

MINUTES  
PARKS AND RECREATION ADVISORY BOARD  
CITY COMMISSION ROOM  
DECEMBER 8, 2003  
4:30 P.M.

Present were the following members of the Parks and Recreation Advisory Board: Mrs. Beverly Page, Mr. Roger Brannan, Mrs. Marie Steichen, Mr. Bruce McMillan, Ms. Jean Darbyshire, Mr. Reed Scott, and Mr. Randy Martin. Also present at this meeting was Mr. Terry DeWeese, Director of Parks and Recreation; Mr. Scott Shoemaker, Zoo Director; Mr. Frank Gibbs, Park Planner; Mr. Ivan Wilkinson, Recreation Superintendent; Mrs. Melanie Godsey, Recreation Supervisor; Mrs. Angelia Lentz, Recreation Coordinator; Mr. Bob Klemm, Director of Conservation and Research; Melissa Miller, Marketing Officer; and Mr. Joey Hulbert, Youth in Government Member.

Ms. Page called the meeting to order.

MINUTES

It was moved by Ms. Darbyshire, seconded by Mr. Martin to approve the minutes of the Regular Meeting held on November 3, 2003. On vote, motion carried 7-0.

INTRODUCTION OF RECREATION DIVISION STAFF

Mr. Wilkinson introduced Mrs. Melanie Godsey, Recreation Supervisor, and Mrs. Angelia Lentz, Recreation Coordinator, to the Board. Each Staff Member gave a brief explanation of their job duties.

INTRODUCTION OF ZOO DIVISION STAFF

Mr. Shoemaker introduced Mr. Bob Klemm, Director of Conservation and Research, and Mrs. Melissa Miller, Marketing Officer, to the Board. Each Staff Member gave a brief explanation of their job duties

STAFF REPORTS

Mr. Scott Shoemaker, Zoo Director; Mr. Frank Gibbs, Park Planner; and Mr. Ivan Wilkinson, Recreation Superintendent gave staff reports.

2004-2009 CAPITAL IMPROVEMENT PROGRAM (CIP)

Mr. DeWeese handed out the schedule for the 2005 CIP process and talked about the 2004-2009 CIP that was included in the Board's packet. The Board will need to make a recommendation no later than the February meeting. The Board discussed the process, projects, and equipment for the CIP. Several future projects were discussed including Warner Park restrooms, skate park lights, Arts in the Park lights, and swimming pool maintenance. Discussion will continue on the 2005 CIP at the January Board Meeting.

INFORMATION ON RECOMMENDATIONS MADE BY THE BOARD TO THE CITY COMMISSION:

Mr. DeWeese explained that the City Commission voted to charge a \$5.00 non-resident fee for the list of programs that was presented by City Administration. The list included adding back in senior programs, day camp, and swimming passes on Department programs to be charged a non-resident fee. The Board discussed the decision made by the City Commission. Ms. Page and Mrs. Steichen were complimented on their comments made at the City Commission meeting.

MISCELLANEOUS

The joint meeting with the Riley County Park Board will be held every two years with the next meeting being held in December of 2004.

Larry Norvell Band Shell – Park Division Staff have dismantled the stage and Cheney Construction has started their contract to build the band shell. Following completion of the Band Shell, the Park Division will complete the renovation of the stage.

The Goodnow Cabin Coalition report was attached for informational purposes.

Monthly report was attached.

City Administration provided some punch and cookies as a way for City Administration to say “thank you” for the work the Board has done in 2003.

The meeting was adjourned.