



MINUTES
SPECIAL CITY COMMISSION MEETING
TUESDAY, JUNE 13, 2017
5:30 P.M.

The Special Meeting of the City Commission was held at 5:30 p.m. in the City Commission Room. Mayor Usha Reddi and Commissioners Linda Morse, Michael L. Dodson, Wynn Butler, and Karen McCulloh were present. Also present were the City Manager Ron R. Fehr, Deputy City Manager Jason Hilgers, Assistant City Manager Kiel Mangus, City Clerk Gary S. Fees, 10 staff, and approximately 15 interested citizens.

PLEDGE OF ALLEGIANCE

Mayor Reddi led the Commission in the Pledge of Allegiance.

SPECIAL MEETING ITEM

FINAL PLAT – KSU FOUNDATION ADDITION, SECOND PLAT

Eric Cattell, Director of Community Development, presented an overview of the item. He informed the Commission that the Manhattan Urban Area Planning Board approved the Final Plat of the KSU Foundation Addition, Second Plat, based on conformance with the Manhattan Urban Area Subdivision Regulations.

Ron Fehr, City Manager, provided additional information on the request from the Kansas State University Foundation. He then responded to questions from the Commission.

Mayor Reddi opened the public comments.

Hearing no comments, Mayor Reddi closed the public comments.

After discussion and comments from the Commission, Commissioner Morse moved to accept the easements and rights-of-way, as shown on the Final Plat of KSU Foundation Addition, Second Plat, generally located northwest of the intersection of Kimball Avenue and Denison Avenue, based on conformance with the Manhattan Urban Area Subdivision Regulations. Commissioner Dodson seconded the motion. On a roll call vote, motion carried 5-0.

WORK SESSION

2018 ALLOCATION RECOMMENDATIONS - SPECIAL ALCOHOL FUND ADVISORY COMMITTEE

Hillary Badger, Assistant Director of Finance, introduced the item. She responded to questions from the Commission and provided additional information on the status and projections of the Special Alcohol Funds received from the State of Kansas.

Ron Fehr, City Manager, provided additional information on the Special Alcohol Funds. He expressed his appreciation for the work of the Special Alcohol Fund Advisory Committee.

Gabrielle Thompson, Chair, Special Alcohol Fund Advisory Committee, provided background information on the Special Alcohol Fund, the decision-making principles used by the Committee, and the funding considerations. She highlighted the agencies that requested funding and the Committee's recommendations. Agencies highlighted included Big Brothers/Big Sisters of Manhattan, Inc., Boys & Girls Club, Friends of Recovery Association, Kansas State University Alcohol and Other Drug Education Services (KSU AODES)/Lafene Health Center, Manhattan Emergency Shelter, Pawnee Mental Health: Crisis Services and Therapy Services, and the Riley County Community Corrections Adult Services.

Bryce Swanson, Incoming Chair, Special Alcohol Fund Advisory Committee, provided additional information about the KSU AODES/Lafene Health Center services and funding requested and recommended.

Shelly Williams, Director, Riley County Community Corrections, provided additional information and clarification on their program and loss of state funding in the upcoming year. She then responded to questions from the Commission regarding program cuts, duties of the officers, and responsibilities of the urinary analysis technician.

Gabrielle Thompson, Chair, Special Alcohol Fund Advisory Committee, highlighted the Riley County Community Corrections Juvenile Services; Riley County Community Corrections Probation Services; Riley County Youth Court; Restoration Center, Inc.; Sunflower CASA Project, Inc.; Thrive!; University for Mankind (UFM)-Teen Mentoring Program; and Unified School District (USD) 383. She then responded to questions from the Commission about the Riley County Youth Court program and services provided.

After comments and discussion of the Commission, Gabrielle Thompson, Chair, Special Alcohol Fund Advisory Committee, provided an overview of the 2018 funding requested and recommended for each agency. She then responded to questions from the Commission.

Hillary Badger, Assistant Director of Finance, responded to questions from the Commission. She provided clarification on the percentage of alcohol tax received and on the allocation and budget process.

WORK SESSION (*CONTINUED*)

2018 ALLOCATION RECOMMENDATIONS - SPECIAL ALCOHOL FUND ADVISORY COMMITTEE (*CONTINUED*)

After additional comments, the Commission thanked the Committee for doing an excellent job and working with a finite budget.

As this was a work session item, the Commission took no formal action on the item.

At 6:40 p.m., the Commission took a brief recess.

DISCUSSION - 2018 CITY BUDGET AND 2018-2022 CAPITAL IMPROVEMENTS PROGRAM

Hillary Badger, Assistant Director of Finance, introduced and presented an overview of the item. She highlighted the 2018 preliminary City Budget; the 2018 preliminary mill levies; the budgeted General Fund revenues; the proposed General Fund increases, personnel services and 2018 other new position requests; the 2018 contractual services and commodities; the select Special Revenue Funds; the 2018 Capital Improvement Program (CIP) funding summary; the map of the 2018 CIP requests; the General Fund CIP history and budget impact; and the 2018-2022 CIP City boards, committee and citizen requests.

Ron Fehr, City Manager, provided additional information on reductions made to the initial CIP requests and highlighted future projects and budget considerations. He then responded to questions from the Commission regarding Airport security and proposed personnel.

After comments from the Commission, Rob Ott, Director of Public Works, and Ron Fehr, City Manager, responded to questions regarding the sequencing of the Fort Riley Boulevard diverging diamond project, the need for a future sidewalk along portions of Fort Riley Boulevard, the prioritization of CIP items, and a request to explore potential grant opportunities to address the existing roundabout at Colbert Hills.

Eddie Eastes, Director of Parks and Recreation, responded to questions from the Commission regarding personnel savings due to the transition of the Parks and Recreation Administration moving from their facility in City Park to their new offices at City Hall.

After additional comments and questions from the Commission, Rob Ott, Director of Public Works, and Ron Fehr, City Manager, responded to questions and provided additional information on the water and wastewater facilities plan update.

Bernie Hayen, Director of Finance, provided an overview of the City's general obligation debt. He highlighted the current debt chart; presented the history and projections of the General Obligation Debt; and discussed the 2018 General Obligation Debt structure and revenues.

WORK SESSION (*CONTINUED*)

DISCUSSION - 2018 CITY BUDGET AND 2018-2022 CAPITAL IMPROVEMENTS PROGRAM (*CONTINUED*)

Ron Fehr, City Manager, provided additional information on the 2018 general obligation debt revenue chart and highlighted the Conference Center transfer. He then responded to questions from the Commission regarding the use of transient guest tax funds and the ability to charge for parking in the Conference Center parking garage.

Bernie Hayen, Director of Finance, presented a graph showing property taxes supporting the Bond and Interest Fund; highlighted the debt retirement of outstanding General Obligation Bonds and outstanding Special Assessment Bonds; and discussed general obligation debt considerations. He then responded to questions from the Commission.

After comments from the Commission, Ron Fehr, City Manager, provided additional information on comparisons to cities of the first class regarding mill levies and stated that a future work session would focus on benefit districts. He then responded to questions from the Commission regarding several CIP items and the economic development funds, pledges, and the availability of economic development funds.

Rob Ott, Director of Public Works, responded to questions and provided an update on the status of the feasibility study for a potential joint public works, street, fleet, park maintenance, and forestry facility.

Eddie Eastes, Director of Parks and Recreation, provided information on recreation programs and responded to questions on the evaluation of program fees being charged.

After additional comments from the Commission, Ron Fehr, City Manager, responded to questions regarding the CIP in out years and discussed funding contributions to the Kansas Public Employees Retirement System (KPERs). He informed the Commission that he appreciated their feedback and would provide additional information at the next budget discussion. He stated the June 27, 2017, City Commission Work Session, would focus on outside agencies.

Mayor Reddi opened the public comments.

Hearing no comments, Mayor Reddi closed the public comments.

As this was a work session item, the Commission took no formal action on the item.

ADJOURNMENT

At 8:45 p.m., the Commission adjourned.

A handwritten signature in blue ink, appearing to read "Gary S. Fees", is written over a horizontal line.

Gary S. Fees, MMC, City Clerk