

Minutes
HISTORIC RESOURCES BOARD MEETING
City Commission Room, City Hall
1101 Poyntz Avenue
Monday, February 28, 2022
4:00 p.m.

Member	Present	Absent
Kevin West		X
Phil Anderson	X	
Jana Fallin, Chair	X	
Tom Hanson	X	
Troy Henningson	X	
Tanner James	X	
Karen Cole		X

Staff Present: Ben Chmiel, Planner; John Verssue, Planner; Courtney Wise, Planning Intern
Public Present: Linda Glasgow

1. MEETING OPENING

Fallin called the meeting to order at 4 p.m. Staff performed roll call and confirmed a quorum.

Anderson moved to approve the minutes from the January 24, 2022, with minor corrections brought to attention by Chmiel. Henningson seconded. Motion carried 5-0-0.

2. WORK SESSION

Katrina Ringler, CLG Coordinator, provided a training session to the Board on reviewing new developments in historic districts. She reviewed the best practice for applying the Secretary of the Interiors Standards for Rehabilitation. Ringler included examples in her presentation which gave the Board an opportunity to practice applying the standards to new construction within historic districts.

Chmiel asked Ringler if she could elaborate on the element of a site’s location within a historic district and if an infill site surrounded by two traditional zero-lot commercial buildings should be treated with the same level of scrutiny opposed to a site much more separated, both visually and physically from the core of a district.

Ringler explained that sites like Chmiel described, where perhaps a development is on the edge of a district, adjacent to buildings outside of the district that are very different from those in the district, the site should function as a transition area between the two. And that there is room for flexibility in design for new buildings that do not share a street frontage with more historic structures, or have substantial separation from them.

Chmiel confirmed with Ringler that the design of the core of the district is not necessarily the design goal of a building on the edge of the district. He asked if the priorities change the further out from the

core a project is, and if less scrutiny is applied to the design. Ringler agreed and added that properties outside of the historic district can inform how new buildings on the edge of a historic district serve as a transition.

Glasgow, with the Riley County Historic Museum, handed out historical information regarding the construction of Manhattan Motors Company.

3. GENERAL

Chmiel presented the historic survey schedule and explained that because of the new CIP requirements the surveys would be built into the Community Development department budget. He asked the Board if they wanted to add a project to the CIP request list. The Board did not put forward any requests.

4. MINOR REVIEW UPDATES

Chmiel presented the Charlson and Wilson wall sign update. He explained that because it was an administrative review the staff was responsible for approving the change.

5. UPDATES AND ANNOUNCEMENTS

Anderson mentioned the RiverfrontMHK group. He stated that the group's purpose is to enhance local awareness of the economic opportunities possible by reconnecting downtown Manhattan to the riverfront. Anderson stated the group is needing funding and recognition to grow.

Anderson asked that the topic is in the March 28, 2022 agenda to allow him to present.

Chmiel explained staff held a meeting with the Douglas Center Advisory Committee to revive the project of establishing a historic district along Yuma Street. He stated staff renewed the support from the committee.

6. FUTURE AGENDA ITEMS

None mentioned.

7. ADJOURNMENT

Fallin adjourned the meeting at 5:18 pm. The next meeting would be held Monday, March 28, 2022.