

MINUTES  
PARKS AND RECREATION ADVISORY BOARD  
LECTURE HALL - FIRE STATION  
JULY 10, 2000  
4:30 P.M.

Present were the following members of the Parks and Recreation Advisory Board: Mrs. Marie Steichen, Ms. Beverly Page, Mr. Roger Brannan, Ms. Jean Darbyshire, and Mr. Larry Weaver. Mrs. Phyllis Moore reported later to the meeting. Mr. Gerald Reeck was absent at this meeting. Also present at this meeting was Mr. Jim Colley, Recreation Superintendent; Mr. Scott Shoemaker, Zoo Director; Mr. Jerry Dishman, Park Superintendent; Mr. Frank Gibbs, Park Planner; and Mrs. Debbie Dugan, Office Manager.

MINUTES

The meeting was called to order by Mrs. Steichen. Mrs. Steichen introduced and welcomed Ms. Darbyshire to the Board.

It was moved by Mr. Weaver, seconded by Mr. Brannan to approve the minutes of the Regular Meeting held on June 5, 2000. On vote, motion carried 5-0.

STAFF REPORTS

Mr. Gibbs discussed the following:

- Irrigation work at Sunset Avenue and Anderson Avenue is approximately 90% complete by Master Landscape
- Completed construction of railroad tie stairs and hiking trails for the Goodnow Trail Project and conducted dedication of trail
- Began asphalt pavement project on City Park tennis courts
- Completed preliminary grading plans and preliminary site utility plans for the Northeast Community Park
- Worked on various in-house plans including, Linear Park Trail maintenance, department brochure, and customer service requests for information and field inspections

Ms. Page inquired about the plans for the Northeast Park. It was suggested that the plans be brought to the next meeting.

Mr. Dishman discussed the following:

- Installed sidewalk at Anneberg Park Playground
- Continued mowing and watering of park areas
- Dedication of the Goodnow Trail will be held on July 27 at Bluemont Park

Partnerships:

United Way

“Thunder Over Manhattan”

Mr. Shoemaker discussed the following:

- Hosted Father's Day
- Hosted First Bank Kids' Day
- Two snowy owls were sent to the Henry Doorly Zoo located in Omaha, Nebraska
- One snow leopard was used for a blood transfusion for an ill snow leopard from Rolling Hills Wildlife Refuge in Salina, Kansas
- Presented 79 programs serving 1,800 people
- Working with KTWU on a program called "Reading Between the Lions"
- Distributed information on the ARCH campaign
- Began plans for the Cool Cats Music Festival

Mr. Brannan complimented Mrs. Anderson for a program that she presented.

Mr. Weaver stated that the ZOOper Kids Club is very good.

Mr. Colley discussed the following:

- "Thunder Over Manhattan" was successful
- Held children's theatre production of "Wizard of Oz" with 150 participants enrolled
- Preparations continue for "Singin' in the Rain" with 65 participants enrolled
- Conducted the following camps:
  - Basketball - 104 participants
  - Soccer - 488 participants
  - Volleyball - 87 participants
  - Summer volleyball league - 160 participants
- Hosted the Area Special Olympics at Griffith Field with seven teams participating

#### Partnerships

- Hutchinson Fun Valley - Great Kansas Shootout Softball Tournament
- Manhattan Baseball Association - State NBC Baseball Tournament
- Kansas Special Olympics - Area Pre-State Softball Tournament
- British Soccer - Total Player Development Soccer Camp
- USD #383 - Youth Theatre Musicals (2)

Mr. Warner explained that the new location for the Municipal Band worked better at "Thunder Over Manhattan". He stated the last performance of the Municipal Band will be July 11, 2000, at 7:30 p.m.

Mrs. Dugan discussed the following:

- Processed 847 registrations
- Performed customer service by directing incoming telephone calls and assisting mail-in/walk-in customers
- Copied 15,000 forms for a variety of activities

- Began layout and typing of Fall Brochure
- Updated and processed rosters for various programs
- Continued selling Worlds of Fun and Silver Dollar City tickets
- Processed shelter reservations
- Processed refunds for rabies and spay/neuter certificates
- Continued updating web site page for Parks and Recreation Department
- Processed scholarship forms

The Board inquired about the scholarship program. Mrs. Dugan explained that she would give a report at the September Meeting.

#### WOODLAND HILLS ADDITION

City Administration recommended that the Board review the Woodland Hills plat for a future pedestrian trail that would be located in a Conservation Easement.

After discussion, it was moved by Ms. Page, seconded by Mr. Weaver to recommend that the Woodland Hills Addition continue with a Conservation Easement. On vote, motion carried 6-0.

#### GOODNOW CABIN

Ms. Ann Kosch explained that the Goodnow Park Cabin Coalition was dedicated to finding a solution for the Goodnow Park Cabin.

Mrs. Moore left early due to prior commitments.

Ms. Kosch stated that there were two choices for the cabin; one being a park facility and the other being private property. She discussed the public nature of the site as well as a park monument concept. She further discussed the Goodnow Park Cabin Coalition's goals.

The Board held a lengthy discussion on this issue. It was moved by Mr. Weaver, seconded by Mr. Brannan to declare the Board's lack of interest in developing the cabin as a public park and lack of interest in preserving it as a monument and to encourage the Coalition to discuss with the City the possibility to lease/sell the cabin or land, as the Coalition desires. On vote, motion carried 4-1, with the no vote being Ms. Darbyshire.

#### CICO PARK SIGNAGE

Mr. Colley explained that included in the Board's packet was information on signage for CiCo Park to help alleviate some problems that Riley County and the City of Manhattan Park Administration have been having in the parking areas. The Board held discussion on the signage and suggested including an opening time on the signs. After further discussion by the Board, it was moved by Mr. Brannan, seconded by Mr. Weaver to approve the proposed CiCo Park signage. On vote, motion carried 5-0. It was moved by Mr. Brannan, seconded by Mr. Weaver to include an additional sign stating the opening/closing hours of the park and install the sign on City property. On vote, motion carried 5-0.

ELECTION OF OFFICERS

It was moved by Mr. Brannan, seconded by Mr. Weaver to appoint Ms. Page as Chairperson of the Parks and Recreation Advisory Board. On vote, motion carried 5-0.

It was moved by Ms. Page, seconded by Mr. Weaver to appoint Mrs. Moore as Vice-Chairperson of the Parks and Recreation Advisory Board. On vote, motion carried 5-0.

INFORMATION TO CITY COMMISSION

The low quote of \$13,399 submitted by Bella Corporation Fencing for the Sunset Cemetery Fence was approved by the City Commission.

MISCELLANEOUS

The joint meeting with the Riley County Park Board has been rescheduled for September 19, 2000, at Fairmont Park

The Board held discussion and decided not to hold a meeting in August.

It was moved by Mr. Weaver, seconded by Ms. Page to adjourn the meeting. On vote, motion carried 5-0.

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Approved by Chairperson Parks and Recreation  
Advisory Board

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Date