

MINUTES
CEMETERY ADVISORY BOARD
DOUGLASS ACTIVITY CENTER
January 20, 2022 - 4:00 P.M.

Present were the following members of the Cemetery Advisory Board: Ms. Melanie Nord, Chair, Mr. Eric Londeen, and Mr. Richard Akins.

Absent: Mr. Mike Carlson, Ms. Janet Dean, and Mr. Logan Robertson.

Employees Present: Mr. Mike Mohler, Cemetery Sexton.

A. MINUTES

Ms. Nord called the meeting to order. It was moved by Mr. Londeen, seconded by Mr. Akins, to approve the minutes of the regular meeting held on October 21, 2021. On vote, motion carried 3-0.

B. PUBLIC COMMENT

Mr. Mohler stated he did not receive any public comment prior to the meeting.

C. SEXTON'S REPORT

Mr. Mohler shared that revenue for the current year were as follows: Sunrise Cemetery \$100,805 to include sales and burials; Sunset Cemetery \$9,600 to include sales and burials. Mr. Mohler provided an annual report for January – December 2021 burials.

Mr. Akins asked how a lot was sold in Sunset Cemetery as those have all previously been sold. Mr. Mohler stated someone sold their lot back to the City and he was able to resell it.

D. OLD BUSINESS

Ms. Nord wanted to remind the Board of the business that was discussed at the October meeting in that we are starting to keep track of unexcused absences for all Board members. If a member misses 50% of the regularly scheduled meetings without appropriate reason, then that member can be removed from the Board by majority vote of the governing body.

E. NEW BUSINESS

Mr. Londeen wanted to bring up an issue that he had occur recently at his funeral home. He commented that about 20 years ago, the Cemeteries could not be closed for 4 consecutive days. In 2021, the City granted its employees an extra day off over Christmas break, which in turn had the Cemeteries closed for 4 days in a row. With the Cemeteries being closed that long, it caused some back log issues at his funeral home. Mr. Londeen is asking if it is possible that the Cemeteries are never closed for 4 consecutive days in a row again to solve the back log issue he had. He feels that the Cemeteries act differently than those who work at City Hall as City Hall is closed on weekends, but the Cemeteries are open on Saturday mornings. Mr. Mohler has been tasked with looking into finding out if it is possible to have this added as an ordinance or a policy for the Cemetery and will report his findings back to this Board at the next meeting.

Mr. Mohler shared that at the next Board meeting, the Board will need to have its Election of Officers and will also need to discuss Cemetery fees.

Meeting Adjourned.