

Minutes
HISTORIC RESOURCES BOARD
City Commission Room, City Hall
1101 Poyntz Avenue
Monday, June 25, 2018
4:00 p.m.

Members Present: Betty Mattingly-Ebert, Chair; Eileen Meyer; and Kevin West.

Members Absent: Craig Hager; and Cameron Tross, Vice-Chair.

Staff Present: Ben Chmiel, Planner; John Adam, Sr. Planner; David Baker, Douglas Center Director.

Others Present: Linda Glasgow; and Kathy Dzewaltowski.

1. Meeting Opening

Mattingly-Ebert called the meeting to order at 4:05 pm. The Board was unable to establish a quorum and could not take official voting actions. Mattingly-Ebert postponed the Major Review for 105 South 4th Street (requiring a voting action) and moved on to the proceeding item concerning the Southeast Neighborhood Recreation Facility.

2. Southeast Neighborhood Recreation Facility Name

Baker explained the process by which the Douglass Center Advisory Board recommended the new facility, called the Southeast Neighborhood Recreation Facility as a working name, would be named the Frederick Douglass Recreation Center, noting the whole complex comprising the area, including the park, community center, and annex, would be named the Frederick Douglass Recreation Complex.

West asked if all the facilities were managed by Parks and Recreation. Baker said they would. West asked if any other namesakes were considered. Baker said there was, but the Board felt that perpetuating the name of Douglass would help preserve the history of the area. Meyer asked if there would be any facilities within the building, like rooms, that would be dedicated to other individuals. Baker said their were plans to do so.

Mattingly-Ebert postponed the item concerning the Pioneer Log Cabin (requiring a voting action) by moving on to Minor Review Updates.

3. Minor Review Updates

Chmiel presented the permit for 721 Pierre Street (Fox-Huntress House) for a partial demolition of a dilapidated back porch structure, covering the back entrance to the basement. The board had no comments.

Dzewaltowski commented that demolitions should involve the Board in their review. Chmiel explained that it's important to balance between citizen service and thorough historic review and that an administrative review gives applicants a simpler process without having to go before the Board. He also mentioned a list of project types, reviewed and approved by the Board and SHPO, which is used as a guide to determine major and minor review status of a project. When a project is questionably in between, administration will default to a major review.

West requested the Board receive a copy of the list of project types. Mattingly-Ebert asked if the applicant would replace the structure that would be demolished. Chmiel explained they would not but would taper off that section as to stabilize the remaining structure behind it.

4. Adjourn.

The Board deliberated on scheduling a meeting at a later date so that business on the agenda that could not be conducted could be conducted at a meeting at which a quorum could be established. Mattingly-Ebert scheduled a meeting at 12:00 pm on Friday, June 29, 2018 in the City Commission Room.

The meeting adjourned at 4:35 p.m.