

MINUTES
ARTS AND HUMANITIES ADVISORY BOARD
REGULAR MEETING
RIEGER CONFERENCE ROOM
April 6, 2017 – 11:45 A.M.

Present were the following members of the Arts and Humanities Advisory Board: Ms. Charlene Brownson, Ms. Hannah Kleopfer, Mr. Aaron Oleen, Ms. Livie Olsen, Ms. Julie Pentz, and Ms. Hilary Wahlen.

Absent were Dr. Wayne Goins, Ms. Rebecca Hackemann-Bahlmann, and Ms. RoShanna Robinson.

The visitor at this meeting was Dr. Michaeline Chance-Reay, Kansas State University.

Employees present at this meeting were Mr. Randi Clifford, Recreation Director; Ms. Tarica Lare, Recreation Supervisor; and Ms. Ginny Pape, Recreation Supervisor.

MINUTES

Ms. Olsen called the meeting to order. It was moved and seconded to approve the minutes of the February and March meetings. On vote, motion carried 6-0.

BOARD MEMBER LISTING

Mr. Clifford gave Board members a copy of the updated Board Member Listing and announced the resignation of Mr. Chris Boxberger.

CAPITAL IMPROVEMENT PROGRAM

Mr. Clifford handed out a list of Capital Improvement Program requests that were submitted to the City of Manhattan on behalf of the Board. The projects submitted included the Core District Sculpture Project and the Tal Streeter Library Project. These requests will be presented to the City Commission.

DRAFT ACTION PLAN

Mr. Clifford gave Board members a copy of the Draft Action Plan for the AHAB. The items currently included in the plan are:

1. To annually review the Capital Improvement Program (“CIP”) to make recommendations to incorporate arts and humanities elements into the CIP projects, as the Advisory Board deems appropriate.
2. To provide an annual report and plan to the City Commission on arts and humanities opportunities in the City, to include recommended activities, programs, projects, and collaborations.
3. To research and recommend fundraising and grant opportunities.
4. To assist with developing City guidelines related to the selection, placement and maintenance of public art and other displays, performances, exhibitions and similar arts and humanities activities.
5. To make reports and recommendations to the governing body on all matters referred to it by the governing body.

The Board plans to review and revise the Draft Action Plan at future meetings.

DRAFT FLOW CHART – AHAB RESPONSIBILITIES

Mr. Clifford handed out the City of Manhattan Organizational Structure flowchart, as well as a flowchart for the Parks and Recreation Department Boards and Committees. This information was presented to assist new Board members in understanding the organizational structure of the City of Manhattan.

FUTURE MEETING DAY/TIME

The Board discussed possibly changing the day and time of the AHAB monthly meeting because of conflicts with the current meeting time. Mr. Clifford proposed the following meeting dates/times:

1. The second Monday of each month at either 12:00 PM, 4:00 PM, 5:00 PM, or 7:00 PM.
2. The first, second, or fourth Thursday of each month at either 12:00 PM, 4:00 PM, 5:00 PM, or 7:00 PM.

Mr. Clifford plans to send out a survey to Board members in the next month to determine if any of the proposed meeting times would help Board members to attend meetings more regularly.

OTHER BUSINESS

Mr. Clifford explained the potential sales tax extension for the City of Manhattan and how it will be used to fund future Parks and Recreation facilities.

Ms. Pape gave a brief presentation about the Parks and Recreation Summer Theatre Program and Arts in the Park concert series.

Mr. Clifford informed the Board that officer elections will take place at the May meeting.

Mr. Oleen offered to meet with Mr. Jay Nelson about obtaining design specifications for the Tal Streeter Library Project. Ms. Hilary Wahlen has offered to help with this project because of her background in sculpture.

The meeting was adjourned.