

# Food & Farm Council of Riley County & City of Manhattan

## June 15, 2020 11:30am-12:45pm ZOOM Meeting

(Recording of the meeting link below)

<https://ksu.zoom.us/rec/share/xZcqAJHPx1xleZ3DsUPiBPANPqW5aaa803UW-gBcyRIR9Kpz5xbwQM2clsJaFddF>

In Attendance: Carol Barta, Joshua Brewer, Andrea DeJesus, Gregg Eyestone, John Green, Sharolyn Jackson, Jacquie Mack, Jennifer Morris, Maureen Olewnik, David Procter, Adrian Self, Stephanie Smith, Kirsten Spear, Michael Wilson, Vickie James (FFC Coordinator), Elias Martinson, Shanika Rose.

Unable to Attend: Jaden Castinado

1. Roll will be called so those listening and without video can identify who is present. Please also state your name when speaking throughout the meeting.
2. Sharolyn Jackson and Sharon Davis were interviewed by the Manhattan Mercury about Kitchen Restore. We've seen positive feedback from this article. The article ran Sunday, June 7<sup>th</sup>.
  - All of the supplies are moving to Manhattan this week. There is an online form for agencies to fill out to access this resource for their clients. Families in Transition is an example of an organization that we're working with.
  - The space for Kitchen Restore that we thought we had is no longer available.
    - i. We now have a storage unit as a short-term solution, but we are still looking for a permanent home.
  - Shanika Rose has put together an Amazon Wishlist for those wishing to donate.
  - The extension office has been inundated with gently used kitchen supplies since the article ran.
3. John Hopkins FFC member survey
  - We actually only had 7 people participate in this rather than our entire council. Is this a glitch in the system or did some people not participate? Vickie thought we had full participation.
  - This will be a great resource for us to use to move the council forward. Please make sure to complete the survey.
4. What's Our Work?
  - Kitchen Restore. Even though we lost the first location we had, we still have positive momentum for this project. We think that we have all organizations connected and aware of the project that need to be, but if you know of anyone that we've left out, please make sure to pass that information along.
  - Blessing Boxes update and next steps?
    - i. Greg: Thanks to Bert, we have two boxes made and ready to be installed. The next one will go up in Leonardville.
    - ii. There is an active Facebook page for our Manhattan and wider area blessing boxes. Blessing Boxes of Manhattan/Riley County

- iii. Monetary donations can be sent to the health department.
    - iv. We're discouraging people from setting up boxes at their private residence, because it's a large financial burden and not all neighborhoods are as well traveled.
  - Student intern plans
    - i. Patty McKenna is our Student intern this summer (She is not able to join us today)
    - ii. All the work will need to be remote until the University alters requirements.
    - iii. She will be helping with kitchen restore, blessing box, web, and educ needs.
  - How to use doc sharing platform (Michael, Josh, Jennifer)
    - i. Everyone except Julie Gibbs has signed up thus far.
    - ii. Google drive has been chosen for the platform for this project, because it has the highest amount of free storage.
    - iii. Only Vickie is able to add or delete files.
    - iv. If you have any questions about how it works, please reach out to Michael Wilson.
    - v. It works just like a folder system on a PC. There are folders and subfolders – think of it as a digital binder.
    - vi. Josh: what are our next steps for getting our documents onto the platform?
      - 1. Vickie has started to add files. How much do we want on this site?
        - a. Minutes and CAT notes.
        - b. Suggestion that CAT should be editable, but not minutes and other documents.
          - i. Michael will show Vickie how to do this.
        - c. Vickie has added meetings from January 2020 forward.
        - d. Should the agenda be dropped in the drive or should it be emailed out?
          - i. Jackie: don't do it twice - pick one or the other.
          - ii. Sharolyn, Michael: like the email version of the agenda.
          - iii. Elias: You can add a link to the document in the drive within the email rather than as an attachment.
          - iv. We can do this with minutes as well. Link to drive, rather than an attachment.
  - KSU Dietetics Students virtual FFC project in July
    - i. Projects that were meant to be hands on have had to be moved to virtual projects. They will use the ideas we came up with when building our CAT groups. Vickie is looking forward to seeing what they come up with, and will add that to the FFC Google Drive.
  - KState Alumni Association.
    - i. The association has started a "Wildcat Chat" for keeping alumni connected. Vickie was asked to host one on connection and wellness and how to be involved with the community during this time. It will be in July.
5. Shared Purpose
- URL and next steps with our website

- i. Josh: The name of our website was one of the top concerns. After work with our Admin team, “Nourish Together” became the top name.
  - ii. The next steps for the team at 502 are working on building the wire frame and the user interface for the website.
  - iii. David Proctor wanted to know what the user personas we anticipate for the website.
    - 1. Josh: defining the difference between our users and the organizations who serve them has been part of this project.
    - 2. Vickie: The user personas the admin team was given would answer David’s question. Customer level one are our partner agencies. Customer level two are their customers.
  - iv. Vickie and the Admin team has been working with 502 on the website. Any major decisions will be brought to the full council, including a survey from 502.
    - 1. Next meeting with admin team and 502 will be Wednesday, June 17<sup>th</sup>.
- What next for each CAT?
  - i. Education CAT has meet via zoom and developed some creative ideas.
  - ii. Waste CAT:
    - 1. We’ve been invited to help an Eisenhower Middle School group with a virtual project for creating videos about helping in their community.
    - 2. We also might reach out to restaurants with ideas about recycling and composting
      - a. Kirsten’s: All restaurants are struggling right now, and are in survival mode. We should wait if we want the highest level of participation. No one has extra bandwidth.
      - b. John Green agrees, mentions maybe institutions should be the first we reach out to.
  - iii. Food Insecurity
    - 1. Blessing box committee has been busy.
    - 2. Bus committee has had some setbacks, and Michael thinks we need to meet one more time and possibly change directions for the committee. In short, ATA bus has an extra bus they would like to donate to help food insecurity in our area. This is a project with common table, but they have some big questions to work on about insurance, et cetera. All is currently on hold. Either this isn’t going to happen or it will happen down the road. This might be bringing meals to people or people to meals.
      - a. Michael hopes that common table could be similar to the school meal program, but for dinners. Lack of money and volunteers are the main problem.
    - 3. Two main people from cat’s cupboard have left, so this project hasn’t moved much.
    - 4. The main Food Insecurity CAT has not gotten back on a meeting schedule yet.

6. Next meeting date/location (Monday, July 20, 2020, 11:30am) Zoom or Meet?
- Jennifer has enjoyed using Zoom.
  - Vickie has felt that engagement is not as high during this time – not sure if it's because of this time that we're in or due to the platform of zoom.
  - Carol: because of the pandemic, has had shifts at work that make everything take longer, has not had the time to be as involved as before.
  - We will plan to meet via zoom, and will adjust in the future when we are able to.



In accordance with provisions of the American Disabilities Act, every attempt will be made to accommodate the needs of person with disabilities an equal opportunity to participate in and enjoy the benefits of our services, programs, and activities. Please contact the Health Department Administration Office (785-776-4779) for assistance.