

**DRAFT
MINUTES
AGGIEVILLE BUSINESS IMPROVEMENT DISTRICT
ADVISORY BOARD
Conduff Room, City Hall
April 12, 2016
2:00 PM**

MEMBERS PRESENT: Bo Harris, Jarrod Laudeman, Krista Bramhall, Scott Bauer and David Sauter

MEMBERS ABSENT: Kevin Pierce and Brett Allred

STAFF PRESENT: Karen Davis, Director of Community Development

Introductions. Members, public and staff introduced themselves.

Elect a Chair and Vice-Chair for 2016. Davis called for nominations for Chair and Vice-Chair. After discussion, Krista Bramhall moved and Scott Bauer seconded a motion that David Sauter be elected as Chair. The motion was approved on a vote of 6-0. It was determined not to elect a Vice-Chair.

Review 2016 expenditures/collections. Davis indicated that collections were proceeding and that an advance had been provided to the Aggieville Business Association.

Discuss 2017 ABID budget recommendation.

Members discussed the expenditure of 2015 funds and asked questions about the 2016 total collections. Davis indicated it was estimated that \$71,700 will be collected in 2016; however that number was dependent on final collections. As of now over 20 businesses have not paid the annual fee and are now responsible for the late fee or, they paid the fee after March 1st and are also liable for the late fee.

Davis indicated that the 2016 revenue estimate was \$70,000, so if the collections go over that amount the extra funds will be rolled over into 2017 revenues, thus the Board would need to include that amount in its estimate. Members agreed that \$73,000 should be estimated for 2017 revenues and began discussion of the budget. Members suggested that the budget line items be simplified and discussed options for consolidating line items that would meet the needs of the District and be utilized for the Aggieville Business Association. At that time Davis also indicated that the City had been tracking its staff hours on collections and would recommend that the City Administration line item be increased to \$2,000.

After further discussion, Scott Bauer moved that the following 2017 ABID fees and budget be recommended.

**AGGIEVILLE BUSINESS IMPROVEMENT DISTRICT
2017 BUDGET**

Operations	2,000
Personnel	25,000
Maintenance	22,000
Triangle Park	1,000
Programs/Events	21,000
City Administration	<u>2,000</u>
TOTAL	\$73,000

2017 FEES

Business fee total of following:

\$250 base fee

\$.13/square foot interior space

\$.05/square foot of exterior space

Total 2017 Revenues

\$73,000

After a second from Krista Bramhall, the motion was approved on a vote of 6-0.

Approve the minutes of the meeting of August 18, 2015. Scott Bauer moved that the minutes be approved as submitted. After a second from Krista Bramhall, the motion was approved on a vote of 6-0.

There being no further business, the meeting was adjourned.

Respectfully submitted,

Karen Davis, AICP
Director of Community Development

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