

**MINUTES**  
**Bicycle & Pedestrian Advisory Committee**  
City Commission Room  
1101 Poyntz Ave, Manhattan, KS 66502  
September 15, 2017

**Members Present:** Paul Benne, Brent Chamberlain, Dave Colburn, Joe Edmunds, Brian Hardeman, Karen Hawes, Julie Hettinger, Adam Inman

**Members Absent:** Jonathan Eden, Seth Scobee, Jared Tremblay

**Staff Present:** John Adam, Senior Planner; Chad Bunger, Assistant Director of Community Development; Ben Chmiel, Long-Range Planner; Brian Johnson, City Engineer; Mark Lee, Traffic Engineer and Staff Liaison; Annapurna Singh, Planning Intern; Wyatt Thompson, Assistant Director of Parks and Recreation

**Public Attendance:** None.

B. Hardeman called the meeting to order at 9:05 a.m.

**Approval of Minutes**

J. Edmunds moved to approve the August 2017 minutes, K. Hawes seconded. Motion passed unanimously.

**Old Business**

None

**Staff Reports**

M. Lee reported on the following:

- City will be advertising position for Bicycle & Pedestrian Coordinator position. Job description was updated.
- GI Grant was awarded to the City for intersection improvements at Kimball Ave/US-24. Improvements will include additional turn lanes to address queuing on eastbound Kimball Ave. City asked for feedback regarding bicycle and pedestrian needs at this location. Potential designs include:
  1. Redirect bicyclists to cross at N. Manhattan Ave using existing traffic signal. Wayfinding signs would be needed.
  2. Relocate uncontrolled crossing to utilize existing median as pedestrian refuge.
  3. Extend south side sidewalk to US-24, pedestrian signal phase to cross the west leg of the intersection.
- BPAC members support the idea of directing bicyclists to cross at N. Manhattan Ave. BPAC is also in support of the project overall.

W. Thompson reported on the following:

- Parks and Rec is working with the Flint Hills MPO testing out new trail counters. The counters will be rotated throughout the region. Presentation of data is tentatively scheduled for the November 2017 BPAC meeting.

B. Johnson reported on the following:

- Lighting project along the Jardine Trail is scheduled to bid in a few weeks. It is a City-University funded project with scheduled completion by the end of the year.

**Public Comments**

- B. Chamberlain brought up potential signal malfunction at 17<sup>th</sup>/Poyntz and burrs in the surrounding grass. City will check with Traffic Shop for verification of operations.

- P. Benne asked about street sweeping. K. Hawes also comments about broken glass along the shoulder of K-177 and other streets around the city.
  - B. Johnson informs the committee that Public Works schedules street sweeping as often as possible, typically twice a month, prioritizing downtown then arterials, collectors, and local roads. Street sweepers run midnight to 6:00 AM during the week, but there are only 3 sweepers.

### **New Business**

- The Headless Bicyclist Bike Ride is scheduled for October 7, 2017. Flyer and route were presented.
- Community Health Improvement Plan and Active Transportation Group presentation by J. Hettinger. Mission is to create a healthier community through policy, system, and environment with a focus on health and well-being. Based on community feedback, transportation was identified as a priority. More information can be found at [www.flinthillswellness.org](http://www.flinthillswellness.org).
- W. Thompson requested letters of support for a People for Bikes Grant that would go towards the Old Blue River Trail project. Letters of support would be needed from a bicycle-related business and non-bicycle-related business.
  - K. Hawes asks for specific details for each letter of support. W. Thompson to follow up.
- B. Chamberlain brought up BPAC membership renewals. M. Lee to follow up.

### **Adjournment**

B. Hardeman adjourned the meeting at 9:45 a.m.

**Next Meeting: October 20, 2017**