

## Food & Farm Council of Riley County & City of Manhattan

January 18th, 2021 11:30 am-1:00 pm ZOOM Meeting

<https://ksu.zoom.us/rec/share/->

[C\\_XKd1BaHorR6sKBHOGPypMcm3d9ZMwVu37utO8ectCeD5FzrP7VDZ0poxp-hi6.lrncOVOI\\_L5JwLq](https://ksu.zoom.us/rec/share/C_XKd1BaHorR6sKBHOGPypMcm3d9ZMwVu37utO8ectCeD5FzrP7VDZ0poxp-hi6.lrncOVOI_L5JwLq)

### (Recorded Meeting Link)

**In Attendance:** Carol Barta, Joshua Brewer, Andrea DeJesus, Sharolyn Jackson, Jacquie Mack, Jennifer Morris, Maureen Olewnik, David Procter, Adrian Self, Stephanie Smith, Kirsten Spear, Vickie James (FFC Coordinator), Elias Martinson.

**Unable to Attend:** Jaden Castinado, Megan Dougherty, John Green, Michael Wilson, Shanika Rose, Julie Gibbs.

1. Refresh, Reframe, Remind.... Why are We Here?
  - a. Thank you from Vickie for showing up, and being here for doing the work!
  - b. Discussion of the perception of the FFC – how is the council seen in our community?
  - c. Northview Rising request
    - i. NVR has petitioned the city commission for a community kitchen in the new Eisenhower Community Center that is being built in the Northview neighborhood. However, the city has indicated that the organization would need to fund the project themselves. They are asking the FFC for a letter of support for this project.
      1. Jacquie Mack has motioned that we write a letter of support.
        - a. Andrea DeJesus seconds.
          - i. All in favor, a unanimous vote.
2. What's Our Work?
  - a. FFC members leadership roles. Overview of current roles and roles that need to be filled. As we add names to this list, we are also adding/adjusting the details in the "commitment" section of this document.
    - i. Administrative council
      1. Sharolyn, Kirsten, Adrian, Jacquie, Andrea, and Maureen currently serve on this council.
    - ii. City strategic planning committee.
      1. Josh serves on this council, which is a new roll for him. Josh will be on the FFC agenda monthly to report out from this committee.
    - iii. Master Food Plan – Maureen and Adrian will be our council members at the monthly meetings for this project. Vickie will be calling on those in the CATS to sit in on the Master Food Plan meetings when applicable to the work. If anyone is uncomfortable being called to help, please indicate.
      1. Jennifer – would be fine with this with enough notice
      2. All have indicated that they are able to help with this.
    - iv. CAT groups
      1. Our expectation for each member is to attend Monthly CAT meetings, facilitate committee meetings, and communicate to Partners
        - a. Education: Sharolyn, Kirsten, Megan, Jacquie, Jennifer.

- b. Food Waste: Maureen, Josh, Adrian, John, Stephanie.
    - c. Food Insecurity: Andrea, Carol, Michael, David, Jaden.
  - v. Kitchen Restore (education)– this has had great momentum and positive impact! Megan and Sharolyn are on this committee.
  - vi. Youth Education and Target Populations (education) have not moved forward due to COVID challenges.
  - vii. Healthy food Rx program (education)
    - 1. Prescriptions for healthy habits – breakfast, more veg, et cetera. We have partners who have expressed interest in rolling out this project.
      - a. Is anyone interested in being involved with this?
        - i. Andrea DeJesus and Jacquie Mack are interested in helping with this project.
  - viii. Blessing boxes (Food Insecurity)
    - 1. David and Michael are on this committee.
    - 2. Food insecurity is at an all time high due to COVID. We want to work with our partners and our council to challenge businesses and organizations to help keep the boxes filled. This was announced on the most recent KMAN interview Vickie did.
      - a. We will need to have this on our social media platforms.
      - b. Everyone of this council will be receiving information to share to their circles.
  - ix. Communal meals (Food Insecurity)
    - 1. Konza Student Table – Jaden and Vickie
    - 2. Common table – our main contact has moved out of the area, and we need to make contact with a new person in the organization. We need to keep the goal of adding meal sites front and center.
      - a. David – Thinking about the letter of support we are going to write for NVR and the potential food site in the Eisenhower community center – would this be a good site for a potential new meal site, and does the NVR group have the capacity to further this conversation?
  - x. Mobile food distribution (Food Insecurity) - Michael
    - 1. Common table doesn't think they are at a point to have a mobile service.
    - 2. If we can get food to people, what might that look like? If anyone is interested in working on this project, put your name on there.
  - xi. Senior coupons for DFM (Food Insecurity)
    - 1. Andrea
    - 2. Jacquie wants to be involved with this.
  - xii. Food insecurity scholars (Food Insecurity)
    - 1. Maureen, Stephanie, and Adrian will work with students at KState on this project.
  - xiii. Food recovery (Food Insecurity)
    - 1. Master food plan will be a good opportunity to explore what this could look like in our community. This one is really challenging!
  - xiv. Public Service Campaign, Eisenhower MS (Waste)
    - 1. Stephanie
  - xv. Restaurant Champions (Waste)
    - 1. John Green

- xvi. Solid wastes related to food pkg/carrying, etc. (Waste)
  - 1. Adrian and josh
- xvii. Website
  - 1. Blog article, coordination/posting
    - a. Megan and Sharolyn
  - 2. Impact tracker
    - a. We don't have anyone to work on this yet. Please think about this and add your name to the list if you have ideas.
  - 3. Equity and Social Justice.
    - a. Josh, Shanika, Carol
    - b. Working on analyzing the opportunity maps – are they current? Do they need to be adjusted?
  - 4. Social media
    - a. Josh, Jaden, Carol, Sharolyn.
  - 5. Grant writing support
    - a. If anyone is able to help write grants, please add your name to this list.
- xviii. Note for everyone – this document is available on the google drive. Please be sure to review and add your name to what you are able to help with.
- xix. Josh Brewer – we need to continue to increase our capacity through partnerships. Trying to think a lot these days about how do we structure our working time together. Encouraged another group to do full board meetings quarterly and use the extra time to do work. Our council times fall during working times, so sometimes it's hard to attend.
  - 1. Vickie - according to our bylaws, we have to meet every other month, but we chose to meet every month when we established our council. If you remember, we used to break out into work groups at our meetings. However, as these meetings need to be recorded, we are unable to break out into the work groups like we used to. Agrees that she would like if everyone could get used to using google docs and email for communication as well.
- b. Scope of FFC work review
  - i. Review of the document “mission\_goals\_definitions\_actions\_1.18.21”
    - 1. Everyone should get very familiar with this document. It has evolved.
      - a. We have added equity definitions.
      - b. We need to update our objective, as we have achieved this
      - c. Become familiar with HiaP -this will be a focus in the coming year of work.
  - ii. Review of the document “Goals\_benchmark\_criteria\_1.18.21”
    - 1. From our bylaws:
      - a. “Recommendations of the Council shall include benchmarks and criteria for measuring progress towards achieving each goal. In developing its recommendations to the City/County Commissions, the Council shall solicit public input through feasible mechanisms as well as collaborate with the Flint Hills Wellness Coalition as a resource partner and workgroup. The Council shall review progress made on each of its recommendations based upon the benchmarks and criteria developed.”

- b. Working on the master food plan in this next year will help us expand upon our benchmarks and the criteria we want to achieve and measure in our work with the FFC and the CAT groups.
  - iii. Review of the Douglas County Food System Plan
    - 1. Please get familiar with at least the quick guide of their plan – the full guide is 60+ pages, but the quick guide is very concise.
    - 2. We have a committee that will meet tomorrow for the first time to begin our work on a Master Food Plan for our community.
    - 3. The goal is not to copy everything that Douglas is doing, but reference it as a guide. It is currently the only completed Master Food Plan in Kansas.
    - 4. The quick guide is ordered as Purpose, Overview, Definitions, Goals and Objectives with a step-by-step action plan.
      - a. The action plan goes over economic development, conservation, food insecurity, equity, and waste.
    - 5. Vickie suggests that our Master Food Plan has very detailed notes on the who and how things will get done. One example is the part of the Douglas food plan about reducing or eliminating the food tax. We had discussed this as well and can add this - with a plan. Everything needs to have a plan attached.
    - 6. What do we think about this as a council?
      - a. Kirsten – thinks this is a really good project to work on. Some of the projects seem pretty sky-high in the Douglas plan, but it’s nice to have a really broad scoop of projects represented.
      - b. Jennifer – Thinks this is good for working with the city and counties. Great reference tool. We should make sure that we’re not adding names to long term projects as the council will shift over time.
      - c. Josh brewer – we should advocate early and strongly for a dedicated funding source to make the projects actually happen, otherwise we might be all ready to go with no support.
        - i. Vickie – agrees, we will need to constantly work on funding. We have time on the City/County Commission update report – Feb 18th 4pm
        - ii. Adrian – also seconds that the funding will be very important. Something that he noticed was that Douglas had a hefty staff of city government employees as well as the FFC to support the objectives.
          - 1. Vickie - They have had 12+ years to get there.
          - 2. Josh – Do we know if these are these grant funded positions?
            - a. Vickie – thinks that they started as grant, but moved to local government funded.
- c. Master Food Plan timeline and objectives

- i. With the pathways grant that we receive, we are required to annually have the community answer perceptions questions about how healthy our community is. Many of the questions focus on tobacco use. We are required to get feedback from the community, and we have the availability to add to the questions that will be asked. This coincides well with working on the master food plan - if there is a group we need to talk to or specific information we need to gather, we can use this survey. Each of us have specific audience, and we want to hear from our community to make sure that our master food plan is as equitable as possible. Is this fair and doable?
  1. Maureen - yes
  2. Andrea - yes – recommends that we keep the surveys short.

**3. Until We Meet Again**

- a. Next meeting date/location (Monday, February 15th, 2021, 11:30am) Zoom
- b. FFC Adm. Council Monday, Feb 1st, 10:30
- c. Food Insecurity CAT, Monday, Feb 8th 10am
- d. Waste CAT, Friday, Feb 12th 8:30am
- e. Education CAT, Monday, Jan 25th, Feb 22nd 4pm
- f. City/County Commission update report – Feb 18th 4pm



In accordance with provisions of the American Disabilities Act, every attempt will be made to accommodate the needs of person with disabilities an equal opportunity to participate in and enjoy the benefits of our services, programs, and activities. Please contact the Health Department Administration Office (785-776-4779) for assistance.