

**Minutes
Historic Resources Board
Conduff Conference Room, City Hall
1101 Poyntz Avenue
January 22, 2007
4:00 p.m.**

Members Present: Larry Brockson, Chair; Elaine Mohr; Tom Roberts; Jean Hill; Mike Mecseri; Bonnie Lynn-Sherow.

Members Absent: Ray Weisenburger.

Others Present: Richard Bachamp; Tanya Bachamp; Kris Munsch.

Staff Present: Cam Moeller, Planner.

1. Consider the minutes of the December 18, 2006 Historic Resources Board meeting.

Roberts moved that the Board approve the minutes. Mecseri seconded the motion, which passed on a vote of 5-0 (Lynn-Sherow had not yet arrived).

2. ENVIRONS REVIEW

611 Colorado Street, Building Addition on Residential Structure (within environs of Seven Dolors Church)

Richard and Tanya Bachamp explained how they had initiated construction on the addition under the assumption they had the necessary permits. Code Services later informed them they did not have a building permit and so they were made to halt construction until all reviews were completed, including environs review.

The Bachamps said they are intending to use a vinyl siding similar to what is being used on the rest of the house. The Board said an alternative to vinyl siding that is closer to the original siding would be preferable. The Board said it also would have been preferable for the roof pitch of the building addition to match the roof pitch of the front of the house.

Hill thanked the Bachamps for the work they are doing to save the house.

Roberts moved that the Board find that the proposal meets the Standards and Guidelines for Evaluating the Effect of Projects on Environs and will not encroach upon, damage or destroy the listed historic property or its environs. The Board suggested the use of siding that is closer to the original siding rather than vinyl siding

Hill seconded the motion, which passed on a vote of 5-0.

3. ENVIRONS REVIEW

1741 Fairview Avenue, Building Addition on Residential Structure (within environs of the McFarlane-Wareham House)

Kris Munsch said the addition will extend the Dutch gambrel roof and will add a walk-in closet and a bathroom to the second floor. There will also be an enclosed porch at ground level with a

low pitched roof. Munsch said there will be one window on the second floor of the west façade for the bathroom.

Mecseri suggested that it would be preferable to maintain symmetry of windows on the second floor by adding a second window.

Hill moved that the Board find that the proposal meets the Standards and Guidelines for Evaluating the Effect of Projects on Environs and will not encroach upon, damage or destroy the listed historic property or its environs. It is recommended that the windows on the addition be similarly proportioned to the existing windows on the house, and that a second window be added on the second story so that placement of windows is symmetrical.

Mohr seconded the motion, which passed on a vote of 5-0.

4. Discuss projects to request for inclusion in the 2008-2013 Capital Improvements Program (CIP)

The Board decided to delay finalizing its project requests until the next meeting.

5. Discussion of the types of proposals that can be considered “minor projects” and addressed through Administrative Review.

The Board discussed the possibility of having a Consent Agenda for minor projects which could be reviewed and approved without discussion.

6. Project Updates:

• **Historic Markers**

The Board discussed how a logo could be created for use on historic markers. Lynn-Sherow moved that the Board approve the text of the Historical Marker guidelines and application form developed by Brockson, with minor modifications. Hill seconded the motion, which passed on a vote of 6-0.

• **Speakers Bureau**

Lynn-Sherow said she did not have any updates.

7. Historic Summit

Lynn-Sherow updated the Board about the upcoming Summit, which will involve the participation of Historic Resources Board members in addition to members of the Manhattan/Riley County Preservation Alliance and Downtown Manhattan, Inc.

8. Future Items

The Board suggested the following items be placed on future meeting agendas: CIP Projects; Speakers Bureau; Administrative Review/Consent Agenda.

9. Announcements and Updates

10. Upcoming Meetings

- January 29, 2007
- February 26, 2007

There being no other business, the meeting was adjourned.

Respectfully submitted,

Cam Moeller, AICP, Planner II

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