

**Minutes**  
**HISTORIC RESOURCES BOARD**  
City Commission Room, City Hall  
1101 Poyntz Avenue  
Monday, January 28, 2019  
4:00 p.m.

**Members Present:** Eileen Meyer, Acting Chair; Kevin West; Jana Fallin; and Ann Kosch

**Members Absent:** Betty Mattingly-Ebert, chair; Craig Hager, Vice-Chair; Cameron Tross

**Staff Present:** Ben Chmiel, Planner; and John Adam, Sr. Planner

**Others Present:** Linda Glasgow

1. Meeting Opening

Meyer called the meeting to order at 4:00 pm with a quorum and read the public comment policy.

There was no public comment.

Kosch asked if the public comment policy would be discussed by the Board before it is voted on to be added to the bylaws. Chmiel said he was not planning on having a work session for it but the item can be added to the agenda for a future meeting. Kosch said she would like to discuss the matter with the board before it is voted on.

Kosch amended the minutes to add the word “district” following the word “potential” on page 2, paragraph 6.

Fallin moved to approve the December 17, 2018 meeting minutes as amended. Kosch seconded. Motion passed 4-0-0.

2. Sunset Area Historic Resources Survey

West moved to remove the item, Sunset Area Historic Resource Survey, from the table for board discussion. Fallin seconded. Motion passed 4-0-0.

Kosch asked why Wildcat Creek Linear Park was not included in the current staff recommendation for the historic district or individual listing. Chmiel said that was represented in the map of the area that staff is recommending for the district, but it did

not include the entire trail. The section that was included was behind Sunset Cemetery but the board could recommend including the section around the Sunset Zoo. Kosch said it has been included in the cemetery district recommendation. She asked if there were any parts of it that were included in the survey that are now excluded. Chmiel said the Wildcat Creek Linear Park runs behind the Zoo. Kosch asked if there are other assets or resources, other than the park, that are not included. Chmiel replied there are some stone structures that could be considered contributing resources in a district. Kosch commented that they would be out of the way. Chmiel agreed. Kosch said they are not listed in the historic resources so there was not much effort put into a PSIQ on those items. Chmiel said they are mentioned in the report and they are identified on the map as miscellaneous stone structures. Kosch asked if the Girl Scout Little House would be less protect individually than it would be in a historic district. Chmiel replied it would be just as protected if it was in a district as a contributing structure as it would be listed individually. The district boundary defines the area that is protected; if it was listed individually the structure and its site would just be included. Kosch asked if the zoo structures were not included because they were too young to be considered important. Chmiel said he would address that in a short presentation.

He began a presentation on the Sunset Area Historic Resources Survey which included recommendations for the proposed historic district including separating the zoo from the cemetery district. Many of the identified resources in the zoo were not particularly historic and could be included in a district but they would not qualify to be listed individually because they are not old or distinct enough.

Meyer said she likes the idea of moving forward without the zoo items. She asked if survey items could be brought up again in the future. Chmiel said yes. Meyer asked if the Board had any concerns with the zoo master plan. Kosch said she was not concerned about the zoo. Fallin commented that the Board does not think the zoo is unworthy of consideration but can be considered at a later date. Chmiel said if the recommendation goes forward the future consideration of the zoo would be included in the staff report. Meyer asked if the zoo item would need to be tabled. Chmiel said no action needed to be taken but could be taken in the future to consider the zoo. West commented that the zoo had already been surveyed so there would be no need for a survey in a year or two. Chmiel said the previous survey could be used unless the resources were removed but that is not anticipated in the master plan. Fallin asked if the WPA projects would be unlikely to be granted state or national recognition. Chmiel replied yes. Fallin said it is an important part of our local history and she would like the WPA projects to be recognized. Chmiel said it could be nominated to be recognized as a WPA project as a part of a larger state nomination of a group of WPA projects. Kosch said the recognition

of WPA projects is opening a can of worm in a good way because there are many local projects that would be eligible.

Meyer opened the floor for public comment. Linda Glasgow, 2236 Snowbird Drive, echoed the Board's interest in recognizing the local WPA project. The Director of the Riley County Historical Museum, Sheryl Collins, had done a presentation on local WPA artifacts and the Board may want to consider her as a resource.

Kosch moved to make a recommendation to the City Commission submit a nomination for the state and national historic district to include Sunset Cemetery, the Sexton's House, and Landmark Watertown as depicted in the staff report and to submit nomination for individually listing the Girl Scout Little House on the State and National Register of Historic Places. Fallin seconded. Motion passed 4-0-0.

### 3. Minor Review Updates

Chmiel presented the minor review update for 212 S. 4<sup>th</sup> Street (the Union Bus Depot) interior finish. The updates were entirely interior to the 1986 addition to the building and was reviewed and approved by City Administration. There were no questions or comments from the Board.

### 4. Updates & Announcements

Chmiel announced CIP request from the Board were due March 1st. Last year's request can be reviewed and changes can be made as necessary. He mentioned there was little funding for CIP requests this year so it would be highly competitive.

Chmiel said the proposals for the reuse of the Community House were due March 8th. Linda Glasgow informed him that the National Park Service may have had issues with the government shutdown so they need to confirm that everyone had time to submit their proposals.

West asked if the committee that reviews the proposals for the Community House reuse will send their recommendation to the Parks Board and Historic Resources Board before going to the City Commission. Chmiel said any proposal would have to be reviewed by the Board before it could be constructed.

### 5. Adjournment

Meyer adjourned the meeting at 4:33 pm.