

Riley County and City of Manhattan Food and Farm Council Monthly Meeting
Family and Child Resource Center, 2101 Claflin Road
Monday, September 19, 2022
11:30am – 1:00pm

Recorded Meeting Link:

https://ksu.zoom.us/rec/share/318hkCeHIGCzikrUYA7L27Vkopi3jlxLTmm8UrL_0jtAhq1PgUTtz8SeiQgn4Wy3.wLAY9L6Bloil9ECg

Passcode: 6A1y5*Gj

Member Attendees: Lizz Daniels, Andrea DeJesus, Megan Dougherty, Blake Druecker, Janette Gelroth, Sharolyn Jackson, Mary Mertz, Liz Nelson, Maureen Olewnik, David Procter, Adrian Self, Stephanie Smith, Michael Wilson, Vickie James (Coordinator)

Members Unable to Attend: John Green, Kate LaRosh, Ron Fehr (City Liaison), Shanika Rose (County Liaison), Julie Gibbs (County Liaison)

Guests: none

Maureen opened the meeting. Roll call indicated that 13 members were present. Shanika was absent due to being out of town.

A number of handouts were distributed—1) an updated checklist (front & back), 2) a CAT list, 3) a Nourish Together information document, 4) an FFC Leadership Roles list, and 5) an FFC summary sheet. All of these documents are also on the FFC Google Drive site. Corrections need to be made to the updated contact list of members, and then it, too, will be available through Google Drive.

Members were encouraged to arrive on time at the meetings and to make use of the to-do chart at the end of the agenda sheet to remind themselves of tasks they need to complete. Members were also encouraged to be part of at least one CAT. Not all FFC members of a particular CAT need to be at each CAT meeting, but we were encouraged to coordinate with one another so that at least one FFC member is present to maintain direct interaction with the CAT groups.

Our social media sites are an important way to provide information and to keep people interested and involved. Sharing our website with members of the public is a good way to spread the information. In professional public settings, we can also be prepared to acknowledge our involvement with FFC and what it involves in order to further increase public awareness.

The meeting continued with comments regarding some of the handouts and other specific topics:

1. Master Food Plan (MFP): work has been done to generate the MFP document, and we now need to work on implementing the tasks that it identified. Small group discussions will generate ideas to help to determine actions plans to follow.
2. FFC MFP single sheet provides a summary of information.
3. Nourish Together handout provides a summary of information, as well as definitions of common terms that can be used as we work within the CAT teams.
4. Google Drive: includes a lot of information such as minutes, agendas, etc.
 - a. Graphics: Lizz has set this up to contain handouts for various FFC programs
 - b. Contacts: contains a document listing the FFC members with their contact information, organization/affiliation, and food system sector that they represent. Blake asked if we have a list of other people who are involved with various initiatives. A Partner Network list is being revised/developed by Vickie and Janette to address this.
 - c. Review: this section is set up so that comments and input can be provided for new documents that are being developed.
 - d. Power of Produce and some other CAT initiatives have put together some information that should end up in the Google folder.
 - e. David commented that he couldn't get into the Blessing Box folder information in order to make changes and corrections. This is to be corrected for him.

Fundraising: Blake asked if any people or groups have been contacted yet, and they haven't. It was mentioned that Erica Blair, a member of our Food Insecurity CAT, is interested in helping, as she has experience with layout, design, and planning. We just need to get started on a process to address this. The comment was made that contributions of paper/copies/etc. would even be helpful.

At this point, the members broke up into small groups to address thoughts and ideas for the Nutrition Education and the Food Insecurity CATs. Potential leaders within these groups were to be identified on the FFC Leadership Roles handout, and these were to be given to Vickie.

Following the break-out session, Blake brought up an item of new business. He suggested that we consider a new location—the Foxhole Conference Room near Rockin K's—for our meetings. The room seats ~22 people and is well equipped technologically. There would be no charge for

use of the room, and Extension would still be able to host the Zoom meetings. Use of this location would not conflict with City/County closures for Monday holidays (MLK or President's Day), and if interested, members would be able to purchase lunches from Rockin K's to have during the meetings. The room is also handicap accessible to meet those requirements. Megan moved that we make this change for our next meeting, and Mary seconded the motion. The motion passed.

The meeting was adjourned.

Our next meeting will be Monday, October 17th at the Foxhole Conference Room, 1800 Kimball Avenue. This is located across Denison Avenue from the fire department. Please park in the north lot, which can be easily accessed from Denison Avenue. Once in the north parking lot, please enter the building through the main middle entrance. Just inside the doors, turn RIGHT down the hallway, and the Foxhole Conference Room is at the very end.



In accordance with provisions of the Americans with Disabilities Act, every attempt will be made to accommodate the needs of persons with disabilities and provide them an equal opportunity to participate in and enjoy the benefits of our services, programs, and activities. Please contact the Health Department Administration Office (785-776-4779) for assistance.

Minutes approved unanimously 10/17/2022

Janette Gebroth

Council Secretary