



MINUTES
CITY COMMISSION MEETING
TUESDAY, MAY 4, 2021
7:00 P.M.

The Regular Meeting of the City Commission was held at 7:00 p.m. in the City Commission Room. Mayor Wynn Butler and Commissioners, Linda Morse, Mark J. Hatesohl, Aaron Estabrook, and Usha Reddi were present. Also present were City Manager Ron Fehr, Deputy City Manager Jason Hilgers, Assistant City Manager Dennis Marstall, Assistant to the City Manager Jared Wasinger, City Attorney Katharine Jackson, City Clerk Brenda K. Wolf, 4 City staff, and approximately 11 interested citizens.

Participating remotely were Eli Martinson, GIS Coordinator; Christina L'Ecuyer, Grant Administrator; and Bill Frost, Legal Counsel for the City.

NOTE: The City Commission Meeting was open to the public. The public was able to make in-person comments but due to precautions associated with the COVID-19 pandemic, seating for the public was limited. In lieu of coming to City Hall, written public comments for any item on the agenda were able to be submitted through the City's website at <https://cityofmhk.com/> and were distributed to all members of the City Commission before the meeting, or by emailing or calling the Commissioners directly.

PLEDGE OF ALLEGIANCE

Mayor Butler led the Commission in the Pledge of Allegiance.

PROCLAMATION

Mayor Butler proclaimed May 2021, ***Mental Health Month***. Robbin Cole, Executive Director, and Dantia MacDonald and Stan Wilson, Board Members, Pawnee Mental Health Services, were present to receive the proclamation.

PUBLIC COMMENTS

Mayor Butler opened the public comments and highlighted the process.

Tracy Anderson, 116 EJ Frick Drive; Chris Spooner, 1527 Humboldt Street; John Balman, 3111 Harahey Ridge; and Chad Bunger, 3228 Ella Lane, members of the Aquatics Group, encouraged the Commission to support a feasibility study for an indoor aquatic center.

Hearing no comments, Mayor Butler closed the public comments. There were no written public comments submitted through the City's website for this item.

COMMISSIONER COMMENTS

Commissioner Reddi stated it was Teacher's Appreciation Week and she wanted to thank all teachers for all the work they do. She mentioned how impressive it was to see the platforms Downtown, how vibrant the community was looking, how active everyone was, and how good to see everything getting back to a sense of normalcy. She thanked local businesses and the community for doing everything right during the pandemic. She congratulated the Riley County Police Department (RCPD) for its 30 years of accreditation and the work they do in the community.

Commissioner Morse stated she attended the Parks and Recreation Advisory Board (PRAB) meeting on Monday, May 3, 2021. She highlighted from the meeting that the PRAB Chair challenged the Commission to a hoops contest on May 21, 2021, at the Anthony Middle School ribbon cutting; that City staff provided a list of programs that were being reduced or eliminated; and that there would be Arts in the Park and the Municipal Band performances this summer. She mentioned that earlier in the day a representative of the Commission on Accreditation of Law Enforcement Agencies (CALEA) presented Riley County Police Department with a 30-year anniversary plaque for certification and that RCPD was the first Nationally Accredited Law Enforcement Agency in Kansas. She also mentioned that she was serving on the Selection Committee for Flint Hills Discovery Center Kidscape project and that proposals were due on May 14, 2021. She also stated that the Kansas Housing Resources Corporation and the Office of Rural Prosperity had initiated the state's first comprehensive housing needs assessment in nearly 30 years and that on May 18, 2021, at 6:00 p.m., at the Manhattan Conference Center, there would be an in-person and a virtual forum. She encouraged anyone interested in affordable housing to provide input. She also mentioned that on May 7, 2021, at 7:30 p.m., McCain Auditorium would be viewing "Journey of a Frontline Warrior - A Conversation with Dr. Steven Short" about his experience as a front-line physician in a Brooklyn hospital during the pandemic in New York in 2020.

COMMISSIONER COMMENTS (*CONTINUED*)

Commissioner Estabrook commented that the end of the school year was close and reflected on what an incredible year it had been for young families, teachers and students, and the difficult challenges that everyone faced. He thanked the educators, parents, teachers and the community for getting through the year.

Mayor Wynn Butler stated that he attended the accreditation ceremony earlier in the day and congratulated the Riley County Police Department for its accreditation.

CONSENT AGENDA

(* denotes those items discussed)

MINUTES

The Commission approved the minutes of the Regular City Commission Meeting held Tuesday, April 20, 2021.

CLAIMS REGISTER 2973

The Commission approved Claims Register No. 2973 authorizing and approving the payment of claims from April 14, 2021 – April 27, 2021, in the amount of \$3,739,054.35.

* **ORDINANCE NO. 7535 - SPECIAL EVENT WITH ALCOHOL - MHS ALUMNI REUNION**

The Commission approved Ordinance No. 7535 authorizing a special event with alcohol permit for the application submitted by Dennis Cook for an Alumni Reunion of Manhattan's High School to occur in Aggieville on Moro Street and portions of 12th Street in designated and restricted beer gardens as defined in the submitted site plan, following all requirements of Ordinance No. 7535 relating to their special event with alcohol to be held on June 12, 2021, from 12:00 p.m. - 10:00 p.m.

RESOLUTION NO. 050421-A – INCREASE CONFLICT ATTORNEY AND PRO-TEM JUDGE FEES

The Commission approved Resolution No. 050421-A increasing Municipal Court conflict attorney and pro-tem judge fees to \$80.00/hour and repealing Resolution No. 120517-A.

CONSENT AGENDA (CONTINUED)

NEGOTIATE AGREEMENT - PROFESSIONAL SERVICES - WATER TREATMENT PLANT BOOSTER STATION (WA2021, CIP #WA135P, #WA152E AND #WA032E)

The Commission accepted the recommendation of the Selection Committee and authorized City Administration to negotiate a professional services contract with Olsson, of Manhattan, Kansas, for the Water Treatment Plant Booster Station (WA2021, CIP #WA135P, WA152E, WA032E).

AWARD CONSTRUCTION CONTRACT – CURED-IN-PLACE PIPE SEWER LINING PROJECT (SS2103)

The Commission awarded and authorized the Mayor and City Clerk to execute a construction contract in the base bid amount of \$537,337.60 with SAK Construction, LLC, of O’Fallon, Missouri, for the 2021 Cured-in-Place-Pipe Sewer Lining Project (SS2103).

AGREEMENT FOR CONSTRUCTION OF PUBLIC INFRASTRUCTURE - MEADOWLARK CENTERPOINTE PHYSICIANS CLINIC - SANITARY SEWER AND WATER IMPROVEMENTS (SS2109 AND WA2107)

The Commission authorized the Mayor and City Clerk to execute an Agreement for Construction of Public Infrastructure with the Owner and Contractor, Manhattan Retirement Foundation, Inc. and BHS Construction, Inc., both of Manhattan, Kansas, for the Meadowlark Centerpointe Physicians Clinic Sanitary Sewer (SS2109) and Waterline (WA2107) Improvements.

APPLICATION - EMERGENCY SOLUTIONS GRANT FUNDS

The Commission authorized the Mayor and City Clerk to sign an application for 2021 Emergency Solutions Grant funds for \$283,750.00.

CONTRACTS - EMERGENCY SOLUTIONS GRANT FUNDS

The Commission authorized the Mayor and City Clerk to execute any grant-related contracts for the 2021 Emergency Solutions Grant funds.

REQUEST FOR GRANT SUPPORT - FOOD AND FARM COUNCIL - MASTER FOOD SYSTEM PLAN

The Commission authorized the Mayor to sign the letter of support and appointed Commissioner Estabrook to serve on the steering committee for the Master Food System Plan.

CONSENT AGENDA (CONTINUED)

CONDEMNATION PAYMENT – MANHATTAN LEVEE FLOOD RISK MANAGEMENT PROJECT (SM1813/SP1908)

The Commission authorized City Administration to pay \$68,250.00 to the Clerk of the Pottawatomie County District Court for the acquisition of easements from the subject properties within Pottawatomie County associated with the Manhattan Levee Flood Risk Management Project (SM1813/SP1908) and determined no appeal of the awards was necessary.

BOARD APPOINTMENTS

The Commission approved the following appointments by Mayor Butler to various boards and committees of the City.

Aggieville Business Improvement District Advisory Board

Appointment of Belinda Snyder, 711 Whitetail Pass, to fill the unexpired term of Misty Opat, which begins immediately, and will expire on May 31, 2022.

Code Appeals Board

Re-appointment of Tony Reid, 8964 Green Valley Drive, to a three-year Master Plumber term, which will begin June 1, 2021, and will expire on May 31, 2024.

Human Rights and Services Board

Appointment of James Callahan, 214 Summit Avenue, to fill the unexpired term of Ralph Simon, which begins immediately, and will expire on March 9, 2022.

Mayor Butler opened the public comments.

Hearing no comments, Mayor Butler closed the public comments. There were no written public comments submitted through the City's website for any of these items.

After discussion, Commissioner Hatesohl moved to approve the consent agenda. Commissioner Reddi seconded the motion. On a roll call vote, motion carried 5-0.

PUBLIC HEARING

PUBLIC HEARING - 2021 COMMUNITY DEVELOPMENT BLOCK GRANT ANNUAL ACTION PLAN

Eric Cattell, Director of Community Development, provided an overview of the 2021 Annual Action Plan. He then answered questions from the Commission.

PUBLIC HEARING (CONTINUED)

PUBLIC HEARING - 2021 COMMUNITY DEVELOPMENT BLOCK GRANT ANNUAL ACTION PLAN (CONTINUED)

Ron Fehr, City Manager, and Christina L'Ecuyer, Grant Administrator, answered questions from the Commission.

Commissioner Morse objected that the southern portion of the Northview area (Census Tract – Block 2-2) was not included in the definition of low income.

Mayor Butler opened the public hearing.

Hearing no comments, Mayor Butler closed the public hearing. There were no written public comments submitted through the City's website for this item.

Commissioner Morse moved to authorize submission of the Community Development Block Grant 2021 Annual Action Plan and supporting documents; and authorize the Mayor and City Clerk to execute the Sub-Recipient Agreements and the 2021 Grant Contract upon receipt from HUD. Commissioner Hatesohl seconded the motion. On a roll call vote, motion carried 5-0.

GENERAL AGENDA

ADOPT - STONEHAVEN MASTER PLAN – NAME PARK AND POND

Alfonso Leyva, Park Planner, presented the item. He then answered questions from the Commission.

Mayor Butler opened the public comments.

Hearing no comments, Mayor Butler closed the public comments. There were no written public comments submitted through the City's website for this item.

Commissioner Estabrook moved to adopt the Stonehaven Park Master Plan dated December 2020, as presented, and approve naming the Park and Pond as Stonehaven Park and Bayer Pond. Commissioner Hatesohl seconded the motion. On a roll call vote, motion carried 5-0.

ADJOURNMENT

At 8:23 p.m. the Commission adjourned.


Brenda K. Wolf, CMC, City Clerk