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## **MINUTES**

### **Social Services Advisory Board**

**December 2, 2020 6:30 P.M.**

Virtually via Zoom

1101 Poyntz Avenue

Manhattan, Kansas 66502

**Members Present:** Marcia Hornung, Sue Maes, Angie Stokes, Brandon Savage, Dave Stewart, Jahvelle Rhone, Jessica Elmore, Linda Thurston, Melissa Richards, Rasheen Chatmon, Tom Ruzicka, Trevor Rife, Cheryl Grice (arrived at 7:07 pm)

**Members Absent (Excused):** n/a

**Staff Present:** Kathy Sterling, Accounting Coordinator; Rina Neal, Assistant Director of Finance

***The meeting was called to order at 6:33 pm.***

**1. Public Comments**

There were no public comments.

**2. Additions to agenda**

Angie Stokes requested to add the topic of the K-State Center for Child Development Center's desire to return funds to the agenda (Agenda Item No. 5).

**3. Announcements**

The board went around the room and introduced themselves to the new members.

**4. Approval of draft minutes for October 7, 2020**

Linda Thurston made a motion to approve the minutes as filed. The motion was seconded by Angie Stokes and approved with a vote of 13/0.

**5. Discuss Fall Site Visit Findings**

The board went through each agency's site visit report and gave an overview of their findings. Each agency met various obstacles due to the COVID-19 pandemic.

Brandon Savage made a motion to recommend K-State Center of Child Development Center return unused funds to the City of Manhattan of approximately \$22,000.00 with the intent to reallocate. The motion was seconded by Jahvelle Rhone and approved with a vote of 13/0.

**6. Discussion of 2020 Capital Project Requests**

Rina Neal reviewed the amount received to date for 2020 and discussed the 2020 requests.

**7. Discussion of Boys and Girls Club 2020 Amended Proposal**

Dave Stewart made a motion to approve the Boys & Girls Club 2020 Amended Proposal. The motion was seconded by Sue Maes and approved with a vote of 13/0.

**8. Adjournment**

Linda Thurston made a motion to adjourn the meeting at 8:14 pm. The motion was seconded by Cheryl Grice and approved with a vote of 13/0.

*Submitted by Kathy Sterling*