

FHDC Advisory Board Minutes
January 9, 2017
4:00 p.m.

Present were the following members of the Flint Hill Discovery Center Advisory Board Meeting: Ms. Suzan Barnes, Ms. Rose Bacon, Ms. Larie Schoap, Ms. Christine Benne, Mr. Ron Wilson, and Mr. John Hund. Dr. Emily Dringenberg arrived at 4:30 p.m. Also present were, Director, Ms. Susan Adams, FHDC Foundation, Ms. Marie Martin and Mr. Bruce Snead.

Welcome

At 4:02 p.m., Ms. Barnes called the meeting to order. Ms. Barnes stated that she would miss everyone as this was her last meeting as a board member. Ms. Adams thanked Ms. Barnes for the six years of service to the FHDC.

Minutes

Mr. Wilson motioned to approve the November minutes and Mr. Hund seconded. On vote, the motion carried 6-0.

Advisory Board Officer Selection

Ms. Adams shared that Ms. Vicki Patton will replace Ms. Suzan Barnes. Ms. Adams asked for nominations for chair and co-chair for FHDC Advisory Board. Mr. Hund nominated Mr. Wilson for chair and Ms. Bacon for co-chair. Ms. Larie seconded the nomination. On vote, the motion carried 6-0.

FHDC Report

Ms. Adams was happy to report that FHDC revenue and attendance exceeded the 2015 numbers.

Employee Update

Megan Berry, Development Officer and Daniel Schapaugh, Education Specialist, have resigned and their last day is Friday, January 13, 2017. Ms. Adams will be posting the Development Officer position but is not filling the Education Specialists position. We are utilizing Amber Myers, Educational Specialist and seasonal education staff to assist with day camp, floor programs, and special events. Ms. Bacon asked if we need to update the development officer position. Ms. Susan Adams stated the development officer position is being reviewed and may be updated for a higher level position.

Strategic Plan

We will begin work on the Strategic Plan at our leadership team meetings. The leaders will return to their team to begin prioritizing objectives and steps and schedule to complete the plan.

Ms. Adams will be presenting an overview of 2016 FHDC results to the City Commission on Tuesday, January 11th. All are welcome to attend.

Outreach/Special Events

Partnered with Whoville: Friday, November 25th, for Festival of Tree lighting. FHDC displayed children's art work in the atrium and hosted the Whoville Photo Booth experience on December 3rd and 10th. FHDC stayed open until 8:00 p.m. on November 25th to accommodate the tree lighting.

Partnered with Downtown Manhattan: November 25th - December 20th. FHDC served as the pick-up location for horse drawn carriage rides, for guests to stay warm, and utilize facilities.

Discount on Admission: \$1.00 discount in November and December with a non-perishable food donation.

Exhibits

January 21st - May 14th, 2017

To My Plate and Beyond: Explore the world of healthy eating with Max & Munch. This exhibit provides exciting opportunities to experience hands on benefits of healthy eating habits. Our sponsor for the exhibit is Via Christi Health. We are collaborating for the "Members Only" event where we anticipate over 250 in attendance. They will also be hosting our Go See Its! for February, March, and April 2017.

Maize: Mysteries of the an Ancient Grain: Explore the science of how maize has evolved over thousands of years to become one of our most significant crops and discover why it continues to surprise us today through eye-popping graphics, hands-on interactive and much more.

May 27th - August 6th, 2017

Design Zone & Brain Teaser: Design Zone explores mathematical concepts like patterns, variables, scale, slope, and ratios used by artists, architects, engineers, musicians, and other innovators.

August 26th, 2017 - January 14th, 2018

Duty First: 100 Years of the Big Red One: This exhibit will be funded completely by the US Army Center of Military History and Ft. Riley.

Education Department

The department has been busy with preschool programs, *Tallgrass Tales* reading program, and day camp along with additional programs listed below.

- ***Breakfast with Santa:*** Saturday, December 3rd & 10th sold out and a great success! (Over 300 in attendance)
- ***New Years Eve:*** Saturday, December 31st. A super hero theme focused on mask and cape design activities. Event sold out with over 250 in attendance.

FHDC Foundation Report

Mr. Snead stated they plan to move forward with Swanson House Consulting to assist FHDC with fund development.

Mr. Snead discussed the huge success of the MAPS Project. Ms. Martin and Ms. Adams have made it to some of the dedications.

Mr. Snead commented that the Dave Kendall documentary was an awesome event for the FHDC and the Foundation and is now complete.

On April 15th, FHDC Foundation will be recognizing "Friend of the Flint Hills." They will disclose the recipient in late January.

New Business

5th Year Celebration

Friday, April 14th, 2017 the FHDC will celebrate its 5th year. There will be music, mayor presentation, hands-on activities, and cake. Molly Kurtz, FHDC Marketing Coordinator, will create a campaign that begins with the 5th year celebration and will incorporate activities each week leading up to the Flint Hills Festival on May 20th.

Adjournment

Ms. Barnes called for a motion to adjourn the meeting. Ms. Benne moved to adjourn the meeting and Ms. Schoap seconded. On vote, the motioned carried 7-0.