



Minutes

Monday, Dec. 19, 2022

11:30 a.m.

Foxhole Conference Room, KSU Foundation Building, 1800 Kimball Ave.

1. MEETING OPENING

1.1. Meeting called to order at 11:30 by Maureen

1.2. Roll Call

Present: Lizz Daniels, Megan Dougherty, Blake Druecker, Janette Gelroth, John Green, Sharolyn Jackson, Kate LaRosh, Liz Nelson, Maureen Olewnik, David Procter, Adrian Self, Stephanie Smith, Michael Wilson

Absent: Andrea DeJesus (vacation), Mary Mertz

Staff: Shanika Rose (County Liaison), Julie Gibbs (County Liaison), Vickie James (Coordinator)

Public: Erica Blair (Rural Grocery Initiative)

1.3. Agenda: Vickie added that a member leaving the council needs someone to cover ATA bus passes. Liz moved to approve the agenda, Stephanie seconded. Motion passed.

1.4. Minutes of Nov. 21, 2022: David moved to approve the minutes; Blake seconded. Motion passed.

1.5. Public Comments: None

2. REPORTS & UPDATES

2.1. Community Resource Map: The old Community Resource Map has been updated and posted, and both English and Spanish versions are now available. The map has been removed from the back page, and additional assistance resources are now listed. The revision of having Blessing Boxes listed by city quadrants has received good reviews. Members were encouraged to share the new resource sheet, getting them to partner groups and out on social media.

2.2. Community Christmas Dinner: The Community Christmas Dinner will be held Dec. 25th at St. Thomas More Parish Hall. Lizz has a sign-up sheet for volunteers who are interested in helping with it.

FFC Minutes

- 2.3. Grant Update: A \$1000 Youth in Action grant has been received for the Power of Produce program. A \$15,000 implementation grant has been received from Blue Cross Blue Shield of Kansas Pathways Grant. A representative from BCBS will be in town to make the presentation, and Vickie asked for a couple of volunteers to be present for the event. In fulfilling the grant requirements, we will be looking at our Master Plan to identify areas in which we can improve equity, such as with Spanish speakers, seniors, KSU students, and the Afghan refugee group. A grant request has been made to the Diehl fund for food recovery needs as well.
- 2.4. Current Work Activities (CATS, Initiatives Leader Updates)
 - 2.4.1. Education/Food Insecurity CATS: Information gathering and training is beginning to help people apply for SNAP benefits.
 - 2.4.2. Flint Hills Food Recovery—is working very well
 - 2.4.3. Partner Summit discussion
3. **LUNCH:** Salad provided by Piccalilli Farm through a gift card purchase, and sandwiches/wraps and cookies provided courtesy of Mr. K's.
4. **OLD BUSINESS**
 - 4.1. Greater Manhattan Community Foundation: We are continuing to move forward with having the GMCF serve as our fiscal agent.
 - 4.1.1. Start-up funds: An initial \$1,000 contribution is required to begin the affiliation. We can't use existing donated funds for this, so it must be new money. Through the GMCF, donors will have a direct link to be able to contribute, and contributions can be specified, e.g., to Kitchen Restore or to Blessing Boxes. The account through GMCF will essentially be a checking account for us to cover our expenses. Janette will serve as treasurer, and Vickie will also be on the account. Reimbursements are not preferred, but can be done. Businesses (e.g., Able Printing) can invoice GMCF. Current grants to the Council will continue as is and won't be included with the GMCF account. Kitchen Restore gets a lot of specific contributions, so we will monitor those separately. To be endowed through GMCF, we would need \$10,000 in contributions, so specific donors/sponsors would need to be found for that.
 - 4.1.2. FFC fundraising committee: Members interested in participating in this committee will meet as a breakout group. Discussion items can include development of a slogan, ways to tell our story, quotes from partners, events that can be planned, business/individual donor engagement, goal setting, clarity with outcomes, needs, etc.
 - 4.2. Workplan

FFC Minutes

- 4.2.1. The Master Food Plan is our guiding document. We need to look at what in it has been accomplished.
- 4.2.2. Things to identify—timeline, budget needs, people resources, outcomes, written plan, goals, and markers. It is very important to identify our budget needs as part of our fundraising activities. Very specific goal setting is needed, and accomplishments should be highlighted. Accomplishment examples include: Food Recovery has redirected over 7,600 lbs of food items, Kitchen Restore has worked with 14 agencies to distribute over 200 kits, Healthy Food Rx gave us a grant, over 65 partners work with us, our Master Food Plan has been used as an example for other communities, and over \$150,000 in grants and contribution have been received over the past 3 years.
- 4.2.3. Social media/website: We need to provide Lizz with information regarding progress made based on the Master Food Plan so that she can put it out on social media. Formats showing what each initiative has accomplished need to be developed. These formats could include photos with a short accompanying blurb or graphics with some highlights. Discussion focused on bold and colorful, with bite-sized chunks of information. The website could include a variety of things—something on the menu page, buttons to navigate to another link, milestone markers with trackers to show our progress, links connecting to the Master Food Plan to show that we're meeting our goals, and/or annual reports. People might be more likely to donate if they can see the results we're getting or if they are aware of what particular donation amounts can be used for particular benefits (e.g., Kitchen Restore could provide an estimate of the cost to put together a kit). The Blessing Box group could provide the hours it takes to build a box or estimate the monthly time required to supply a box. The question arose as to whether we could do all this within our group or would we need to hire it done. Lizz responded that putting the site together is relatively easy, but she needs input from the groups in order to have the data and information to be plugged in. Examples of data/information needed include: show how groups have expanded over time, donor write-ups discussing why they chose to donate, pictures (may need to get permission of people for their pictures to be put on social media), discussions of the collaborative manner in which work is done (e.g., Blessing Box challenges), and number of people volunteering and their hours worked.

5. NEW BUSINESS

- 5.1. Resignation: For personal and professional reasons, Mary Mertz will be leaving our Council. She is still planning to talk with the local Farm Bureau to see if they are willing to donate some funds to us. Someone, however, will need to take over her work coordinating the ATA bus passes. Mike might be able to do this,

FFC Minutes

but he already does some of it through his work. Passes have been given to Pawnee Mental Health, high school students, the Health Department, and the Senior Center. Vickie said that anyone interested in taking over this activity should contact her. Subsequently, John Green agreed to take this task on.

- 5.2. Because of Mary's resignation, a new county person is needed to join our group. The Administrative Council will look at online or any new applications.

6. BREAKOUT GROUPS: The group broke up into CATS for planning and update discussions.

7. ADJOURNMENT

- 7.1. Updates and comments from members—Blake asked if we needed to vote about continuing to meet at the Foxhole Conference room. The general consensus was that we are pleased with the arrangement and will continue to meet there.
- 7.2. Our next meeting will be Monday, Jan. 16th, 11:30-1:00 pm at the KSU Foundation Building, 1800 Kimball Avenue, Foxhole Conference Room (we will meet in spite of it being MLK Day—a city/county holiday). The meeting will be in person only; no Zoom option will be available.
- 7.3. Meeting adjourned at 1:00 pm.



In accordance with provisions of the Americans with Disabilities Act, every attempt will be made to accommodate the needs of persons with disabilities and provide them an equal opportunity to participate in and enjoy the benefits of our services, programs, and activities. Please contact the Health Department Administration Office (785-776-4779) for assistance.

Minutes approved unanimously 01/16/2023

Janelle Gebroth

Council Secretary