

Minutes

15 December 2017

9:00 a.m.

City Commission Room, City Hall, 1101 Poyntz Avenue

1. MEETING OPENING

1.1. Colburn called the meeting to order at 9:00 a.m.

1.2. Roll Call

Present: David Colburn, Adam Inman (left at 10:10 a.m.), Joseph Edmunds, Jared Tremblay (non-voting), Brian Hardeman, Paul Benne, Julie Hettinger (9:45 a.m. – 10:10 a.m.)

Absent: Brent Chamberlain, Karen Hawes, Jonathan Eden, Seth Scobee

Staff: Mark Lee, Traffic Engineer; Wyatt Thompson, Assistant Director of Parks and Recreation; Ben Chmiel, Planner II; John Adam, Senior Planner & Cmte. Liaison; Jennifer Nielsen, Bicycle and Pedestrian Coordinator; Alfonso Leyva, Park Planner

Public: none

1.3. Public Comments. None.

1.4. Minutes of the 11/12/2017 meeting. Edmunds moved to approve; Inman seconded. Passed 6–0–0.

2. OLD BUSINESS

2.1 Jorgensen Trail update. Thompson updated the board with concerns of the residents in the area of proposed trail modifications. Thompson asked for a recommendation on this proposal. Hardeman moved to recommend the original trail plan for the Jorgenson trail; Edmunds seconded. Passed 6–0–0.

3. REPORTS & UPDATES

3.1. **Public Works:** Lee reported that the TA grant bids had closed and been awarded contracts. Juliette, Phase 2, Safe Routes to School, Phase 2a, and McCall Road construction should start in early spring 2018. Lee

mentioned that 2018 CIP project lists should start being compiled. Lee also spoke on traffic calming efforts on Juliette Avenue being successful in an overall speed reduction of about 5mph.

- 3.2. **Community Development:** Adam spoke on the 2018 meeting and activities calendar asking for any additions. Tremblay mentioned the need for bike map revision to start in January as well as the low quantity of 2017 maps. He also requested adding Tuttle Lake onto the map in 2018 as a featurette.
- 3.3. **Parks & Recreation:** Thompson introduced the new park planner, Alfonso Leyva.

4. **NEW BUSINESS**

- 4.1. **North Manhattan Avenue counts report.** Jared Tremblay from MPO presented data on counts of bicycle, vehicle, and pedestrian usage on North Manhattan Avenue. Tremblay spoke on the lack of use of the contraflow lane and the reasons why. Data were presented on the incorrect usage of the corridor for cyclists; solutions were presented for both long and short-term. Short term solution of green paint or green-backed sharrows to indicate the proper route for cyclists and long term of a two-way cycletrack to control bike traffic.
- 4.2. **Quarterly evening meetings.** In November the creation of evening meetings had been discussed to promote more public involvement with BPAC. Hardeman suggested having a meeting during bike month; subsequently a meeting in April was suggested. Lee proposed an evening meeting in February to get ideas for CIP. Different days and times were discussed to avoid time conflict with other meetings. Tremblay suggested having the meetings “travel” to different schools in the area to invite parents and raise awareness.

5. **ADJOURNMENT**

Hardeman asked about crash data from Tremblay. Lee mentioned a CIP project for green bike lanes.

Meeting adjourned at 10:20 a.m.

- 5.1. Next meeting: 1/19/2018