

SOCIAL SERVICES ADVISORY BOARD

Calendar for 2018-2019

DATE	FUNCTION	ACTION
Wednesday, Sept. 5, 2018 6:30 p.m., City Commission Rm.	September Meeting	<i>Calendar review, Election of New Officers</i>
Wednesday, Oct. 3, 2018 6:30 p.m., City Commission Rm.	October Meeting	<i>Appoint fall site visit teams, Prepare for fall site visits Recommend 2019 Capital Funds</i>
October, 2018	Fall Site Visits	<i>Review 2018 progress</i>
Wednesday, Nov. 7, 2018 - CANCELLED 6:30 p.m., City Commission Rm.	November Meeting	<i>Review site visit reports</i>
November, 2018	Contracts (2019 allocations)	<i>Mail to agencies for Director and Board chair signatures (City signs at December work session)</i>
Wednesday, November 21, 2018	CDBG applications	<i>CDBG Funding Application books will be available for board members to pick up.</i>
Wednesday, Dec. 5, 2018 6:30 p.m., City Commission Rm.	December Meeting	<i>Review site visit reports</i>
January 2019	Annual Report Due	<i>Annual report due to City Commission</i>
Wednesday, January 2, 2019 6:30 p.m., City Commission Rm.	January Meeting	<i>Review the 2018 Annual Report to be presented to the City Commission, CDBG Funding</i>
Wednesday, February 6, 2019 6:30 p.m., City Commission Rm.	February Meeting	<i>Appoint subcommittee to review 2020 applications Review Site Visit Report Forms and 2020 applications Review dates for 2020 public hearings Re-elect officers</i>
February 2019	Public Notice	<i>Publish Notice for Applications in The Mercury and post on website for download</i>
Friday, March 29, 2019	Application Deadline	<i>Deadline for agencies' 2020 funding applications</i>
Monday, April 1, 2019 4:30 p.m., Conduff Rm.	Pre-Meeting	<i>Subcommittee reviews applications for completeness; compile packets for Board review</i>
Wednesday, April 3, 2019 6:30 p.m., Commission Rm.	April Meeting	<i>Review applications and assign site visit teams Assign hearing dates and times for agencies</i>
April 1-3, 2019	Notification to Applicants	<i>Notify applicants of receipt of applications (request required information for incomplete applications), team assignments, site visits, public hearing date</i>
April, 2019	Spring Site Visits	<i>Focus on 2020 requests / 2019 1st quarter progress Site visit report due prior to agency hearing</i>
Wednesday, May 1, 2019 Thursday, May 2, 2019 6:30 p.m. City Commission Rm. Wednesday, May 8, 2019 6:30 p.m. Conduff Rm.	Public Hearings	<i>SSAB Public Hearings for 2020 requests</i>
Wednesday, May 15, 2019 6:30 pm. Conduff Rm.	Deliberations	<i>Discussion and 2020 funding recommendations</i>
Wednesday, June 5, 2019 6:30 p.m., City Commission Rm.	June Meeting	<i>Preparation of Power Point presentation for City Commission</i>
June 25, 2019 5:30 p.m., City Commission Rm.	Commission Work Session	<i>Outside Agencies present budget requests</i>