



MINUTES
CITY COMMISSION MEETING
TUESDAY, APRIL 6, 2021
7:00 P.M.

The Regular Meeting of the City Commission was held at 7:00 p.m. in the City Commission Room. Mayor Wynn Butler and Commissioners, Linda Morse, Mark J. Hatesohl, Aaron Estabrook, and Usha Reddi were present. Also present were City Manager Ron Fehr, Deputy City Manager Jason Hilgers, Assistant to the City Manager Jared Wasinger, City Clerk Brenda K. Wolf, 5 City staff, and approximately 4 interested citizens.

Participating remotely were City Attorney Katharine Jackson, Director of Community Development Eric Cattell, and Director of Finance Rina Neal.

NOTE: The City Commission Meeting was open to the public. The public was able to make in-person comments but due to precautions associated with the COVID-19 pandemic, seating for the public was limited. In lieu of coming to City Hall, written public comments for any item on the agenda were able to be submitted through the City's website at <https://cityofmhk.com/> and were distributed to all members of the City Commission before the meeting, or by emailing or calling the Commissioners directly.

PLEDGE OF ALLEGIANCE

Mayor Butler led the Commission in the Pledge of Allegiance.

PUBLIC COMMENTS

Mayor Butler opened the public comments and highlighted the process.

Hearing no comments, Mayor Butler closed the public comments. There were no written public comments submitted through the City's website for this item.

COMMISSIONER COMMENTS

Commissioner Reddi mentioned a Fair Housing Webinar would be held on April 22, 2021, at 8:00 a.m., and encouraged those who would be buying a house or renting to attend. She also mentioned the Rotary Club of Community Action against Human Trafficking would hold a virtual summit on April 10, 2021, to address how educators play a role in preventing human trafficking.

Commissioner Estabrook mentioned that April was Fair Housing Month and the 53rd anniversary of the Fair Housing Act.

Commissioner Morse mentioned Kansas State University would be hosting its annual Open House on April 8-10, 2021, and that it would be held virtually. She encouraged everyone to recruit one (1) new student for the 2021 Fall semester.

Mayor Butler mentioned several features on the City's website for the public to use and sign up to receive. He highlighted the newsletter "In the Zone" which provides information regarding construction projects, the newsletter "Insider" which is sent every couple of weeks and provides information on things happening in the City, and the ReportIt! Application which can be used to report potholes, tree limbs down, etc.

CONSENT AGENDA

(* denotes those items discussed)

MINUTES

The Commission approved the minutes of the Regular City Commission Meeting held Tuesday, March 16, 2021.

CLAIMS REGISTER NOS. 2970 AND 2971

The Commission approved Claims Register Nos. 2970 and 2971 authorizing and approving the payment of claims from March 10, 2021 - March 30, 2021, in the amounts of \$190,323.39 and \$5,675,835.89, respectively.

RESOLUTION NO. 040621-A – MERCY HEALTH CENTER INDUSTRIAL REVENUE BONDS – PAYOFF BONDS AND CONVEYANCE OF PROPERTY

The Commission approved Resolution No. 040621-A approving the conveyance of the hospital by defeasance of the previously issued Hospital Refunding Revenue Bonds to Ascension Via Christi Hospital Manhattan Inc. and authorizing the execution and delivery of a Special Warranty Deed, a Bill of Sale, a Termination and Release of Lease, and a Satisfaction, Discharge and Release of Indenture for the Mercy Regional Health Center, Inc. Hospital Refunding Revenue Bonds, Series 2013.

CONSENT AGENDA (CONTINUED)

SELECTION COMMITTEE RECOMMENDATION - ENGINEER ON-CALL

The Commission authorized City Administration to proceed with the Engineer On-Call Selection Committee recommendations for the Engineer On-Call rankings. *(See Attachment No. 1)*

* **AMENDMENT - DOWNTOWN PARKING GARAGE LIGHTING AND SECURITY IMPROVEMENTS (CC1902)**

Jason Hilgers, Deputy City Manager, answered questions from the Commission.

The Commission authorized City Administration to finalize, and the Mayor and City Clerk to execute, an amendment (*Addendum to Agreement for Improvements to Public Parking Garage*) in the amount of \$338,475.00 to the existing construction contract with McCown Gordon, of Manhattan, Kansas, to coordinate the replacement of the lighting and install the security cameras in the downtown parking garage (CC1902).

AGREEMENT - DOWNTOWN FARMER'S MARKET

The Commission authorized the Mayor and City Clerk to execute an Agreement with the Downtown Farmer's Market, Inc., for use of the City's public parking lot at the southeast quadrant of North Fourth Street and Leavenworth Street, in Lot 3, Manhattan Town Center 5 for Wednesdays from May 5, 2021 - September 29, 2021, and Saturdays from April 24, 2021 - April 30, 2022.

PUBLIC SERVICES AGREEMENT - COMMUNITY DEVELOPMENT BLOCK GRANT CARES ACT (CDBG-CV) PROJECT CA2018 - SUNFLOWER CASA PROJECT, INC.

The Commission accepted CASA's estimate of lost funding in 2020 and 2021 due to COVID-19 impacts and authorized the Mayor and City Clerk to execute a CDBG-CV Public Services Agreement for CASS CDBG-CV Support (Project CA2018) totaling \$130,640.00 with Sunflower CASA Project, Inc., of Manhattan, Kansas, to replace lost fundraising and grant revenue for 2020 and 2021.

* **BOARD APPOINTMENTS**

The Commission approved the following appointments by Mayor Butler to various boards and committees of the City.

Code Appeals Board

Re-appointment of Todd Olson, 629 Pecan Circle, to a three-year Electrician term, which will begin June 1, 2021, and will expire on May 31, 2024.

CONSENT AGENDA (CONTINUED)

* **BOARD APPOINTMENTS (CONTINUED)**

* **Housing Authority Board of Commissioners**

Commissioner Estabrook requested this item be moved to the end of the General Agenda.

Library Board

Re-appointment of Tyler Darnell, 1637 Virginia Drive, to a four-year term, which will begin May 1, 2021, and will expire on April 30, 2025.

* **Manhattan Urban Area Planning Board**

Commissioner Morse requested this item be moved to the end of the General Agenda.

Social Services Advisory Board

Appointment of Jennifer Chau, 1009 Stratford Circle, to fill the unexpired term of Adam Simpson, which begins immediately, and will expire on June 30, 2022.

Mayor Butler opened the public comments.

Hearing no comments, Mayor Butler closed the public comments. There were no written public comments submitted through the City's website for any of these items.

After discussion, Commissioner Hatesohl moved to approve the consent agenda except move Item H1, *Manhattan Urban Area Planning Board appointment*, and Item H3, *Housing Authority Board of Commissioners appointment*, to the end of the General Agenda. Commissioner Reddi seconded the motion. On a roll call vote, motion carried 5-0.

PUBLIC HEARING

ORDINANCE NO. 7534 - VACATE - SECTION OF RIGHT-OF-WAY FOR 4TH STREET, SOUTH OF POTTAWATOMIE AVENUE (VA2101)

Ben Kearns, Public Works Management Assistant, presented the item. He then answered questions from the Commission.

Mayor Butler opened the public hearing.

Hearing no comments, Mayor Butler closed the public hearing. There was one (1) written public comment submitted through the City's website for this item (*See Attachment No. 2*).

PUBLIC HEARING (CONTINUED)

ORDINANCE NO. 7534 - VACATE - SECTION OF RIGHT-OF-WAY FOR 4TH STREET, SOUTH OF POTTAWATOMIE AVENUE (VA2101)

Commissioner Morse moved to find that no private rights will be injured or endangered by the proposed vacation, and that the public will suffer no loss or inconvenience thereby; and approve Ordinance No. 7534 vacating a right-of-way for South 4th street, south of Pottawatomie Avenue (VA2101). Commissioner Hatesohl seconded the motion. On a roll call vote, motion carried 5-0.

GENERAL AGENDA

RESOLUTION NO. 040621-B - SETTING FEES AND OTHER POLICIES FOR PARKS AND RECREATION PROGRAMS, FACILITIES, RENTALS, ADMISSIONS AND MEMBERSHIPS

Eddie Eastes, Director of Parks and Recreation, and Randi Clifford, Director of Recreation, presented the item. They then answered questions from Commission.

Mayor Butler opened the public comments.

Hearing no comments, Mayor Butler closed the public comments. There were no written public comments submitted through the City's website for this item.

Eddie Eastes, Director of Parks and Recreation, and Randi Clifford, Director of Recreation, answered additional questions from the Commission.

Ron Fehr, City Manager, commented on part of the philosophy of recovery. He then answered questions from the Commission.

After discussion, Commissioner Hatesohl moved to approve Resolution No. 040621-B setting fees for Parks and Recreation programs, rentals, admissions, and memberships. Commissioner Estabrook seconded the motion. On a roll call vote, motion carried 3-2 with Commissioner Usha Reddi and Commissioner Morse voting against.

CONVENTION AND VISITOR'S BUREAU (CVB) 2021 FIRST QUARTER REPORT

Bernie Haney, Chair, CVB Steering Committee, mentioned the new CVB website (manhattancvb.org) with 23 lodging options listed on the website. He stated it's time to utilize our strengths and elevate social media, invite travel writers to return, showcase to meeting planners our enhanced conference center and other meeting locations, take advantage of future youth sporting events, utilize outdoor facilities and new recreation centers, and that CVB received its transient guest tax payment in March.

GENERAL AGENDA (CONTINUED)

CONVENTION AND VISITOR'S BUREAU (CVB) 2021 FIRST QUARTER REPORT (CONTINUED)

Karen Hibbard, Director of Convention and Visitor's Bureau, presented the Convention and Visitors Bureau's first quarter report. She answered questions from the Commission.

As this was a discussion item, the Commission took no formal action.

ITEM REMOVED FROM CONSENT AGENDA

BOARD APPOINTMENT – MANHATTAN URBAN AREA PLANNING BOARD

There was concern from Commissioner Morse in having all male members on the Board and Commissioner Reddi in replacing a current member that was appointed to fill the remainder of a term and had only been on the Board for a short time, and who also was interested in continuing to serve. Mayor Butler provided comments regarding his recommended appointment.

Ben Burton, 3618 Vanesta Drive, stated why he submitted an interest form for the Manhattan Urban Area Planning Board and the benefits he would bring to the Board.

After discussion, Commissioner Hatesohl moved to approve Consent Agenda Item H1, the *appointment to the Manhattan Urban Area Planning Board (See Attachment No. 3)*. Commissioner Estabrook seconded the motion. On a roll call vote, motion carried 3-2 with Commissioner Reddi and Commissioner Morse voting against.

BOARD APPOINTMENT – MANHATTAN HOUSING AUTHORITY BOARD OF COMMISSIONERS

Commissioner Estabrook recused himself from discussion pertaining to the Housing Authority Board of Commissioners appointment due to a conflict of interest.

Commissioner Hatesohl moved to approve Consent Agenda Item H3, *Housing Authority Board of Commissioners appointment (See Attachment No. 3)*. Commissioner Reddi seconded the motion. On a roll call vote, motion carried 4-0.

ADJOURNMENT

At 9:12 p.m., the Commission adjourned.


Brenda K. Wolf, CMC, City Clerk

Engineer On-Call Categories

	Potable Water	Wastewater	Stormwater	Transportation
Bartlett & West		3		2
Benesch			2	1
BG Consultants	1	2		
Driggs Design Group	3A			
Olsson Associates	2		1	
SMH Consultants		1	3	
Schwab-Eaton	3B			3

Public Hearing Public Comment (for items on the Public Hearing Agenda): April 6, 2021 City Commission Meeting Public Comment Form - Submission #14014

Date Submitted: 4/5/2021

City Commission Legislative Meeting April 6, 2021 at 7:00 PM

Due to precautions associated with the COVID-19 pandemic, seating for the public is limited to only 29. If you would like to provide written comment for an item on the agenda in lieu of coming to City Hall, public comment may be submitted to the City Commission through this form. Public comments must be submitted by 4:00 pm on Tuesday, April 6, 2021, in order to be communicated to the Commission prior to the meeting for their consideration.

Please fill out the following information in order to provide public comment to the governing body related to items on the public hearing agenda for the April 6, 2021, City Commission Legislative Meeting.

The City Commission Meeting will be televised live on local Cox Cable Channel 3, on the City's website at <http://cityofmnhk.com/tv> and on Facebook at <https://www.facebook.com/Cityofmanhattan>. A recording will be made available on the City's website after the meeting.

Agenda: April 6, 2021 City Commission Legislative Meeting

[Click here to view the upcoming Agenda and Items under consideration.](#)

First Name*

Scott

Last Name*

Stevens

Address*

Homeless

City*

Manhattan

State*

Ks

Zip*

66502

Organization

Mask Enforcer

Phone/email*

scottstevens91210@gmail.com

Select the Public Hearing Agenda Item you wish to provide public comment on*

Item A. Vacate Section of Right-of-Way for 4th Street (VA2101)

Public Comment pertaining to the item you have selected above on the Public Hearing Agenda*

Park fees have to be raised. The federal government added 8 trillion to the money supply in the past year. Essentially, 30% increase in US dollars. You need to raise park fees by 30%.

Attachment for Public Comment (Optional)

Choose File No file selected

BOARD APPOINTMENTS

HOUSING AUTHORITY BOARD OF COMMISSIONERS

Appointment of Brad Claussen, 1005 Waxwing Drive, to fill the unexpired term of Phil Anderson, which begins immediately, and will expire on March 3, 2024.

MANHATTAN URBAN AREA PLANNING BOARD

Appointment of Ben Burton, 3618 Vanesta Drive, to a three-year term, which will begin on May 1, 2021, and will expire on April 30, 2024.