

**Minutes**  
**Downtown Business Improvement District Advisory Board**  
**Thursday, July 18, 2019 at 10:00 a.m.**

**Present:** Kate Narrow (Danenburg Jewelers), Darrin Miller (Iron Clad Coworking), Dan Crouch (BBN), Angie Stokes (MBI, Inc.), Jeff Sutton (Manhattan Town Center), Nichole Proffitt (Tease Hair Studio), Scott Augustine (AMC Movie Theater), Heather Peterson (Architect One)

City: Bernie Hayen, Ami Albert

DMI: Gina Scroggs, Brooksie McCarty

President Jeff Sutton called the meeting was called to order at 10:03 a.m.

**April 2019 Minutes:** Heather moved to accept, Dan seconded. Motion passed.

**Discussion & Approval of the 2020 DBID Budget:** This advisory board has to approve the proposed budget to have it put before the City Commission on August 6.

Darrin asked why retail and non-retail businesses pay differently. It's understood the pricing was put in place thirty years ago when the district was created. The group discussed which businesses are considered retail and how retailers may be contributing more to a business district based on sales tax dollars, foot traffic, and spontaneous visitors. Gina brought up South 4<sup>th</sup> Street as a possible change in the future as it changes. Removing the difference between retail and non-retail was discussed, as well as the difference between core and periphery spaces. Kate requested the report to delineate retail vs. non-retail; Ami will run that and send it to DMI.

Darrin moved to accept the 2020 Budget and Fee Schedule. Dan seconded. Motion passed.

**Approve the BID Ordinance** that includes a 25% late fee (to ultimately be approved by the City Commission): Ami shared that we did not have a draft at this point, so we need to move our meeting to September in order to get it approved and to the City Commission by the time it's due (which will be late October or early November.) At this point we are waiting on legal to have the draft ordinance, so this agenda item was tabled until the next meeting.

**Director Update:**

- Today is the sidewalk sale!
- Tonight is our biggest Third Thursday event yet. Poyntz will be closed from 3<sup>rd</sup>-5<sup>th</sup> Streets, and 4<sup>th</sup> Street will be closed to the alleys. There will be two bands on stages, a chalk mural, pickleball, the Pool House iced coffee cart, a misting tent, beer samples from Tallgrass Tap House, a cake walk from Bourbon & Baker,

Manhatchet will have free axe throwing on the street, Harry's happy hour will go until 8 PM, a bike demo from the Pathfinder, a braid and beard fundraiser at Gaia... and more!

- The City Commission Candidate Public Forum will be on Monday, October 21 at 5:30 p.m. at the Wareham with a cash bar.

### **Board Updates:**

- Scott Augustine/AMC: The Lion King opens at AMC today! Scott is ready for the students to come back, as the theater slows in the summer.
- Heather Peterson/Architect One: She's glad the construction under her office is finished! (Celebrations of the Heart's remodel is complete.) Heather reminded the group that Parks & Rec's "Just Tri It" event is coming up and they need volunteers.
- Kate Narrow/Danenburg Jewelers: They refinished their building this year and are looking at a new website. They will be out on the sidewalk for today's sale with select rings and travel jewelry marked down to 50% off!
- Darrin Miller/Iron Clad Coworking has a group from Harvard working in their space. He also reminded people of the 1 Million Cups meetings that take place on the first Wednesday of every month at the Wareham at 8:00 a.m.
- Ami will be out of office next week on vacation!
- Dan Crouch/BBN Architects: They've been working on the new Varney & Associates building and Mary Fischer's building renovation as well as the mall.
- Angie Stokes/Colony Square: They still have a small office available for rent!
- Jeff Sutton/Manhattan Town Center: The new mall office space opened two days ago! Little Apple Playland has opened. Snack Shack has closed. Tonight is the 4H Fashion Review. New tile and carpeting is complete! The MTC Sidewalk Sale is next week. H&M is in their space and working toward opening this fall. Spirit Halloween will be opening in the old Gap space. Jeff also reminded the group of the Flint Hills Community Clinic that provides free healthcare access to the community.
- Nichole Proffitt/Tease Salon: The salon is getting ready for back to school!
- In his absence, Joe Stock shared an update about the brewery/tasting room going in on Poyntz this fall!

Adjourned at 11:08 a.m.

**Next Meeting: Thursday, September 12 at 10:00 a.m. in the Harmon Room**