

COMMISSION SCHEDULE AND TYPES OF MEETINGS

Legislative Meetings

Legislative Meetings of the City Commission are held on the first and third Tuesday of each month at 7:00 p.m. in the City Commission Room, 1101 Poyntz Avenue, City Hall.

It is at the Legislative Meeting that the City Commission takes all formal action on items coming before it.

A Discussion/Briefing Session precedes Legislative Meetings at 5:30 p.m. in the City Commission Room. Discussion/Briefing Sessions are an opportunity for the Commission to receive last-minute information for the Legislative Meeting and to informally discuss issues and coordinate scheduling.

Work Sessions

Generally, Work Sessions are held on the second and fourth Tuesday of each month at 5:30 p.m. in the City Commission Room at City Hall. The Work Sessions are an opportunity for the City Commission to study a particular topic in-depth. No formal action may be taken by the City Commission at a Work Session, but general direction may be requested.

Special Call Meetings

Special Call Meetings are meetings at which only the business for which the meeting is called may be considered and acted upon by the Governing Body. Simply stated, Special Meetings are for special purposes. Regular business should be taken care of at regular Legislative Meetings. A Call signed by a majority of the Commission is sufficient warrant for a Special Meeting.

Joint City/County/County Meetings

The Joint City/County/County Meetings are an opportunity for the City, Riley County, and Pottawatomie County Commissioners to discuss issues of mutual interest. The agendas for the meetings are mutually set between the City and the Counties as issues arise. These meetings are generally the third Thursday of the month at 4:00 p.m., alternating location between the City and Riley County.

Intergovernmental Luncheons

Intergovernmental Luncheons are an opportunity for the City, Riley County, U.S.D. 383, and Kansas State University representatives to discuss issues of mutual interest. Meetings are generally held the fourth Monday of the month at 12:00 Noon. Annually, on a rotating

basis, each agency takes a turn in hosting the luncheon. For 2021, Riley County is the host. Meetings are held at the Holiday Inn at the Campus, Landon Room, 1641 Anderson Avenue.

League of Kansas Municipalities Meetings

The League is an organization comprised of member cities in Kansas. Located in Topeka, the League provides information, legislative advocacy, and various services to member cities and counties. The Annual League Conference is held during the early part of October and provides networking opportunities for elected and appointed officials in the State. Other meetings are held throughout the year.

National League of Cities (NLC) Meetings

The City is a member of the National League of Cities, a nation-wide advocacy organization comprised of city members. Elected and appointed officials customarily attend the Annual NLC Conference, which is usually held during the first part of December, at which seminars are held on topics related to local government. Elected and appointed officials also attend the NLC Congressional Cities Conference, held in Washington, DC, in March of each year, at which the League's federal issue agenda is devised and officials visit their representatives of Congress to discuss issues of concern to the City.

Riley County Law Board Meetings

For those Commissioners who serve on the Riley County Law Board, meetings are generally held on the third Monday of each month at 12:00 noon in the City Commission Room at City Hall.