

## CERTIFICATION OF CLERK

I, Brenda K. Wolf, the duly appointed, qualified, and City Clerk of Manhattan, Kansas, do hereby certify that the foregoing Minutes were duly adopted at a meeting of the City of Manhattan, Kansas, held on the 3<sup>rd</sup> day of November, 2020, and that said Minutes have been compared by me with the original thereof on file and of record in my office, is a true copy of the whole of said original.

**IN WITNESS WHEREOF**, I have hereunto set my hand and the seal of the City of Manhattan, Kansas, this 4<sup>th</sup> day of November, 2020.



*Brenda K. Wolf*  
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Brenda K. Wolf, CMC, City Clerk



***MINUTES  
CITY COMMISSION MEETING  
TUESDAY, OCTOBER 20, 2020  
7:00 P.M.***

The Regular Meeting of the City Commission was held at 7:00 p.m. in the City Commission Room. Mayor Usha Reddi and Commissioners Wynn Butler, Linda Morse, and Mark J. Hatesohl were present. Also present were Deputy City Manager Jason Hilgers, Assistant City Manager Dennis Marstall, Assistant to the City Manager Jared Wasinger, City Attorney Katharine Jackson, City Clerk Brenda K. Wolf, 4 City staff, and approximately 15 interested citizens.

Participating remotely were Commissioner Aaron Estabrook, Director of Human Resources/Interim Director of Finance Tammy Galvan, Director of Community Development Eric Cattell, and Manhattan Pilot Club President Jennifer Stewart.

NOTE: The City Commission Meeting was open to the public. The public was able to make in-person comments but due to precautions associated with the COVID-19 pandemic, seating for the public was limited. In lieu of coming to City Hall, written public comments for any item on the agenda were able to be submitted through the City's website at <https://cityofmhk.com/> and were distributed to all members of the City Commission before the meeting, or by emailing or calling the Commissioners directly.

**PLEDGE OF ALLEGIANCE**

Mayor Reddi led the Commission in the Pledge of Allegiance.

**PROCLAMATIONS**

Mayor Reddi proclaimed October 18-24, 2020, ***Pilot International Founders Week***. Jennifer Stewart, President, Manhattan Pilot Club, was present via Zoom to receive the proclamation.

Mayor Reddi proclaimed October 24, 2020, ***Buddy Poppies***. Dan Watkins, Commander; Robert Murphy, Senior Vice Commander; Chris Dunham, Junior Vice Commander and Post Adjutant, Veterans of the Foreign Wars (VFW) Post 1786; Vicki Russell, Junior-Vice; and Jeanie Murphy, Auxiliary Chaplain, VFW Auxiliary; and Betty Dunham were present to receive the proclamation.

## PROCLAMATIONS (CONTINUED)

Mayor Reddi proclaimed October 24, 2020, **World Polio Day**. Crystal Bryant-Kearns, President, Konza Rotary Club, and Rebecca Gould, President, Manhattan Rotary Club, were present to receive the proclamation.

Mayor Reddi proclaimed November 11, 2020, **Veterans Day**. Chuck Sexton, President, Flint Hills Veterans Coalition, and other local veterans were present to receive the proclamation.

## COMMISSIONER COMMENTS

Commissioner Butler commented that he had received e-mails from the public asking about why some parts of City parks are not being mowed. He stated that Parks and Recreation was participating in a Pocket Pollinator Program which is good for the environment and that he was fully supportive.

Commissioner Estabrook commented that he had been ill and still quarantined. He stated that he was looking forward to all of the events for Veterans' Day.

Mayor Reddi encouraged everyone to vote. She stated that the public could still request a mail-in ballot until October 27, 2020. She also stated that she was hoping everyone was enjoying the dining platforms downtown and supporting the local restaurants. She encouraged the public to take advantage of the Sunset Zoo Spooktacular event, October 22-27, 2020, and other events going on in the community.

Commissioner Morse mentioned that the City recently received a check for the Expedition Asia exhibit from the Sunset Zoo Trust from their successful fundraising event.

## CONSENT AGENDA

(\* denotes those items discussed)

### MINUTES

The Commission approved the minutes of the Regular City Commission Meeting held Tuesday, October 6, 2020.

### CLAIMS REGISTER NO. 2954

The Commission approved Claims Register No. 2954 authorizing and approving the payment of claims from September 30, 2020 – October 13, 2020, in the amount of \$5,302,147.37.

## CONSENT AGENDA (CONTINUED)

### LICENSES

The Commission approved a Tree Maintenance License for the calendar year 2021 for Growing Concerns Inc., PO Box 1354, and Parsons Tree Care, 500 Tabor Valley Road.

### ORDINANCE NO. 7502 – 2021 SERVICE FEES – AGGIEVILLE BUSINESS IMPROVEMENT DISTRICT

The Commission approved Ordinance No. 7502 levying business improvement service fees for 2021 on businesses located within the Aggieville Business Improvement District; and

### ORDINANCE NO. 7503 – 2021 SERVICE FEES – DOWNTOWN BUSINESS IMPROVEMENT DISTRICT

The Commission approved Ordinance No. 7503 levying business improvement service fees for 2021 on businesses located within the Downtown Business Improvement District.

### \* CHARTER ORDINANCE NO. 62 – PUBLIC IMPROVEMENT PROCESS

The Commission approved Charter Ordinance No. 62 amending Charter Ordinance No. 44 regarding the process for developing public improvement contracts.

### RESOLUTION NO. 102020-A – KDOT APPLICATION – SAFE ROUTES TO SCHOOLS, PHASE I, PLAN

The Commission approved Resolution No. 102020-A authorizing the City Engineer to complete, submit, and sign the necessary application forms to the Kansas Department of Transportation for the Transportation Alternatives program for FFY 2022–2023 for the revision of the USD 383–City of Manhattan Safe Routes to Schools, Phase I, Plan.

### \* AGREEMENT – UTILITY BILLING USER FEE – PAYMENTUS CORPORATION

Jason Hilgers, Deputy City Manager, highlighted the item.

The Commission approved and authorized the Mayor to execute the Master Services Agreement with Paymentus Corporation, of Charlotte, North Carolina, utilizing the User Pay Fee Model.

## CONSENT AGENDA (CONTINUED)

\* **AGREEMENT – WHOVILLE FESTIVAL OF LIGHTS**

The Commission authorized the Mayor and City Clerk to execute an agreement with Whoville, Inc., for the holiday lighting and special events regarding “The Festival of Lights” at Blue Earth Plaza.

**APPLICATION – 2020 EMERGENCY SOLUTIONS GRANT FUNDS**

The Commission authorized the Mayor and City Clerk to sign an application for 2020 Emergency Solutions Grant funds for \$160,100.00, and execute any grant-related contracts, if funding is approved.

Mayor Reddi opened the public comments.

Hearing no comments, Mayor Reddi closed the public comments. There were no written public comments submitted for this item.

Commissioner Hatesohl moved to approve the consent agenda. Commissioner Morse seconded the motion. On a roll call vote, motion carried 5-0, with the exception of Item E, CHARTER ORDINANCE NO. 62 – PUBLIC IMPROVEMENT PROCESS, which carried 4-1 with Butler voting against.

## PUBLIC HEARING

**ORDINANCE NO. 7504 - VACATE UTILITY EASEMENT - SOUTH 3<sup>RD</sup> STREET AND FORT RILEY BOULEVARD (VA2004)**

Brian Johnson, City Engineer, presented the item. He then answered questions from the Commission.

Mayor Reddi opened the public hearing.

Hearing no comments, Mayor Reddi closed the public hearing. There was one (1) written public comment submitted for this item (*See Attachment No. 1*).

Commissioner Hatesohl moved to find that no private rights will be injured or endangered by the proposed vacation, and that the public will suffer no loss or inconvenience thereby; and approve Ordinance No. 7504 vacating a utility easement for South 3<sup>rd</sup> Street and Fort Riley Boulevard (VA2004). Commissioner Morse seconded the motion. On a roll call vote, motion carried 5-0.

## PUBLIC HEARING (*CONTINUED*)

### **ORDINANCE NO. 7505 – VACATE UTILITY EASEMENT - JARDINE RIGHT-OF-WAY (VA2005)**

Brian Johnson, City Engineer, presented the item. He then answered questions from the Commission.

Mayor Reddi opened the public hearing.

Hearing no comments, Mayor Reddi closed the public hearing. There were no written public comments submitted for this item.

Commissioner Morse moved to find that no private rights will be injured or endangered by the proposed vacation, and that the public will suffer no loss or inconvenience thereby; and approve Ordinance No. 7505 vacating a utility easement for Jardine Drive right-of-way (VA2005). Commissioner Butler seconded the motion. On a roll call vote, motion carried 5-0.

### **RESOLUTION NO. 102020-B - KDHE LOAN APPLICATION - WATER TREATMENT PLANT LIME SLUDGE BASIN IMPROVEMENTS (SM1814, WA1907, CIP #WA168P)**

Randy DeWitt, Assistant Director of Public Works for Water and Wastewater, and Mike Milius, Project Manager, Olsson, presented the item.

Randy DeWitt, Assistant Director of Public Works for Water and Wastewater; Mike Milius, Project Manager, Olsson; and Rob Ott, Director of Public Works, answered questions from the Commission.

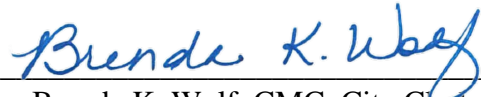
Mayor Reddi opened the public hearing.

Hearing no comments, Mayor Reddi closed the public hearing. There were no written public comments submitted for this item.

Commissioner Hatesohl moved, following a public hearing on the matter, the Governing Body hereby finds it advisable to submit an application with the Kansas Department of Health and Environment for a loan under the Kansas Public Water Supply Loan Fund for the WTP (*Water Treatment Plant*) Lime Sludge Lagoon Improvements (WA1907) projects, and hereby approves Resolution No. 102020-B authorizing the filing of said application. Commissioner Butler seconded the motion. On a roll call vote, motion carried 5-0.

**ADJOURNMENT**

At 8:15 p.m., the Commission adjourned.



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Brenda K. Wolf, CMC, City Clerk

## Public Hearing Public Comment (for items on the Public Hearing Agenda): October 20, 2020 City Commission Meeting Public Comment Form - Submission #12316

**Date Submitted: 10/20/2020**

### City Commission Legislative Meeting October 20, 2020 at 7:00 PM

Due to precautions associated with the COVID-19 pandemic, seating for the public is limited to only 29. If you would like to provide written comment for an item on the agenda in lieu of coming to City Hall, public comment may be submitted to the City Commission through this form. Public comments must be submitted by 4:00 pm on Tuesday, October 20, 2020, in order to be communicated to the Commission prior to the meeting for their consideration.

Please fill out the following information in order to provide public comment to the governing body related to items on the public hearing agenda for the October 20, 2020, City Commission Legislative Meeting.

The City Commission Meeting will be televised live on local Cox Cable Channel 3, on the City's website at <http://cityofmhk.com/tv> and on Facebook at <https://www.facebook.com/Cityofmanhattan>. A recording will be made available on the City's website after the meeting.

### Agenda: October 20, 2020 City Commission Legislative Meeting

**First Name\***

Gibson

**Last Name\***

Akers

**Address\***

1602 Hillcrest Dr. Apt. 206

**City\***

Manhattan

**State\***

KS

**Zip**

66502

**Organization**

**Phone/email\***

3196217868 - [gibsonakers@gmail.com](mailto:gibsonakers@gmail.com)

**Select the Public Hearing Agenda Item you wish to provide public comment on\***

Item A. Public Hearing{Vacate Easement}{FRB{3rd Street

**Public Comment pertaining to the item you have selected above on the Public Hearing Agenda \***

I am writing in support of vacating the utility easement at S 3rd St. and Ft. Riley Blvd. After reviewing the city engineers' memo regarding the vacating utility easement, I found no concern or negative impact to the public. I believe that the development of Casey's at this location would be a positive development for the Manhattan community. This development will create jobs, increase tax revenue, and help add another service to the Manhattan community. I ask that the city council approve the vacate of easement at this location and allow the development of a Casey's store. Thank you, Gibson

**Attachment for Public Comment (Optional)**

No file selected