

Minutes
Historic Resources Board
Conduff Conference Room, City Hall
1101 Poyntz Avenue
December 18, 2006
4:00 p.m.

Members Present: Larry Brockson, Chair; Elaine Mohr; Ray Weisenburger; Tom Roberts; Jean Hill; Bonnie Lynn-Sherow.

Members Absent: Mike Mecseri.

Others Present: None.

Staff Present: Cam Moeller, Planner.

1. Consider the minutes of the November 27, 2006 Historic Resources Board meeting.

Lynn-Sherow moved that the Board approve the minutes. Weisenburger seconded the motion, which passed on a vote of 4-0 (Hill and Roberts had not yet arrived).

2. Discussion of the types of proposals that can be considered “minor projects” and addressed through Administrative Review.

The Board asked that Staff provide a list of projects the Board has reviewed over the past several years to make it possible for the Board to make an overall assessment regarding the types of projects that are reviewed. The Board said the issue should be revisited at the January meeting once the requested information is compiled.

3. Project Updates:

• **Historic Markers**

Brockson provided the Board with copies of the draft guidelines and draft application form for historical markers. The Board discussed how it may further develop the guidelines so that historical markers for designated historic properties have a standardized appearance, including materials, font, format, and logo. The Board discussed providing three different options with respect to the size of markers. Acknowledging that property owners may put up markers on their own without approval of the Board, the Board suggested that use of the logo would only be granted for those markers that have been reviewed and approved by the Board. The Board discussed the development of a logo which may possibly incorporate the image of the Hartford steamboat or the Union Pacific Depot. The Board asked Staff to investigate how such a logo could be trademarked.

• **Other Projects**

Regarding the Speakers Bureau, Lynn-Sherow informed the Board that she had developed handouts, including a collage of pictures of historic properties, which she used for her presentation to the Daughters of the American Revolution.

4. Future Items

The Board suggested the following items be placed on January's meeting agenda:

1. Environs Review – Minor Projects
2. Downtown Design Guidelines
3. Historical Markers Logo
4. Speakers Bureau Presentation
5. CIP Items
6. Historic Summit

5. Announcements and Updates

Lynn-Sherow updated the Board about the presentation she made to the DAR on December 9th.

City Staff provided Board members with a map showing the distribution of properties which received a "good" or "excellent" architectural integrity assessment by Sally Schwenk Associates. The assessment is part of the Multiple Property Submission (MPS) Cover Document that is being put together for Late 19th/Early 20th Century Residential Resources.

The Board acknowledged the contributions of Mike Mecseri to the Union Pacific Depot renovation project. The Honor Award was presented to Bruce McMillan AIA Architects, P.A., by the Kansas Chapter of the American Institute of Architects for the firm's work on the Depot.

6. Upcoming Meetings

- January 22, 2007
- February 27, 2007

There being no other business, the meeting was adjourned.

Respectfully submitted,

Cam Moeller, AICP, Planner II
CM/cm
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