

MINUTES
CEMETERY ADVISORY BOARD
DOUGLASS ACTIVITY CENTER
October 20, 2022 - 4:00 P.M.

Present were the following members of the Cemetery Advisory Board: Ms. Melanie Nord, Chair, Mr. Eric Londeen, Mr. Pat Gormely, and Mr. Richard Akins.

Absent: Mr. Mike Carlson.

Employees Present: Mr. Mike Mohler, Cemetery Sexton, and Mr. Casey Smithson, Park Superintendent.

A. MINUTES

Ms. Nord called the meeting to order. It was moved by Mr. Londeen, seconded by Mr. Akins, to approve the minutes of the regular meeting held on April 21, 2022. On vote, motion carried 4-0.

B. PUBLIC COMMENT

None.

C. SEXTON'S REPORT

Mr. Mohler shared that revenue for the current year were as follows: Sunrise Cemetery \$75,250 to include sales and burials; Sunset Cemetery \$8,950 to include sales and burials. Mr. Mohler provided an annual report for January – October 2022 burials.

Mr. Mohler shared he sold a lot in Sunset Cemetery this year by someone selling it back to the City. He received 3 new mowers this year which has helped his Staff with all the mowing. He also commented that Board member Janet Dean resigned from the Board so there are now 2 vacant positions on this Board.

Ms. Nord asked how the Cemetery changes that went into effect on July 1st have been received by the public. Mr. Mohler answered it has allowed his Staff to do more of what they need to. There has been one issue with people wanting to set up their own tent but that has been taken care of. No other complaints have come in.

D. OLD BUSINESS

Mr. Londeen commented he would like the Cemetery consecutive days closure to be an ordinance and not a policy as a policy can easily be changed whereas an ordinance has to go before the City Commission and the public. Discussion occurred on the logistics of when a burial could occur when a holiday falls on a specific day of the week where the Cemetery would be closed several days in a row. Mr. Londeen stated he would be okay with taking this topic off of Old Business for the time being but will keep a watch on it and if the problem occurs again, he will bring the topic back up and take it to the City Commission.

It was moved by Mr. Londeen, seconded by Mr. Akins, to remove the Cemetery Consecutive Days Closure Discussion from Old Business. On vote, motion carried 4-0.

E. NEW BUSINESS

Mr. Mohler stated the City Commission will have a work session on November 8th to discuss the Cemetery Master Plan which will engage the public on the process and future operations of both cemeteries. Cemetery fees will potentially be a separate discussion with the Board and City Commission at a later time.

Meeting adjourned.