. Marie Steichen, and Ms. Jean Darbyshire. Also present at this meeting was Mr. Terry DeWeese, Director of Parks and Recreation; Mr. Frank Gibbs, Park Planner; Mr. Ivan Wilkinson, Recreation Superintendent; and Mrs. Debbie Dugan, Administrative Supervisor.

Ms. Page called the meeting to order.

MINUTES

It was moved by Mr. McMillan, seconded by Mr. Scott to approve the minutes of the Regular Meeting held on July 7, 2003. On vote, motion carried 6-0.

STAFF REPORTS

Mr. Frank Gibbs, Park Planner; Mr. Ivan Wilkinson, Recreation Superintendent; and Mrs. Debbie Dugan, Administrative Supervisor, gave staff reports.

Mr. Brannan inquired about items in the monthly reports and questions were answered at that time.

AMENDED ANIMAL SHELTER ORDINANCE

Mr. DeWeese discussed the changes to the Animal Shelter Ordinance, which deals with dangerous dogs; cruelty to animals; and adoption of animals. After discussion by the Board, it was moved by Mr. Brannan, seconded by Mrs. Steichen to approve the amended ordinance, as written. On vote, motion carried 6-0.

GUIDELINES FOR NAMING A PARK OR FACILITY

The Board discussed the proposed criteria and process for naming a park or facility. It was moved by Mr. McMillan, seconded by Mr. Scott to approve the guidelines for naming a park or facility. On vote, motion carried 6-0.

FALL PARK TOUR

Mr. DeWeese inquired if the Board was interested in having a fall park tour. Mrs. Page asked if a School Board Member had been appointed to the Parks and Recreation Advisory Board. Mr. Brannan explained that Mr. Randy Martin had agreed to serve on the Board. Mr. DeWeese stated that he would contact the Superintendent's Office and have a letter submitted, so that the Mayor can appoint Mr. Martin to the Board with final approval coming from the City Commission. The Board thought that it would be best to have the tour once the new Board Member was on the Board. Mr. DeWeese asked for the Board to submit dates and any facilities they would like to tour to Mrs. Dugan.

PRIVATIZATION UPDATE

Mr. DeWeese explained that the City Commission would receive a report on privatization on parks, cemetery, park mechanic, and horticulture at their Work Session on October 28, 2003, at 5:00 p.m. The Board stated that this was a huge toll on the Department, because their other duties had to be done on top of this project. The Board gave unanimous support for the Chairperson to write a letter in support of the Department.

INFORMATION TO CITY COMMISSION

Mr. DeWeese explained that the City Commission approved the water slide and pool fee increases at their meeting on August 18, 2003. The Recreation fees and non-resident fees will be discussed at the Work Session on October 14, 2003.

Mr. DeWeese explained that he would be attending the Douglass Center Advisory Board Meeting on September 11, 2003, to discuss the possibility of the water playground, as suggested by the Board. He also stated that there is not any money committed for a water playground at the Douglass Pool.

It was moved by Ms. Darbyshire, seconded by Mr. McMillan to adjourn the meeting. On vote, motion carried 6-0.

\_\_\_\_\_  
Approved by Chairperson Parks and Recreation  
Advisory Board

\_\_\_\_\_  
Date