

# FFC

Food and Farm Council of Riley County  
and City of Manhattan, KS

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## Minutes

Monday, Jan. 16, 2023

11:30 a.m.

Foxhole Conference Room, KSU Foundation Building, 1800 Kimball Ave.

### 1. MEETING OPENING

1.1. Meeting called to order at 11:30 by Maureen

1.2. Roll Call

Present: Lizz Daniels, Blake Druecker, Janette Gelroth, John Green, Sharolyn Jackson, Kate LaRosh, Liz Nelson, Maureen Olewnik, Adrian Self, Michael Wilson

Absent: Andrea DeJesus, Megan Dougherty, David Procter, Stephanie Smith

Staff: Vickie James (Coordinator)

Public: Barb Depew (Kansas State Dept. of Education, Farm to Plate project director)

1.3. Agenda: Vickie added one item to the agenda—a communication regarding the Community Fair to be held at the mall. Sharolyn moved to approve the revised agenda, Blake seconded. Motion passed.

1.4. Minutes of Dec. 19, 2022. Adrian moved to approve the minutes, John seconded. Motion passed.

1.5. Public Comments: None

### 2. REPORTS & UPDATES

2.1. GMCF Diehl grant award: Our application for this award was submitted and approved. Funds will be used for the Food Recovery program.

2.2. Recommendation for new appointment for the Council: Administrative Council met to discuss Mary Mertz's resignation; they have requested Erica Blair be appointed as her replacement. County will meet soon to vote on the appointment.

2.3. Community Fair at Town Center Mall: (Vickie will submit our form and confirm table space is still available)

Date: Sat., Feb. 4<sup>th</sup>, 10:00 am to 3:00 pm, courtyard area

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Purpose: Showcase non-profit and community groups

Value for FFC: 1. Opportunity to meet with members of the community to let them know who we are and what we do. 2. Seek volunteers for our programs. 3. Encourage donations for our work.

Plans outlined and an email will be sent out to all involved

Volunteers: Adrian, Kate, John, and Lizz

Table/floor banner design: Lizz/Erica; print TBD

Handouts: Volunteer sign up; donation information/QR code/website;

Community Resource Food and More; Stock the Box

Activities: Raffle gift basket (Blake/Sharolyn to arrange; value \$150 of goods from local farms, restaurants); kids' nutrition activity (from POP?); Kitchen

Restore kit for view, Blessing box ideas

## 3. OLD BUSINESS

### 3.1. FFC fund at GMCF

3.1.1. Account has been set up; Vickie/Janette have access to the funds.

Adrian has set up a link (connecting to

<https://www.mcfks.org/donate/Food-and-Farm-Council-of-Riley-County-Manhattan-Fund>) on our website.

Checks should be made out to GMCF, with a notation for FFC in memo line. Specific FFC programs can be designated; Vickie/Janette will keep records on these.

3.1.2. Fundraising: Need a one-page, talking points sheet—who we are, what we do, what our needs are.

Slogan or tag line: “from plow to plate”, “from farm to fork”, “flourish and nourish”, “empowering and encouraging”. Emphasis on sustainability and working together. General consensus on “Growing/Empowering/Flourishing/Supporting/Feeding/Sustaining/Building/Connecting our community from {plow to plate}/{through food}”.

Main focus of fundraising efforts—contributions to general fund. Particular programs can be designated, but we don't want to end up with more funds in these programs than they can use. Donations to the general fund benefit all programs.

Without an endowment (>\$10,000) won't get matching funds at Grow Green event in April; would only receive value of actual donations.

3.2. Workplan: Need to continue working on the Workplan; use it toward telling our story and guiding our budgetary needs.

Some grants may be available.

Website may require periodic updating: what we've done and where we're going, give people an idea of how to volunteer or donate.

File in Drive being developed containing names of potential donors; members encouraged to add names or to contact people who are listed.

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- 4. NEW BUSINESS**—Partner Summit: Tentative plans were discussed. Event generally held in March or April.

Purpose: bring our partners together to discuss incorporation of our policies into their programs.

Vickie/Blake to set up date (possibly Tues., April 4<sup>th</sup>) and location.

All members should attend, and partner input is wanted. Participants will RSVP, lunch will be provided, small group discussions will be held.

## **5. ADJOURNMENT**

- 5.1. Updates and comments from members: none
- 5.2. Our next meeting will be Mon., Feb 20<sup>th</sup> from 11:30 – 1:00 pm at the KSU Foundation Building, 1800 Kimball Ave., in the Foxhole Conference Room.
- 5.3. Meeting adjourned at 1:10.



In accordance with provisions of the Americans with Disabilities Act, every attempt will be made to accommodate the needs of persons with disabilities and provide them an equal opportunity to participate in and enjoy the benefits of our services, programs, and activities. Please contact the Health Department Administration Office (785-776-4779) for assistance.

Minutes approved unanimously 02/20/2023

*Janette Gelroth*

Council Secretary