

**GOOD NEIGHBORS INITIATIVE
TASK FORCE RECOMMENDATIONS**

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Membership

- Landlords Coalition
- Coalition of Neighborhood Associations
 - Individual associations
- Kansas State University
 - Student Governing Association
 - Greek Affairs
 - Housing and Dining
 - Administration
- City of Manhattan
 - Code Services
 - City Staff
- Chamber of Commerce
- Fort Riley
- Riley County Police Department
- USD 383
- Zoning Office
- Housing Authority
- Douglas Center
- Fire Services
- Leadership
 - Two student co-chairs

Objectives

- Foster sense of community, especially among temporary and permanent residents
- Increase communication among all of the above stakeholders and groups
- Educate temporary and permanent residents about legal and practical rights and responsibilities as tenants, landlords, and residents
- Ensure safe communities for temporary and permanent residents
- Decrease safety, zoning, and code violations throughout City of Manhattan

Goals/Outcomes

- Produce Action Plans
 - Measurables
 - Dates/Timelines
- Establish entity/organization to oversee future administration of funding, planning of events, creation and distribution of educational materials, etc.
- Determine future of task force group and type and level of involvement for all stakeholders beyond task force expiration

Sample Timeline

- Task Force established: May 2

- *First meeting: May 16 (pending availability of majority of task force members)*
 - Introductions
 - Review of responsibilities/goals/timeline
 - Strategic Planning/Form EVENT & EDUCATION Sub-committees & Tasks***
 - Discussion of each stakeholders' role and responsibilities/creation of "to do" list in task force and importance of interaction between and among individuals and groups
 - Discussion of potential actions
 - Research areas assigned***
 - Funding (before CY 2008: City/University becomes available*)
- *Second meeting: May 30 (pending availability of majority of task force members)*
 - Research deadline
 - Information presented to group from individual researchers
 - Discussion of research to overall GNI
 - Specific contributions from each group/individual to GNI
 - Resources
 - Financial
 - Personnel
 - Time
 - Events needed to be planned
 - Number/Amount
 - Dates
 - Locations
 - Groups and individuals involved
 - Education materials needed to be created
 - Funding
 - Design/creation
 - Distribution
 - Funding options/sources
- *Third meeting: June 13 (pending availability of majority of task force members)*
 - Action Update
 - Resource contributions
 - Event planning
 - Material creation
- *Fourth meeting: June 27 (pending availability of majority of task force members)*
 - Action Report/Deadline
 - Resource contributions
 - Event planning
 - Material creation
 - Create formal action plans for upcoming year
 - Divide into "Events Committee" and "Education Committee"
 - Funding sources secured by this point (at least identified and secured with reasonable confidence)
- *Fifth meeting: July 11 (pending availability of majority of task force members)*
 - Committee meetings/work sessions
- *Sixth meeting: July 25 (pending availability of majority of task force members)*
 - Committee meetings/work sessions
- *Seventh meeting: August 8 (pending availability of majority of task force members)*

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- Committees report back to entire group
- Volunteer recruitment plan outlined/begins
- Event and Education details finalized
- *Eighth meeting: August 22(pending availability of majority of task force members)*
 - Next steps
 - Evolution of “Task Force” – additional group? Informal? Formal?

Recommended Actions Taken

- Student organization created
 - Website
 - Funding source
- Main drive by students, with strong partnerships/involvement from all stakeholders listed above
- Task force continues beyond summer in less formal capacity
- Refinement of educational materials
 - Can save money here – possible College of Business Administration partnership re: design and marketing
- Creation of programming/educational outreach strategies and organization
 - Volunteer recruitment and retention
 - Structure to facilitate outreach efforts re: organized living at KSU
- Discuss locations to target, to what extent and for what length of time
 - Review procedures to evaluate program effectiveness