

Agenda

December 13, 2021 Meeting

4:00 p.m.

City Commission Room, City Hall, 1101 Poyntz Avenue

NOTE: The Historic Resources Board meeting is open to the public. Written public comment on agenda items may be submitted to Ben Chmiel prior to the meeting at chmiel@cityofmhk.com or 1101 Poyntz Avenue. Public comments must be submitted by **8:00 am on Friday, December 10, 2021** in order to be communicated to the Board prior to the meeting for their consideration. The meeting will be broadcast live for public viewing on Cox Channel 3 and streamed online at <http://cityofmhk.com/tv> and a recording will be made available on the website after the meeting. Thank you for your understanding during this time.

1. MEETING OPENING

- 1.1. Call to order.
- 1.2. Roll Call.
- 1.3. New Board Member Introductions.
- 1.4. Non-Agenda Public Comments. Public Comments may be made on any subject other than those items listed on the Agenda or those advertised for future meetings.*
- 1.5. *Action Required.* Consider and approve [amended minutes of the September 27, 2021 meeting](#).
- 1.6. *Action Required.* Consider and approve [minutes of the October 25, 2021 meeting](#).
- 1.7. *Action Required.* Consider and approve [minutes of the November 1, 2021 special meeting](#).

2. WORK SESSION

- 2.1. Board Training. Refresher on meeting procedure, decorum, and other best practices. Presentation by Rachel Zenger, Assistant City Attorney. *No action required.*

3. GENERAL

- 3.1. Certificate of Appropriateness Application Forms. *Action Required.* Per [Sec. 26-9D-5B of the Manhattan Development Code](#), review and approve form for [Major](#) and [Minor](#) Applications for a Certificate of Appropriateness. Presentation by Ben Chmiel, Planner.
- 3.2. Major & Minor Determination Guiding Documents. *Action Required.* Per [Sec. 26-9D-5C of the Manhattan Development Code](#), review and approve [matrix determining Major/Minor Review for a Certificate of Appropriateness](#). Presentation by Ben Chmiel, Planner.

4. MINOR REVIEW UPDATES



It is our policy to provide individuals with disabilities an equal opportunity to participate in and enjoy the benefits of our services, programs, and activities. This meeting is being held in the City Commission Room at City Hall, 1101 Poyntz Avenue. In accordance with provisions of the ADA, every attempt will be made to accommodate the needs of persons with disabilities. Please contact the Human Resources Department (785-587-2443) for assistance.

- 4.1. [816 Pierre \(Ben F. Sweet House\) Interior Alteration.](#)
- 4.2. [624 Pierre Street \(Seven Dolors\) Sign Permit.](#)

5. UPDATES & ANNOUNCEMENTS

- 5.1. 212 S. 5th Street (Wurst House) Demolition Appeal.
- 5.2. Dawson's Conoco Station Listed on National Register.
- 5.3. F.B. Forrester House Listed on National Register.
- 5.4. First Christian Church nomination.
- 5.5. Floral Hall Rehabilitation Study.
- 5.6. Board Updates/Announcements.

6. FUTURE AGENDA ITEMS

- 6.1. January: CIP Discussion & 2021 Annual Review
- 6.2. February: CIP Finalization

7. ADJOURNMENT

Next scheduled meeting: Monday, January 24, 2022.

***Public Comment Policy**

Thank you for attending tonight's meeting! If you are a member of the public and plan on speaking, please remember...

- Only one speaker at the podium at a time.
- When you come to the podium, state your name and address, and the organization you may represent.
- You are generally limited to five minutes.
- Your comments should relate to City business or to the agenda item of business.
- Your comments should be directed to the Board as a whole and not to individual members or staff.
- You may only speak one time per agenda item.
- Once public comment on an item is closed, no further public comment will be permitted on that item.

These policies are further described in the bylaws of the Historic Resources Board and help us run a fair, civil, and efficient meeting. Thank you!