



MINUTES
CITY COMMISSION MEETING
TUESDAY, OCTOBER 19, 2021
7:00 P.M.

The Regular Meeting of the City Commission was held at 7:00 p.m. in the City Commission Room. Mayor Wynn Butler and Commissioners Linda Morse, Mark J. Hatesohl, Aaron Estabrook, and Usha Reddi were present. Also present were City Manager Ron R. Fehr, Deputy City Manager Jason Hilgers, Assistant to the City Manager Jared Wasinger, City Attorney Katharine Jackson, City Clerk Brenda K. Wolf, 4 staff, and approximately 15 interested citizens.

Attending virtually was Jamie Greene, Principal, and Sarah Bongiorno, Project Manager, Planning NEXT.

PLEDGE OF ALLEGIANCE

Mayor Butler led the Commission in the Pledge of Allegiance.

PROCLAMATIONS

Mayor Butler proclaimed October 24, 2021, ***World Polio Day***. Robbin Cole, President, Manhattan Rotary Club; Rich Sell, President, Manhattan Konza Rotary; and Usha Reddi, President, Rotary Club of Community Action Against Human Trafficking, were present to receive the proclamation.

Mayor Butler proclaimed October 30, 2021, ***Buddy Poppy Day***. Dan Watkins, Commander, Veterans of the Foreign Wars (VFW) Post 1786, was present to receive the proclamation.

Mayor Butler proclaimed November 11, 2021, ***Veterans Day***. Chuck Sexton, President, and Christine Benne, Secretary, Flint Hills Veterans Coalition, were present to receive the proclamation.

COMMISSIONER COMMENTS

Commissioner Reddi mentioned that there was a lot of construction around town and urged everyone to be cautious. She stated that the North Campus Corridor Dedication Ceremony was held on Thursday, October 14, 2021, and spoke to how well various government entities have worked together on the Corridor and how much has been invested in the infrastructure. She highlighted that there were many events scheduled for the weekend and that several Halloween events were planned around town at the end of October. She asked that everyone be cautious, have fun, enjoy the weather, and be careful with all the construction projects and visitors in town for sporting events.

Commissioner Estabrook provided an update on the Afghanistan resettlement. He said that new people would be arriving in town around October 25, 2021, and that more families were expected over the next few months. He stated that the first family that arrived was settling in and doing well. He thanked the community that stepped up to volunteer and the faith leaders from every denomination that were working to figure out how to meet the need. He commented that on October 28, 2021, the Food and Farm Council held a Food Summit at the Kansas State University Foundation and discussed the food system plan.

Commissioner Hatesohl stated that he and Commission Estabrook recently attended the Association of the United States Army (AUSA) conference in Washington, DC, on October 11-13, 2021, and had a chance to receive a briefing from the state's military lobbyist who keeps an eye on Fort Riley. He said there would be an opportunity for community to show support again for Fort Riley at next evaluation and generate more positive information for the Department of Defense to keep Fort Riley as strong as possible.

Commissioner Morse stated that she would be participating in various events scheduled for Veterans Day but would not be riding in the parade on Old Engine 1. She mentioned that on Wednesday, October 13, 2021, she had the opportunity to join the Peace Memorial Auditorium Fundraising group to celebrate their success in raising money for various items in the Auditorium that needed to be replaced.

Mayor Butler stated that he was looking forward to kicking off the holiday season with Halloween events such as the second annual Howl N' Prowl in City Park on Sunday, October 24, 2021; the Kansas State University Homecoming parade and Trick-or-Treat in the 'Ville on Friday, October 29, 2021; and the SPOOKtacular Trick-or-Treat event at the Sunset Zoo on Friday, October 22, 2021.

CONSENT AGENDA
(* denotes those items discussed)

MINUTES

The Commission approved the minutes of the Regular City Commission Meeting held Tuesday, October 5, 2021.

CLAIMS REGISTER NO. 2984

The Commission approved Claims Register No. 2984 authorizing and approving the payment of claims from September 29, 2021 – October 12, 2021, in the amount of \$5,047,630.56.

ORDINANCE NO. 7553 - AMEND 2021 CITY BUDGET

The Commission approved Ordinance No. 7553 amending the 2021 City Budget for the Fire Pension KP&F Fund, Sales Tax Fund, Special Street Highway Fund, Downtown Redevelopment TIF Fund, Special Street Maintenance Fund, and Equipment Reserve Fund.

ORDINANCE NO. 7554 - AMEND - DOUGLASS CENTER ADVISORY BOARD

The Commission approved Ordinance No. 7554 relating to updates to the Douglass Center Advisory Board.

BYLAWS - FREDERICK DOUGLASS RECREATION COMPLEX ADVISORY BOARD

The Commission adopted Bylaws for the Frederick Douglass Recreation Complex Advisory Board.

FIRST READING - 2022 SERVICE FEES - AGGIEVILLE BUSINESS IMPROVEMENT DISTRICT

The Commission approved first reading of an ordinance levying business improvement service fees for 2022 on businesses located within the Aggieville Business Improvement District.

FIRST READING - 2022 SERVICE FEES - DOWNTOWN BUSINESS IMPROVEMENT DISTRICT

The Commission approved first reading of an ordinance levying business improvement service fees for 2022 on businesses located within the Downtown Business Improvement District.

CONSENT AGENDA (CONTINUED)

RESOLUTION NO. 101921-A - SET DATE OF SALE - TEMPORARY NOTES SERIES 2021-03

The Commission approved Resolution No. 101921-A authorizing the offering for sale of General Obligation Temporary Notes Series 2021-03 to finance the following two (2) special assessment projects: *Stonehaven Addition, Unit Two* – Storm Drainage Detention Pond (SM1903) and *Stonehaven Addition, Unit Two* – Amherst Street Improvements (ST1903); and four (4) capital projects: *North Campus Corridor, Phase Ten* – Street Improvements (ST2001); *Aggieville Parking Garage* – Building Improvements (AG1903); *Levee Storm Drainage Improvements* (SM1813) and *City Park Playground and Surfacing Improvements* (PR2008).

AGREEMENT – WHOVILLE, INC. – FESTIVAL OF LIGHTS

The Commission authorized the Mayor and City Clerk to execute a Holiday Display Agreement with Whoville, Inc., for the holiday lighting and special events regarding “The Festival of Lights” at Blue Earth Plaza.

* BOARD APPOINTMENT – BICYCLE AND PEDESTRIAN ADVISORY COMMITTEE

The Commission approved the re-appointment by Mayor Butler of Dave Colburn, 1906 Bluestem Terrace, to a three-year At-Large term, which will begin November 1, 2021, and will expire October 31, 2024.

Mayor Butler opened the public comments.

Hearing no comments, Mayor Butler closed the public comments.

Commissioner Morse moved to approve the consent agenda. Commissioner Hatesohl seconded the motion. On a roll call vote, motion carried 5-0.

GENERAL AGENDA

SECOND CONSIDERATION/AGREEMENT - ECONOMIC DEVELOPMENT - ELSEY HOLDINGS, LLC (DBA THE PRIME COMPANY)

Jason Hilgers, Deputy City Manager, presented the item. He then answered questions from the Commission.

Mayor Butler opened the public comments.

Hearing no comments, Mayor Butler closed the public comments.

GENERAL AGENDA (CONTINUED)

SECOND CONSIDERATION/AGREEMENT - ECONOMIC DEVELOPMENT - ELSEY HOLDINGS, LLC (DBA THE PRIME COMPANY) (CONTINUED)

Commissioner Hatesohl moved to authorize the Mayor and City Clerk to execute an economic development incentive agreement with the Elsey Holdings, LLC (dba The Prime Company). Commissioner Estabrook seconded the motion. On a roll call vote, motion carried 5-0.

DISCUSSION - FINAL DRAFT - STRATEGIC PLAN

Jared Wasinger, Assistant to the City Manager, presented the item. He then answered questions from the Commission.

Fannie Fang, Co-Chair, stated that the Strategic Plan was a good start and can address many issues that the community has been facing but will only work if it's followed.

Dustin Duntz, Co-Chair, thanked the members of the committee for all of their work, Planning NEXT for leading the committee and organizing the data collected, and Jared Wasinger for all of his work. He said the Strategic Plan was created by the citizens and was a testament to how government should work.

The Commission provided the following feedback on the draft Strategic Plan:

- ❖ Under Community Assessment (pg. 10) the population for Fort Riley should be better clarified or broken out
- ❖ Under Goals/Fiscal Health (pgs. 26 and 29) to look at the language of Action 1.11 pertaining to engaging with Riley County and the Riley County Law Board structure and statutory processes
- ❖ Under Goals/Fiscal Health (pgs. 26 and 29), split Action 1.12 into two Actions
 - 1.12 Identify a spending plan for the Economic Recovery and Relief Sales Tax
 - 1.13 Identify a spending plan for American Rescue Plan Act (ARPA) funds

The majority of the Commission were interested in receiving an annual update on progress made on the goals.

Jamie Greene, Principal, and Sarah Bongiorno, Project Manager, Planning NEXT, thanked the Commission for the opportunity to prepare the first Strategic Plan for the City of Manhattan and Jared Wasinger, Assistant to the City Manager, for all his work in managing the process, and looked forward to the annual reports and progress made on the Strategic Plan.

GENERAL AGENDA (CONTINUED)

DISCUSSION - FINAL DRAFT - STRATEGIC PLAN

Mayor Butler opened the public comments.

John Adam, Senior Planner, thanked the Commission for the opportunity to consider the Strategic Plan. He said it was important to City staff to have the tools to be better public servants.

Hearing no other comments, Mayor Butler closed the public comments.

As this was a discussion item, the Commission took no formal action.

ADJOURNMENT

At 8:30 p.m. the Commission adjourned.



Brenda K. Wolf, CMC, City Clerk