

MINUTES  
SPECIAL PARKS AND RECREATION ADVISORY BOARD  
CITY COMMISSION ROOM  
July 10, 2017 - 4:30 P.M.

Present were the following members of the Parks and Recreation Advisory Board: Mr. Ed Klimek, Mr. Darell Edie, Mr. Dave Schafer, Mr. Brian Thomason, Ms. Leah Filter, and Mr. Mark Bachamp.

Absent: Ms. Linda Teener.

Employees present: Mr. Eddie Eastes, Director of Parks and Recreation; Mr. Randi Clifford, Recreation Director; Ms. Melissa Kirkwood, Community Relations Officer; and Mr. Casey Smithson, Park Superintendent.

Introduction of new board member, Mr. Darrell Edie. Mr. Edie is the President of the Board of Education for USD 383. He has served on the BOE for over 6 years with a long history in Manhattan. Currently, he is a Financial Controller with Central National Bank.

MINUTES

Mr. Klimek called the meeting to order. It was moved by Mr. Thomason, seconded by Mr. Schafer, to approve the minutes of the regular meeting held on June 5, 2017. On vote, motion carried 5-0.

PUBLIC COMMENT

None.

CEMETERY ORDINANCE CHANGES

Mr. Mike Mohler, Cemetery Sexton presented the revised Ordinance and Rules and Regulations of the cemeteries of Manhattan. In response to community request, at the March 16, 2017, Cemetery Advisory Board Meeting, the board reviewed and approved adding above ground columbarium sales for Sunrise Cemetery. The section has been constructed in Section K-O. In order to sell grave spaces in the columbarium section, the cemetery ordinance must be updated to include the fees for this section. While updating the ordinance with the legal department, City Administration was advised to remove the administrative policies and procedures from the ordinance into a rules and regulations policy. The ordinance should only include items that are required by law and items that are prosecutable. The new cemetery ordinance includes the fees for the columbarium section and reflects the removal of administrative policies from the ordinance.

Other discussion about the Sunset Cemetery included a trail being aligned to be outside the cemetery, but also comfortable for the community. Further discussion will be held and presented at a later time. Additional comments were made about the availability in both cemeteries. Mr. Mohler informed the board that Sunset Cemetery is completely full and has been full since the late 1970's. The Sunrise Cemetery is plotted and aligned to be a 300 year cemetery.

Without further questions, Mr. Bachamp recommended the approval of the presented ordinances and approval of fees for above ground columbarium and was seconded by Mr. Schafer. On vote, motion carries 5-0.

COMMUNITY EDUCATION FOR SALES TAX

Ms. Kirkwood, Community Relations Officer for Parks and Recreation gave a presentation of educational materials developed as a draft to review with the board. Educational materials included community presentation slides, educational flyer, and website development.

Discussion and comments were given by several board members. Discussion was held about some elements of all documents to help further explain all the components of the vote. It was discussed that one of the greatest communication messages that needed to be stronger was that this tax would not increase taxes, but that it would remain the same.

Comments were also made that when showing the actual voting question in presentations that we make clear that a vote "yes" will approve this tax, so that it is clear to the voter.

The board appreciated the documents, and it was noted that the informational materials would be shared with the public.

#### ELECTION OF OFFICERS

The Bylaws of the Manhattan Parks and Recreation Advisory Board, Article IV, stipulate the officers of the Board shall be Chairperson, Vice-Chairperson, and other officers deemed necessary by the Board and at the regular July meeting, the officers shall be elected to serve for a one-year term.

Mr. Bachamp recommended Mr. Klimek as the Chairperson for the Parks and Recreation for another one year term. Mr. Schafer nominated Mr. Bachamp as the Vice-Chairperson. With no other nominations from the floor, it was voted upon and approved by a 5-0 vote.

#### FUTURE BUSINESS

None.

#### MISCELLANEOUS

Mr. Klimek asked about the recent Waterslide ruling set forth by the State of Kansas and how that would affect our waterslides. Mr. Eastes shared with the board that the water slides were designed, constructed, and commissioned by water slide manufacturers to meet the appropriate standards for water slides. We also conduct ongoing maintenance, daily inspection, and operation instructions for each water slide to promote safe use. The State of Kansas Amusement Ride regulations do effect our water parks and we are in the process of registering our water slides and finding appropriate third party inspectors to meet those regulations.

Mr. Klimek asked about the status of parking for City Park. Mr. Eastes shared that the current planning process for the Aggieville area will provide further direction for that parking plan.

#### OTHER BUSINESS

Community Member Dede Brokesh made some suggestions to the educational flyer that it have more white space and that the pie chart explaining the tax be switched to a bar chart to better explain the breakout of tax breakdown.

Ms. Leah Fliter arrived.

#### STAFF UPDATES

Mr. Smithson provided an update on the Parks Division.

Mr. Clifford provided an update on the Recreation Division.

Meeting adjourned.