



Risk Reduction

A division of the

Manhattan Fire Department

Scott French, Fire Chief

2000 Denison Ave. ♦ Manhattan, KS 66502 ♦ 785-587-4506 ♦ Emergency Dial 911

To: Contract Mowers and Nuisance Abatement Providers

FROM: Ryan Courtright, Assistant Chief of Risk Reduction

SUBJECT: Mowing and Nuisance Abatements

Risk Reduction is soliciting for quotes for mowing and nuisance abatement services for 2022 and 2023. The City is authorized by ordinance to abate weed and nuisance violations on private property, and Risk Reduction utilizes private vendors to carryout abatement orders. All abatement costs are paid for by the City of Manhattan. Common abatement orders include mowing or cutting vegetation that is over twelve inches high and removal and disposal of items or accumulations located outdoors such as garbage, household furniture and appliances, discarded lumber, tree branches, and brush. Abatements may also include snow and ice removal from sidewalks.

If you wish to be considered for these services, your completed quotation must be submitted on the attached form to the City Clerk's Office, at City Hall, 1101 Poyntz Avenue before 5:00 P.M., Friday, May 13, 2022. Priority may be given to vendors bidding the entire packet.

If you have any questions, please contact Sr. Property Maintenance Inspector Rick Berry at 785-587-4516 or berryr@cityofmnhk.com.

Ryan Courtright
Assistant Chief, Risk Reduction
Manhattan Fire Department

Weed and Nuisance Abatement Quotation Form 2022-2023

The undersigned hereby agrees to perform all work and furnish proper equipment, materials, and labor necessary to complete a thorough, effective and orderly mowing of all ground and properties as specified by the Risk Reduction at the following quotation rates. **All quotes shall be based off the gross lot size and shall include any right-of-way adjoining that property.**

Parcels less than .25 acres	\$	
Parcels more than .25 acres to .5 acres	\$	
Parcels more than .5 acres to .75 acres	\$	
Parcels more than .75 acres to 1 acre	\$	
Parcels more than 1 acre (prorated to the nearest ¼ acre)	\$	per acre
Trash pick-up before mowing	\$	per hour
Weedeating	\$	per hour
Minimum charge to complete any weed abatement order	\$	
Maximum time to complete abatement after receiving notification from Risk Reduction		days

The undersigned hereby agrees to perform all work and furnish proper equipment, materials, and labor necessary to complete thorough, effective and orderly abatement of nuisances on all ground and properties as specified by Risk Reduction at the following quotation rates.

Removal and disposal of household appliances	\$	per item
Removal and disposal of furniture	\$	per item
Removal and disposal of tree limbs and brush on the ground	\$	per 1,000 lbs or fraction thereof
Removal and disposal of garbage and other miscellaneous items and debris	\$	per 500 lbs or fraction thereof
Removal of snow and ice from sidewalks	\$	per hour
Trimming shrubs and other woody vegetation obstructing public sidewalks and alleyways (Work performed only from ground level)	\$	per hour
Minimum charge to complete any nuisance abatement	\$	
Maximum time to complete abatement after receiving notification from Risk Reduction		days

The undersigned further agrees to hold firm the above quotation for the years of 2022/2023.

NAME OF BIDDER _____

ADDRESS _____

SIGNATURE _____

TITLE _____

DATE _____ PHONE: _____

E-MAIL: _____

SPECIFICATIONS FOR THE 2022/2023 CONTRACT MOWING & ABATEMENT

1. **SCOPE:** The Contractor shall perform all work and furnish proper equipment and materials necessary to complete a thorough, effective and orderly mowing and/or nuisance abatement of all ground and all properties as specified by the City.
2. **TIME LIMITS:** As the violations occur, the City shall notify the Contractor about the areas that are to be mowed or abated. The Contractor shall then complete the assigned mowing and/or abatement within the time frame agreed to on the Quotation Sheet, with consideration made by the City for time extension because of bad weather.
3. **PAYMENTS:** The Contractor shall provide the City with a statement showing equipment used and the date mowed or showing items abated and the date the abatement occurred. The contractor should present the statement to the City by the fifteenth day of each month. Statements presented to the City for locations mowed sixty (60) days previously shall not be accepted.
4. **INSURANCE:** The contractor shall provide the City with a copy of a current insurance certificate for personal and property liability coverage. The liability insurance must be in an amount not less than \$100,000.00. The City shall be released from any and all liability on damages incurred by the Contractor in mowing or abatement of nuisance violations on the assigned properties.
5. The City reserves the right to select the contractor that best suites the mowing or abatement job taking into consideration the lowest bids for each item and the specified time limit. In no case will bids be accepted if the time limit is greater than five (5) calendar days. The contractor may bid any or all items on the Quotation Sheet. **Priority may be given to vendors bidding the entire bid packet.**
6. The owner of the property in violation of the City's Weed / Nuisance Ordinance has the right to mow his own weeds or abate nuisances at any time. If the Contractor assigned a particular mowing or nuisance abatement job is not prompt, he/she may find the owner has already completed work. If it appears the property owner has completed the work, the Contractor shall immediately notify the City.
7. The Contractor shall notify the City upon completion of assigned jobs and e-mail before and after pictures as well as each completed work order and invoice to the inspector who wrote the order.