



***MINUTES
CITY COMMISSION MEETING
TUESDAY, JULY 21, 2020
7:00 P.M.***

The Regular Meeting of the City Commission was held at 7:00 p.m. in the City Commission Room via a virtual format. Due to City Hall temporarily closed to the public as precautions associated with the COVID-19 pandemic, participating remotely were Mayor Usha Reddi and Commissioners Wynn Butler, Linda Morse, Mark J. Hatesohl, and Aaron Estabrook were present.

City staff participating remotely were City Manager Ron R. Fehr, Deputy City Manager Jason Hilgers, Assistant City Manager Dennis Marstall, City Clerk Brenda K. Wolf, City Attorney Katharine Jackson, Director of Public Works Rob Ott, Director of Community Development Eric Cattell, Fire Chief Scott French, Director of Parks & Recreation Eddie Eastes, Airport Director Jesse Romo, Director of Human Resources/Interim Director of Finance Tammy Galvan, Grant Administrator Christina L'Ecuyer, and Rebecca Doehling, Operations & Budget Officer.

Also participating remotely were Michael Solida, Customer Solutions Manager, Evergy Kansas Central, Inc.; and Candice McIntosh, Executive Director, Girls on the Run of the Flint Hills.

PLEDGE OF ALLEGIANCE

Mayor Reddi led the Commission in the Pledge of Allegiance.

PROCLAMATION

Mayor Reddi proclaimed July 2020, *Parks and Recreation Month*.

COMMISSIONER COMMENTS

Commissioner Hatesohl mentioned that the new Lutheran Church just west of Blueville Nursery had its dedication on Sunday, July 19, 2020. He stated that he really appreciated all the help received from the community and City staff, and specifically thanked Brian Johnson, City Engineer; Chad Bunger, Assistant Director of Community Development; BG Consultants; and BHS Construction.

At approximately 7:04 p.m., Commissioner Estabrook joined the meeting.

Commissioner Morse recognized major corporations that were requiring face masks to be worn in their stores nationwide. She mentioned that in a press conference President Trump had asked people to wear masks. She stated the Commission acted appropriately when it passed an ordinance mandating the public to wear face coverings.

Commissioner Butler provided a brief update from the Riley County Law Board Meeting held on Monday, July 20, 2020.

Commissioner Morse stated that she has asked the Riley County Law Board to discuss the diversity and equity issues and for the City to work collaboratively with the Board and the Director of the Riley County Police Department.

Mayor Reddi provided updates from the Town & Gown meeting held on July 17, 2020, and from the Manhattan Area Chamber of Commerce Board meeting held on July 21, 2020.

Commissioner Morse mentioned that Christy Rodriguez has been the new Executive Director for the Flint Hills Regional Council for about a month.

Mayor Reddi mentioned that the Kansas State Board of Education would be discussing plans for the 2020-2021 school year. She stated that she e-mailed the USD 383 leadership to provide support with whatever they decide for the school year.

CONSENT AGENDA

(* denotes those items discussed)

MINUTES

The Commission approved the minutes of the Regular City Commission Meeting held Tuesday, July 7, 2020.

CLAIMS REGISTER NOS. 2948

The Commission approved Claims Register No. 2948 authorizing and approving the payment of claims from July 1, 2020 - July 14, 2020, in the amount of \$5,825,187.56.

CONSENT AGENDA (CONTINUED)

FINAL PLAT – SOLHEIM ADDITION

The Commission accepted the easements and rights-of-way, as shown on the Final Plat of The Solheim Addition, generally located at Colbert Hills Drive and Fieldhouse Circle, based on conformance with the Manhattan Urban Area Subdivision Regulations.

* **RESOLUTION NO. 072120-A – CORONAVIRUS RELIEF FUND (SPARK)**

Ron Fehr, City Manager, highlighted the item.

The Commission approved Resolution No. 072120-A regarding receiving and utilizing funds distributed by Riley and Pottawatomie Counties from the State of Kansas Coronavirus Relief Fund (SPARK).

REQUEST FOR QUALIFICATIONS – WATER STORAGE TANK ASSET MANAGEMENT PROGRAM (WA2016)

The Commission authorized City Administration to seek qualifications for asset management services for the Water Storage Tank Asset Management Program (WA2016, CIP #WA201P).

PETITION TO VACATE EASEMENT – BLUEMONT CENTER PUD (VA2002)

The Commission authorized the Mayor to execute, and file, a petition to vacate a portion of a public easement located in the Bluemont Center PUD (VA2002).

AGREEMENT - PROFESSIONAL ENGINEERING SERVICES – NORTHWEST WATER TRANSMISSION MAIN (WA1811, CIP #WA146P, #WA147P, #WA148P and #WA159P)

The Commission authorized the Mayor and City Clerk to execute an Agreement for Professional Engineering Services with Bartlett & West, of Manhattan, Kansas, in the amount of \$299,250.00, for the Northwest Water Transmission Main Project (WA1811, CIP #WA146P, #WA147P, #WA148P and #WA159P).

CONTRACT AMENDMENT NO. 1 – SOUTH MANHATTAN STORM SEWER INTERCEPTOR IMPROVEMENTS PROJECT (SW2001)

The Commission authorized the Mayor and City Clerk to execute Contract Amendment No. 1 to the Agreement for Professional Engineering Services with Olsson, of Manhattan, Kansas, in the amount of \$162,895.00 to complete the hydrology and hydraulic study and prepare preliminary plans to the 15% stage, as a preliminary matter prior to the final design of the South Manhattan Storm Sewer Interceptor Improvements Project (SW2001).

CONSENT AGENDA (CONTINUED)

AWARD CONTRACT - 2020 HYDRANT AND VALVE REPLACEMENT (WA2013)

The Commission awarded a construction contract to the lowest bidder, Josh Connet Excavation, of Manhattan, Kansas, and authorized the Mayor and City Clerk to execute the construction contract in the amount of \$165,340.00 for the 2020 Hydrant and Valve Replacement (WA2013) project.

* **NEGOTIATE CONTRACT – DOWNTOWN PARKING GARAGE (CC1902)**

The Commission authorized City Administration to negotiate a construction contract with McCownGordon, of Manhattan, Kansas, to coordinate the replacement of the lighting and install the security cameras in the downtown parking garage (CC1902).

AMENDMENT TO FRANCHISE AGREEMENT WITH EVERGY – NORTH CAMPUS CORRIDOR BANNERS

The Commission approved an Amendment to the Franchise Agreement with Evergy to allow banners within the North Campus Corridor rights-of-way.

AGREEMENT WITH KANSAS STATE UNIVERSITY FOUNDATION – PYLON SIGNS WITHIN NORTH CAMPUS CORRIDOR

The Commission approved an Agreement with Kansas State University Foundation to allow pylon signs within the North Campus Corridor rights-of-way.

* **AMENDMENTS - AIRPORT TENANTS RENT RELIEF**

The Commission authorized City Administration to finalize, and the Mayor and City Clerk to execute, tenant agreement amendments to provide an additional three months (July, August, September) of rent relief in calendar year 2020 for Kansas Jet Center (Fixed Base Operator), Bandit Coffee and Café, Hertz, Enterprise Holdings, and American Eagle.

After discussion, Commissioner Hatesohl moved to approve the consent agenda. Commissioner Estabrook seconded the motion. On a roll call vote, motion carried 5-0.

PUBLIC HEARING

PUBLIC HEARING - PY 2020 MANHATTAN CARES ACT AMENDMENT - INCORPORATE CARES ACT FUNDING AND ASSOCIATED EXPEDITED REVIEW PROVISIONS - COMMUNITY DEVELOPMENT BLOCK GRANT 2020-2024 CONSOLIDATED PLAN, THE 2020 ANNUAL ACTION PLAN, AND THE CITIZEN PARTICIPATION PLAN

Eric Cattell, Director of Community Development, presented the item. He then answered questions from the Commission.

Mayor Reddi opened the public hearing.

Candice McIntosh, Executive Director, Girls on the Run, stated that she was pleased for the opportunity for funding.

Hearing no other comments, Mayor Reddi closed the public hearing.

Commissioner Hatesohl moved to approve the “2020 Manhattan CARES Act Amendment” to the 2020-2024 Consolidated Plan, the 2020 Annual Action Plan, and the Citizen Participation Plan; approve the proposed amendments; and, authorize the Mayor and the City Manager to execute applicable HUD forms and agreements, and any revised and/or new 2020 Sub-Recipient Grant Agreements. Commissioner Morse seconded the motion. On a roll call vote, motion carried 5-0.

GENERAL AGENDA

DISCUSSION - 2021 BUDGET - DEPARTMENT REDUCTIONS

Ron Fehr, City Manager, provided an overview of the item and comments.

Dennis Marstall, Assistant City Manager; Eric Cattell, Director of Community Development; Scott French, Fire Chief; Jesse Romo, Airport Director; Katie Jackson, City Attorney; Eddie Eastes, Director of Parks & Recreation; and Rob Ott, Director of Public Works, presented their department’s proposed 2021 budget reductions and answered questions from the Commission.

At 10:27 p.m., the Commission took a brief recess.

Tammy Galvan, Interim Finance Director/Director of Human Resources, presented the Human Resources and Finance Departments proposed 2021 budget reductions.

Jason Hilgers, Deputy City Manager, provided a summary of the proposed 2021 budget reductions from the departments

GENERAL AGENDA (CONTINUED)

DISCUSSION - 2021 BUDGET - DEPARTMENT REDUCTIONS (CONTINUED)

Ron Fehr, City Manager, and Jason Hilgers, Deputy City Manager, answered questions from the Commission.

At approximately 11:44 p.m., Commissioner Estabrook moved to extend the meeting, suspend the midnight rule, and end at no later than 12:30 a.m. Commissioner Hatesohl seconded the motion. On a roll call vote, motion carried 4-1 with Commissioner Butler voting against.

After discussion, the City Commission provided direction to extend the temporary emergency City operations until December 31, 2020, which would continue the increase in the City Manager's purchasing authority, continue to adopt an ordinance with one reading of ordinances with an exception if the Commission wants two readings, and to begin in-person meetings again starting on August 4, 2020. It was also discussed to be able to attend public city meetings remotely.

Dennis Marstall, Assistant City Manager, presented an overview of the Coronavirus Aid, Relief, and Economic Security (CARES) Act/Strengthening People and Revitalizing Kansas (SPARK) Funding. Dennis Marstall, Assistant City Manager, and Ron Fehr, City Manager, answered questions from the Commission.

As this was a discussion item, the Commission took no formal action.

DISCUSSION - 2023 SALES TAX BALLOT QUESTION AND POLICY RESOLUTION

Due to the late hour, the Commission delayed discussion on the Sales Tax Ballot item until the July 28, 2020, Work Session.

ADJOURNMENT

At 12:30 p.m., the Commission adjourned.



Brenda K. Wolf, CMC, City Clerk