

MINUTES
PARKS AND RECREATION ADVISORY BOARD
CITY COMMISSION ROOM
NOVEMBER 3, 2003
4:30 P.M.

Present were the following members of the Parks and Recreation Advisory Board: Mrs. Beverly Page, Mr. Roger Brannan, Mr. Bruce McMillan, and Ms. Jean Darbyshire. Mr. Reed Scott and Mr. Randy Martin reported later to the meeting. Mrs. Marie Steichen was absent at this meeting. Also present at this meeting was Mr. Terry DeWeese, Director of Parks and Recreation; Mr. Scott Shoemaker, Zoo Director; Mr. Frank Gibbs, Park Planner; Mr. Ivan Wilkinson, Recreation Superintendent; Mr. Mike Buchanan, Assistant Recreation Superintendent; Mr. Adam Dolezal, Recreation Supervisor; Mr. Matt McClure, Recreation Supervisor; Mr. John Markham, Recreation Coordinator; Mr. Tom Utermoehlen, Recreation Coordinator; Mrs. Debbie Dugan, Administrative Supervisor; and Mr. Joey Hulbert, Youth in Government Member.

Ms. Page called the meeting to order.

MINUTES

It was moved by Mr. Brannan, seconded by Ms. Darbyshire to approve the minutes of the Regular Meeting held on October 6, 2003. On vote, motion carried 4-0.

Mr. DeWeese welcomed Mr. Martin, new Board Member, and Mr. Joey Hulbert, Youth in Government Member, to the Board.

INTRODUCTION OF RECREATION DIVISION STAFF

Mr. Wilkinson introduced Mr. Mike Buchanan, Assistant Recreation Superintendent; Mr. Adam Dolezal, Recreation Supervisor; Mr. Matt McClure, Recreation Supervisor; Mr. John Markham, Recreation Coordinator; and Mr. Tom Utermoehlen, Recreation Coordinator; to the Board. Each Staff Member gave a brief explanation of their job duties.

STAFF REPORTS

Mr. Scott Shoemaker, Zoo Director; Mr. Frank Gibbs, Park Planner; Mr. Ivan Wilkinson, Recreation Superintendent; and Mrs. Debbie Dugan, Administrative Supervisor, gave staff reports.

PLANNED UNIT DEVELOPMENT (PUD)

Mr. DeWeese explained that the Board had requested information on enforcement of landscape requirements concerning Planned Unit Developments. He explained the process to the Board.

NON-RESIDENT FEES

Mr. DeWeese explained that the City Commission had requested City Administration to review non-resident fees and fees that have not been raised since 1997 for the Parks and Recreation Department's programs. Ms. Page discussed the Work Session that was held on non-resident fees.

Mr. DeWeese discussed the chart, which was included in the Board's packet, outlining what programs and activities City Administration was recommending for non-resident fees.

After considerable discussion by the Board, it was moved by Ms. Darbyshire, seconded by Mr. Scott to reaffirm to the City Commission that the Parks and Recreation Advisory Board doesn't think it's in the best judgment for a non-resident fee to be instituted. On vote, motion carried 6-0.

However, the Board felt that if the City Commission wanted to charge a non-resident fee, the following recommendation should be considered: It was moved by Mr. Brannan, seconded by Mr. Martin to recommend a \$5 fee for programs listed by City Administration, with the exception of day camp, swimming lessons, and senior programs, and to review this issue after a year's time. On vote, motion carried 5-1, with the no vote being Mr. McMillan.

It was moved by Mr. McMillan, seconded by Mr. Martin to recommend the fee increases, as presented by City Administration. On vote, motion carried 5-1, with the no vote being Ms. Darbyshire.

MISCELLANEOUS

Playground equipment for Longs and Douglass Parks – Playground designs were distributed to playground manufacturers to submit bids on playground equipment for both parks. The City Commission, at their November 4, 2003, meeting, will consider approving quotes from ATHCO for Douglass Park in the amount of \$13,825, and from AB Creative for Longs Park in the amount of \$13,457.

Larry Norvell Band Shell – Cheney Construction submitted the low bid in the amount of \$159,900 for the base bid and \$13,400 for Alternates 1, 3, and 4 for a total of \$173,300. A total of \$190,614 has been raised for this project.

Privatization – The City Commission held a Work Session on October 28, 2003, concerning privatization. It was consensus of a majority of Commissioners that the information provided by City Administration wasn't complete enough or accurate to compare with the private sector and wasn't comparing apples to apples. City Administration was directed to see if anyone at Kansas State University would be able to analyze the City's costs including overhead for comparison to the private sector's costs.

OTHER BUSINESS

Mr. McMillan stated that the tour would be conducted in the spring.

It was moved by Mr. Martin, seconded by Mr. McMillan to adjourn the meeting. On vote, motion carried 6-0.