

Minutes
HISTORIC RESOURCES BOARD
City Commission Room, City Hall
1101 Poyntz Avenue
Monday, October 28, 2019
4:00 p.m.

Members Present: Kevin West, Chair; Renee Erickson; Jana Fallin; Ann Kosch; and Tom Hanson.

Members Absent: Eileen Meyer, Vice-chair and Cameron Tross.

Staff Present: Ben Chmiel, Planner

Public Present: Linda Glasgow, M/RCPA President.

1. Meeting Opening

West called the meeting to order at 4:00 p.m. Staff performed a roll and confirmed a quorum. West opened the floor for public comments. Glasgow suggested the Board review and provide input on the recent updates to the concepts for Aggieville streetscape improvements and proposed parking garage.

Fallin moved to approve the September 23, 2019 meeting minutes as written. Kosch seconded. Motion carried 5-0.

2. Work Session

Chmiel presented on the differences between major and minor reviews, the pros and cons of each, and the process City Administration goes through when determining what a project should be considered. In an exercise, Chmiel presented several hypothetical project proposals affecting historic properties and discussed with the Board if they should be considered minor or major.

3. Minor Review Updates

Chmiel presented review for a sign permit at 219 S. 4th Street (the J.J Marshall Building). The sign permit was for the replacement of a pedestrian sign on an existing bracket. The Board had no comments.

Chmiel presented review for a building permit at 328 Poyntz Avenue (the Eames Building). The permit was for a demising wall on the second floor to establish a future office space. Erickson asked if the wall with the entrance to the hallway was original. Chmiel said the wall was not original on the hallway side, but likely was in the space proposed for future office.

Hanson asked why the façade change at G Thomas Jewelers was not reviewed by the Board. Chmiel explained that the work didn't require a permit, so it was outside the purview of the

Board's review ability. West asked why the work did not require a permit. Chmiel said did not know, as that was determined by Code Services. West suggested the topic be a future agenda item discussion. Kosch emphasized the importance of reviewing such work, Erickson agreed. Chmiel also wished it could be reviewed, but referenced the State Statute that states what can be reviewed. West noted that signs require a permit. Chmiel said it did, and the sign was reviewed, but independent of the different façade. Kosch suggested these kinds of things require a permit. Chmiel explained the challenges associated with expanding the list of projects requiring a permit, but noted it is possible. Kosch said it could be tied to the historic district. Chmiel agreed it could be done and that staff is discussing including it as a change to the Unified Development Ordinance.

4. Updates & Announcements

Chmiel noted that the Selection Committee for the Aggieville Historic Survey recommended Spencer Preservation to the City Commission, so that a contract may soon be drawn up. Once signed, the consultant could begin work on the project.

Kosch asked if future agenda items could be discussed in the order of business. Chmiel said it was fine and that some Boards have a specific. Items in their agendas to talk about such items. West suggested that be integrated into the standard agenda. Kosch concurred.

West said he would like to examine the by-laws at a future meeting as well as be given an update on the Aggieville plan in order to more directly advise the City Commission through an official vote on endorsement of what's proposed.

West noted the next meeting was scheduled for November 25 and suggested to avoid conflict with the Thanksgiving Holiday the November meeting be moved to the 18th. Similarly, he suggested moving the December meeting to Monday the 16th instead of the 23rd. The Board agreed.

5. Adjournment

The meeting was adjourned at 5:25. The next meeting is Monday, November 18, 2019.